

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, April 30, 2020

8:30 AM

Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18 or 30 (depending on where you live) & AT&T UVerse Channel 99

Financial & Administrative Committee

To comply with social distancing requirements and Governor Pritzker's stay-at-home order, this meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 (depending on where you live) and AT&T Channel 99.

Public comments are welcomed and encouraged. Public comments received by 8:30 a.m., Thursday, April 30, 2020 will be read at the beginning of the meeting under Public Comment in the order they are received. Comments received during the meeting will be held until the end of the meeting. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment pursuant to the County Board Rules of Order and Operational Procedures. All comments received will be included in the Committee's meeting minutes regardless of whether they are read aloud at the meeting.

PUBLIC COMMENTS shall be emailed to CountyBoard@lakecountyil.gov with the following information:

- * Subject Title: Financial & Administrative Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization, agency, etc. being represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public with no access to email may leave a message with the County Board Office at 847-377-2300.

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

Present 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

Others present:

Marah Altenberg, County Board

Dick Barr, County Board

Kristy Cechini, County Board Office

Jennifer Clark, County Board

Mike Danforth, County Board

Bill Durkin, County Board

Karen Fox, State's Attorney's Office

Gary Gibson, County Administrator

RuthAnne Hall, Finance and Administrative Services

Sandy Hart, County Board

Jim Hawkins, County Administrator's Office

Diane Hewitt, County Board

Holly Kim, Treasurer

Carl Kirar, Facilities and Construction Services

Angelo Kyle, County Board

John Light, Human Resources

Ann Maine, County Board

Vasyl Markus, Treasurer's Office

Judy Martini, County Board

Austin McFarlane, Public Works

Matt Meyers, County Administrator's Office

Mark Pfister, Health Department

Linda Rubeck, Division of Transportation

Mike Rummel, County Board

Shane Schneider, Division of Transportation

Julie Simpson, County Board

Lisle Stalter, State's Attorney's Office

Patrice Sutton, Finance and Administrative Services

Craig Taylor, County Board

Cassandra Torstenson, County Administrator's Office

Teri White, State's Attorney's Office

Blanca Vela-Schneider, County Administrator's Office

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

Chair Frank thanked staff, board members, and elected officials for their efforts in handling the novel coronavirus (COVID-19) pandemic.

6. Old Business

There was no old business to discuss.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.18)

APPROVAL OF MINUTES

7.1 [20-0577](#)

Minutes from April 2, 2020.

Attachments: [F&A 4.2.20 Minutes - Final.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.2 [20-0605](#)

Minutes from April 16, 2020 Special Meeting.

Attachments: [F&A 4.16.20 Special Meeting Minutes - Final.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

LAW AND JUDICIAL

7.3 [20-0582](#)

Joint resolution accepting the 2020 National Crime Victims' Rights Week (NCVRW) Community Awareness Project sub-grant and authorizing an emergency appropriation in the amount of \$5,000.

Attachments: [Illinois - 10 - Award Letter CAP20-0010](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.4 [20-0464](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$37,124 for the Harm Reduction Community Linkages program.

Attachments: [Harm Reduction \\$35K](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.5 [20-0466](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$84,302 for the Local Health Department Overdoses Surveillance and Response program.

Attachments: [Overdoses Surveillance \\$84,302](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.6 [20-0502](#)

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$15,150 for the Illinois Breast and Cervical Cancer program.

Attachments: [IBCCP \\$15K](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items

7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.7 [20-0465](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$157,506 for the Illinois Breast and Cervical Cancer Program.

Attachments: [IBCCP \\$157K](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.8 [20-0552](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$293,732.99 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 1.07 miles.

Attachments: [20-0552 Bid Tab - 2020 Grant Road District](#)
[Vendor Disclosure, Peter Baker and Son Co.](#)
[20-0552 2020 Grant Road District Location Map.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.9 [20-0553](#)

Joint resolution authorizing a contract with J.A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$241,094.23 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 0.63 miles.

Attachments: [20-0553 Bid Tab - 2020 Wauconda Road District Vendor Disclosure, J.A. Johnson Paving](#)
[20-0553 2020 Wauconda Road District Location Map.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.10 [19-1914](#)

Joint resolution appropriating a supplemental amount of \$130,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Three in the amount of \$80,912.54, for the intersection improvement of Winchester Road at Illinois Route 83.

