

# Lake County Illinois

*Central Permit Facility  
500 W Winchester Rd  
Libertyville, IL 60048*



## Meeting Minutes - Final

Friday, May 8, 2020

8:30 AM

Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18 or 30 (depending on where you live) & AT&T UVerse Channel 99

### Committee of the Whole

To comply with social distancing requirements and Governor Pritzker's stay-at-home order, this meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 (depending on where you live) and AT&T Channel 99.

Public comments are welcomed and encouraged. Public comments received by 8:30 a.m., Friday, May 8, 2020 will be read at the beginning of the meeting under Public Comment in the order they are received. Comments received during the meeting will be held until the end of the meeting. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment pursuant to the County Board Rules of Order and Operational Procedures. All comments received will be included in the Committee's meeting minutes regardless of whether they are read aloud at the meeting.

**PUBLIC COMMENTS** shall be emailed to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following information:

- \* **Subject Title:** Financial & Administrative Committee Public Comment
- \* **Name**
- \* **Street Address (Optional)**
- \* **City, State (Optional)**
- \* **Phone (Optional)**
- \* **Organization, agency, etc. being represented. (If representing yourself, put "Self")**
- \* **Topic or Agenda Item Number followed by Public Comment.**

Public with no access to email may leave a message with the County Board Office at 847-377-2300.

**1. Call to Order**

*Chair Hart called the meeting to order at 8:30 a.m.*

**Present** 21 - Member Hart, Member Cunningham, Member Altenberg, Member Barr, Member Carlson, Member Clark, Member Danforth, Member Durkin, Member Frank, Member Hewitt, Member Kyle, Member Maine, Member Martini, Member Paxton, Member Pedersen, Member Rummel, Member Simpson, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Shane Schneider, Division of Transportation*

*Patrice Sutton, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Holly Kim, Treasurer's Office*

*Vasyl Markus, Treasurer's Office*

*Mark Pfister, Health Department*

*Arin Thrower, Communications*

*Cassandra Torstenson, County Administrator's Office*

*Eric Waggoner, Planning Building and Development*

*Austin McFarlane, Public Works*

*Chris Blanding, Information Technology*

*Karen Fox, State's Attorney's Office*

*Michael Nerheim, State's Attorney's Office*

*Carl Kirar, Facilities and Construction Services*

*Jennifer Serino, Workforce Development*

*John Light, Human Resources*

*Paul Mazzeno, Emergency Management Agency*

*Bob Glueckert, Chief County Assessment Office*

*Kristy Cechini, County Board Office*

*Abby Scalf, County Board Office*

**2. Pledge of Allegiance**

*Chair Hart led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments by the public.*

**5. Chair's Remarks**

*There were no remarks by Chair Hart.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business****Consent Agenda (Item 7.1)****Approval of Minutes****7.1 [20-0616](#)**

Minutes from March 6, 2020.

**Attachments:** [COW 3.6.20 Final Minutes](#)

**A motion was made by Member Martini, seconded by Member Kyle, that Consent Agenda item 7.1 be approved. The motion carried unanimously.**

**Aye:** 21 - Member Hart, Member Cunningham, Member Altenberg, Member Barr, Member Carlson, Member Clark, Member Danforth, Member Durkin, Member Frank, Member Hewitt, Member Kyle, Member Maine, Member Martini, Member Paxton, Member Pedersen, Member Rummel, Member Simpson, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**Regular Agenda****8.1 [20-0061](#)**

Review of County Board Agenda.

*Consent Agenda*

*Chair Hart asked the Board Members to review and address any questions regarding items 1 through 32.*

*Regular Agenda*

*Jim Hawkins, Deputy County Administrator, presented item 33. He explained the County will use this special committee as an initial point of contact for guidance, priorities, and strategies the Board wants to address. Staff expertise is formed into five task forces and are focusing on internal operations, financial assistance, budgeting, business and economic, and community resources.*

*Law and Judicial*

*Vice-Chair Cunningham presented item 34.*

*Health and Community Services*

*Member Carlson presented items 35 to 41. Member Barr objected to language referencing legal services in 38's joint resolution, and reported he will present an amendment at the May 12 , 2020 County Board meeting.*

*Public Works, Planning, and Transportation*

*Member Durkin presented items 42 to 47.*

*Member Martini addressed item 47 regarding the County's temporary emergency public nuisance ordinance. Eric Waggoner, Planning Building and Development Director, further explained the temporary emergency open burning ban. Discussion ensued.*

*Member Durkin presented item 48.*

*Financial and Administrative Services*

*Member Frank presented items 49 to 52.*

*Significant discussion ensued regarding item 52 including comments by Board members who expressed plans to submit an amendment to the proposed ordinance. Karen Fox, State's Attorney's Office, addressed state statute and the County's authority.*

*Member Frank presented items 53. Member Martini inquired as to the process for the senior citizen's assessment freeze exemption. Discussion ensued.*

*Member Frank presented items 54 to 59.*

*Member Martini questioned item 59. John Light, Human Resources Director, addressed the new furlough policy as part of the amended Lake County Employee Policies and Procedures.*

*Appointments*

*Chair Hart presented items 60 to 64.*

**8. Executive Session**

**9. Public Comment**

*There were three items of public comment submitted. Two items were submitted by residents as to the amount of a property tax payment.*

**10. County Administrator's Report**

*Gary Gibson, County Administrator, thanked Board Members and staff who have continued work during these extraordinary times and the admirable job during trying circumstances. He said the Financial and Administrative Special Committee will work to use the Federal funds to help the County through this time.*

**11. Members' Remarks**

*Member Maine questioned the ability to call or report issues or violations. Chair Hart responded the Sheriff's Office has information on their website as to how individuals can report a violation.*

*Arin Thrower, Communications Director, explained a webpage was set up by Sheriff's Office to address residents' concerns if they see a business in violation and is open. The page is monitored by the Sheriff's Office.*

*Member Frank responded to a public comment referring to a term used.*

**12. Adjournment**

*Chair Hart called the meeting to be adjourned at 10:50 a.m.*

**Next Meeting: June 5, 2020**

*Minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*

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*Vice Chair*

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*Committee of the Whole*