



Purchasing Division
 18 North County Street, 9th Floor
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Award Information – 7/14/2020

Contract Information

Purchase Description: WIOA Youth Program

Contract Start Date: July 1, 2020

Initial Term: Two (2) years

Term Dates: July 1, 2020 – June 30, 2025

Renewals: Three (3) additional one-year periods

Vendor Information #1

Company Name: Employee Connections

Address: 2504 Washington Street Suite #602
Street Address *Suite/Unit #*

Waukegan IL 60085
City *State* *ZIP Code*

Contact Name: Cynthia Harris

Vendor Information #2

Company Name: North Chicago High School District #187

Address: 2000 Lewis Avenue Suite/Unit #
Street Address *Suite/Unit #*

North Chicago IL 60064
City *State* *ZIP Code*

Contact Name: Oscar Hawthorne

Vendor Information #3

Company Name: The Community Works Inc, NFP

Address: 141 S. Genesee Suite A
Street Address *Suite/Unit #*

Waukegan IL 60085
City *State* *ZIP Code*

Contact Name: Yvette Ewing



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Vendor Information #4

Company Name: First Institute Training & Management

Address: 790 McHenry Avenue
Street Address *Suite/Unit #*

Crystal Lake, IL 60014 IL 60014
City *State* *ZIP Code*

Contact Name: Kurt Beier

Funding Account Description: \$386,528.00 County's allocation of federal Workforce Innovation and Opportunity Act funds.

Budget Information: County's allocation of federal Workforce Innovation and Opportunity Act funds.

Department: Workforce Development

Department Contact: Jennifer Serino Award Amount: \$386,528.00

Bid / RFP Information

Registered Vendors: 31 (15 Local) Responses Received: 4 (3 Local)

Intent:

Lake County desires to enter into contracts for youth programs with qualified providers to service Out of School and In-School youth under the federal Workforce Innovation and Opportunity Act. Lake County extended Requests for Proposal to 31 providers and received four (4) sealed proposals from four (4) service providers. The Workforce Development Board Selection Review Committee has recommended awards be made to all four (4) service providers that offered favorable proposals to meet the diverse needs of the student populations to be served. The Lake County Workforce Development Board has concurred with these recommendations and forwards them for County Board consideration. Contracts are recommended for four (4) Out-of-School and In-School Youth Programs: Employee Connections to serve 15 Out of School youth for \$100,000, North Chicago High School (District 187) to serve 15 In-School youth for \$86,528, The Community Works to serve 15 Out of School youth for \$100,000, and First Institute Training & Management, Inc to serve 15 Out of School youth for \$100,000, Inc. Contracts are not to exceed \$386,528.00 and will be funded through the County's allocation of federal Workforce Innovation and Opportunity Act funds.

Scope of Work:

This Request for Proposal (RFP) is designed to solicit workforce development partners and youth serving providers to collaborate with the Lake County Workforce Development Department to deliver a high performing, innovative, WIOA Youth Comprehensive Career Pathway Program serving WIOA eligible youth throughout Lake County, Illinois. The Comprehensive Career Pathway Program model is based on an integration of services delivered among and across multiple partners including the Workforce Development Department and the Job Center of Lake County.



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The WIOA Youth Program is moving beyond stand-alone programs focused on intake-assessment-services-outcomes to a program design centered on service integration guiding youth to successfully establish and pursue employment, education and a career goal.

The WIOA Youth Program will serve WIOA eligible youth ages 16-24 meeting WIOA eligibility criteria for either WIOA In-School Youth or WIOA Out-of-School Youth.

Evaluation of Proposals:

- 5 points **Organization Information** – Experience of proposing organization in providing the same or similar services or ability to replicate a successful model provided elsewhere.
- 25 points **Program Description** – The proposed program is clear and detailed, explains the required program components (including the WIOA program elements), describes the participant recruitment plan, and notes reporting processes.
- 15 points **Plans for Collaboration & Integration** – The proposed program addresses how the proposer will collaborate with Workforce Development to deliver program services to WIOA eligible youth, clearly defining proposers’ roles and responsibilities and noting opportunities for integration of services and joint program activities.
- 20 points **Work-Based Learning & Business Services** – The proposed program details meaningful work-based learning activities that will be made available to the participants. The proposed business services detail how the program will allocate staff to complete business outreach and demonstrates how employers will be recruited and engaged in the delivery of work-based learning activities.
- 20 points **Budget and Financial Management Plan** – Overall cost and cost per participant, detail and thoroughness of accounting procedures, auditing procedures, fiscal controls, purchasing procedures and experience with federal grants, if applicable. Previous monitoring or audit findings, if applicable. Concise staffing plan detailing employee qualifications and demonstrated experience in working with the proposed youth population and delivering similar or like proposed services. Staffing plan that demonstrates acceptable staff to participant ratio reasonableness against the services being delivered.
- 15 points **Youth Program Outcomes** – Likelihood of obtaining outcomes identified and how the program will positively affect youth while meeting or exceeding WIOA performance measures. Where applicable, demonstrated success with like programs and services to the proposed youth.

100 Total Points

Department Recommendation:

Employee Connections to serve 15 Out of School youth for \$100,000, North Chicago High School (District 187) to serve 15 In-School youth for \$86,528, The Community Works to serve 15 Out of School youth for \$100,000 , and First Institute Training & Management, Inc to serve 15 Out of School youth for \$100,000, Inc.