Attachments: [19-1914 Winchester Road IL 83 Supplement 3 - Draft](#)
[19-1914 Vendor Disclosure, Strand Associates](#)
[19-1914 Winchester Road Location Map.pdf](#)

TA motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.11 [20-0560](#)

Joint committee action item approving Change Order Number One consisting of an increase of \$101,448 for additions to the Wadsworth Road at Lewis Avenue intersection improvement Phase II consultant agreement.

Attachments: [20-0560 Vendor Disclosure, RS&H Inc.](#)
[20-0560 Wadsworth at Lewis Change Order - Supplement One.pdf](#)
[20-0560 Wadsworth Road at Lewis Avenue Location Map.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.12 [20-0557](#)

Joint committee action item approving Change Order Number Two consisting of an increase of \$65,017.05, for the additional repairs of traffic control signals, streetlights, other field equipment, and field elements of the Lake County PASSAGE, 2019 Patrol I, Traffic Signal Maintenance and Electrical contract.

Attachments: [20-0557 Vendor Disclosure, H&H Electric Co.](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.13 [20-0484](#)

Joint committee action item approving a revision to a previously approved Change Order Number Three for additions to the Rollins Road sidewalk construction contract from \$15,476.90 to \$16,393.

Attachments: [20-0484 Vendor Disclosure, A Lamp Concrete Contractors](#)
[20-0484 Rollins Road Sidewalk Location Map.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.14 [20-0566](#)

Joint resolution authorizing an emergency appropriation in the amount of \$26,118.10 within the Lake County Public Works Department's Fund 620 for the Northern Lake County Lake Michigan Water Planning Group's (NLCLMWPG) activities occurring May 1, 2020 through April 30, 2021.

Attachments: [20-0566 NLCLMWPG'20 Fund 620-SSA16 LM Working Group '20-'21 bud](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.15 [20-0458](#)

Report from Robin M. O'Connor, County Clerk, for the month of February 2020.

Attachments: [LCC Report for February](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.16 [20-0405](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2020.

Attachments: [January 2020](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.17 [20-0467](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of February 2020.

Attachments: [February 2020](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14 through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.18 [20-0584](#)

Report from Holly Kim, Treasurer, for the month of November 2019.

Attachments: [Cash & Investment Nov 2018.pdf](#)
[Cash & Investment Nov 2019.pdf](#)

A motion was made by Member Carlson, seconded by Member Vealitzek, that items 7.1, 7.2, and 7.11 through 7.13 be approved and that items 7.3 through 7.10 and 7.14

through 7.18 be received/placed on the County Board agenda for approval. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

7.19 [20-0580](#)

Joint resolution authorizing an emergency appropriation and approving a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2020 through June 30, 2025, for a maximum reimbursement amount of \$3,491,909 for staff wages and benefits.

Attachments: [Child Support Contract Appendix SFY2021-SFY2025](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.20 [20-0310](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178)

Attachments: [Proposed 2020 EH Fees Schedule](#)

Mark Pfister, Health Department Executive Director, reported that this resolution simplifies the current process for additional well samplings. The process change will be cost neutral and will reduce administrative work.

A motion was made by Member Carlson, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.21 [20-0568](#)

Joint resolution accepting the Anonymous Foundation donation and authorizing an emergency appropriation in the amount of \$100,000 for the COVID-19 Response.

Attachments: [COVID-19 Foundation Donation](#)

A motion was made by Member Carlson, seconded by Member Clark, that this item

be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.22 [20-0558](#)

Joint resolution authorizing the disposal of excess property located at Grand Avenue at the Canadian Pacific Railway tracks and at 1st Street in the Village of Gurnee via a quitclaim deed and approving an intergovernmental agreement with the Village.

Attachments: [20-0558 Gurnee Excess Property IGA draft](#)
[20-0558 Gurnee Quit Claim Deed](#)
[20-0558 Gurnee Legal Description](#)
[20-0558 IL132 at First Street, Excess Property Disposal Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that the County no longer has a need for the property. The Village of Gurnee has expressed their interest in taking possession of the property.

