



TO: Ruth Anne Hall  
Purchasing Agent

Date: February 20, 2020

FR: Carl Kirar  
Director

**RE: Sole Source for Altorfer Power Systems**

Lake County owns and operates five Caterpillar emergency back-up power generators located at the Depke Juvenile Justice Center, the Central Permit Facility, the Admin Tower, the Admin Tower parking garage, and the Jail basement. The generators are essential to ensure sustained County business operations and life/safety equipment operations at Lake County facilities.

As per manufacturer recommendation, Caterpillar emergency generators require annual inspections and preventative maintenance to keep them in proper operation condition. Without this preventative maintenance, the equipment may experience operational failure in the event of power outages.

Patten Power Systems, now named Altorfer Power Systems, has been under contract for preventative maintenance servicing of these generators. This contract was signed on Dec 1, 2017 for Fiscal Year 2018 as a one-year contract with four one-year renewals. The contractor held the service contract for five years prior. Altorfer Power Systems is the only authorized source for sales, service, and parts for Caterpillar equipment in the Chicago area.

Original Equipment Manufacturer (OEM) replacement parts and services are paramount. Utilizing factory authorized service technicians and genuine Caterpillar parts is the best way to ensure receipt of effective and reliable repairs and preventative maintenance. Additional emergent repairs as a result of inspections and preventative maintenance are priced based on prevailing wages and materials.

As Altorfer Power Systems is the current service provider for the preventative maintenance on Lake County facilities generators, it is our recommendation that this contract be award to Altorfer Power Systems for annual preventative maintenance, inspections, and emergent repairs of the Caterpillar emergency generators in the amount not to exceed \$40,000.

Sincerely,

Carl Kirar  
Director of Facilities & Construction