A motion was made by Member Carlson, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.23 [20-0554](#)

Joint resolution authorizing a contract with Lake County Grading Company, Libertyville, Illinois, in the amount of \$524,130.50 for the storm sewer and culvert removal and installation on Midlothian Road, and appropriating \$630,000 of County Bridge Tax funds.

Attachments: [20-0554 Bid Tab - Midlothian Rd. Culvert Replacements](#)
[Vendor Disclosure, Lake County Grading Co.](#)
[20-0554 Midlothian Road Culvert Replacements Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this low bid contract is for the replacement of three culverts at the end of their service life.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.24 [20-0555](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$2,561,393.19 for the intersection improvement of Wadsworth Road at Dilleys Road and appropriating \$3,150,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0555 Bid Tab - Wadsworth Rd at Dilleys Rd Roundabout](#)
[Vendor Disclosure, Campanella and Sons](#)
[20-0555 Wadsworth Road at Dilleys Road Roundabout Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this contract is for the construction of new roundabout. The bid came in \$1,200,000 below the engineer's estimate.

A motion was made by Member Clark, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.25 [20-0556](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$1,667,139.02 for the widening and resurfacing of Wadsworth Road, constructing a frontage road, and making repairs to a bridge over the Des Plaines River, and appropriating \$2,000,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0556 Bid Tab - Wadsworth Road Safety Improvement](#)
[Vendor Disclosure, Campanella and Sons](#)
[20-0556 Wadsworth Road Safety Improvements Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this contract is for safety improvements on Wadsworth Road and includes bridge repairs and the widening of the road.

A motion was made by Member Pedersen, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.26 [20-0559](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Itasca, Illinois, to provide Phase II design engineering services for improvements to the intersections of Darrell Road with Case Road/Neville Road, Dowell Road and Fisher Road in the Village of Island Lake and unincorporated Wauconda Township, at a maximum cost of \$1,276,738.01, and appropriating \$1,535,000 of Motor Fuel Tax funds.

Attachments: [20-0559 Darrell Road Intersection Consultant Agreement draft](#)
[20-0559 Vendor Disclosure, Civiltech Engineering](#)
[20-0559 Darrell Road Intersection Improvements Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this project began in 2014. This portion of the contract is for Phase Two engineering and the project is expected to begin construction in 2022 or 2023.

A motion was made by Member Wasik, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.27 [20-0561](#)

Joint resolution authorizing an agreement with the Illinois State Toll Highway Authority and the Village of Gurnee stating the terms and conditions for the replacement of the Stearns School Road bridge over the Tri-State Tollway (I-94) and appropriating \$5,275,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0561 Stearns School Rd at I94 Bridge - draft Agreement](#)
[20-0561 Stearns School Road I-94 Bridge Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this is a joint project with the state. The bridge's substructure is owned by the state but the bridge is owned by the County. The project is for the improvement and widening of the bridge and will go out to bid in June, if approved, with construction expected to begin in 2021.

A motion was made by Member Clark, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.28 [20-0483](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase II design engineering services for improvements to Deerfield Parkway/Road from Krause Drive to Saunders Road, in the Villages of Buffalo Grove, Riverwoods, and Deerfield, at a maximum cost of \$2,634,307.26, and appropriating \$3,165,000 of Motor Fuel Tax funds.

Attachments: [20-0483 Deerfield Rd Phase II Consultant Agreement Draft](#)
[20-0483 Vendor Disclosure, Christopher Burke](#)
[20-0483 Deerfield Road, IL Route 21 to Saunders Road Location Map.pdf](#)

Shane Schneider, Division of Transportation Director, reported that this agreement is for

Phase II engineering services on Deerfield Parkway/Road, from Krause Drive to Saunders Road, for the widening of the road and for project is roadway improvements on Deerfield Parkway. It was noted that a grant will partially fund this project. Discussion ensued regarding the bike path.

A motion was made by Member Vealitzek, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.29 [20-0571](#)

Joint resolution authorizing a contract with BP&T Co., Mount Prospect, Illinois, for the Greggs Landing Painting Project in an estimated amount of \$65,800.

Attachments: [20-0571 Bid Tab.pdf](#)
[20-0571 Final Bid Document.pdf](#)
[20-0571 Vendor Disclosure Statement.pdf](#)
[20-0571 Award Information.pdf](#)

Austin McFarlane, Public Works Interim Director, reported that the reservoir was built 20 years ago and requires repair.

A motion was made by Member Carlson, seconded by Member Wasik, that this resolution be recommended for adoption to the regular agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.30 [20-0563](#)

Resolution setting the compensation for specified County-wide Elected Office holders.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

(Items 20-0563, 20-0564, and 20-0565 were taken together.)

Gary Gibson, County Administrator, reported that the resolutions reflect a salary freeze to the county board members and elected officials whose terms begin in December 2020 and a slight reduction in the county chair's salary through the elimination of the liquor commissioner stipend.

A motion was made by Member Clark, seconded by Member Wasik, that items 7.30 through 7.32 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.31 [20-0564](#)

Resolution setting the compensation for County Board Chair.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

(Items 20-0563, 20-0564, and 20-0565 were taken together.)

A motion was made by Member Clark, seconded by Member Wasik, that items 7.30 through 7.32 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.32 [20-0565](#)

Resolution setting the compensation for specified County Board Members.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

(Items 20-0563, 20-0564, and 20-0565 were taken together.)

A motion was made by Member Clark, seconded by Member Wasik, that items 7.30 through 7.32 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.33 [20-0569](#)

Resolution setting forth the budget and financial policies for the Fiscal Year (FY) 2021 Lake County Budget.

Attachments: [Proposed FY2021 Budget Calendar.pdf](#)

[Proposed FY2021 Budget Policies - REDLINE.pdf](#)

[Proposed FY2021 Budget Policies - CLEAN.pdf](#)

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, reported that Section 1.3.8 was amended to clarify the capital funding through Medicaid match at the Health Department. The budget calendar was included with the policy and reflects the schedule of budget meetings.

Substantial discussion ensued regarding the amendments made to the policy from the previous budget year and if the minimum reserve should be increased. It was noted that the proposed minimum reserve is higher than in previous years.

(Member Wilke left the meeting at 9:01 a.m.)

The committee discussed the timing in which Capital Improvement Projects will be discussed so that they can be considered before budget preparation.

A motion was made by Member Carlson, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

Not Present: 1 - Member Wilke

7.34 [20-0606](#)

Update and discussion on Fiscal Year 2020 (FY 2020) budget modifications due to novel coronavirus (COVID-19).

Jim Hawkins, Deputy County Administrator, reported on staff's proactive progress of modifying the budget to address expected revenue declines due to the novel coronavirus (COVID-19).

Teams were formed to respond to the COVID-19 but are now transitioning into the relief, recovery, and reorganization stage. As part of the recovery, staff needs to continue analyze budgets for the current and next fiscal year to see what expenditures can be reduced or eliminated. Lake County has received some federal funding and staff is analyzing the parameters in which they can be used.

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, reported there is an expected shortfall of at least \$21,000,000 up to \$42,000,000. At this time, departments have been able to reduce their budgets by \$9,000,000.

Matt Meyers, County Administrator's Office, provided an update regarding federal funding related to COVID-19. Substantial discussion ensued regarding potential uses for the funds that would benefit residents and small businesses directly.

An update regarding FY2020 budget modifications was provided.

8. Executive Session

The Committee did not enter into Executive Session.

9. Department Head Reports

9.1 [20-0578](#)

Department head reports.

There were no department head reports.

10. Public Comment

There were no additional public comments.

11. County Administrator's Report

Gary Gibson, County Administrator, thanked staff and board members for their efforts in handling the pandemic.

12. Members Remarks

County Board Member Taylor discussed the difficulty in responding to residents regarding property tax relief. County Board Member Danforth reported on draft resolution he created regarding property tax payments and urged the committee to consider it at next week's committee meeting. Discussion ensued regarding the proposed resolution and the State's Attorney's Office opinion on this issue.

13. Adjournment

Chair Frank adjourned the meeting at 10:08 a.m.

Next Meeting: May 7, 2020

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee