

Lake County Illinois

*Division of Transportation
600 W Winchester Road
Libertyville, IL 60048*



Meeting Minutes - Draft

Monday, December 9, 2019

1:00 PM

**Avon Township Assessor Office
433 E. Washington Street, Round Lake Park, Illinois 60073**

2020 Complete Count Committee

1. Call to Order

Chair Hart called the meeting to order at 1:05 p.m.

Present 8 - Chair Hart, Vice Chair Cunningham, Member Karacic, Member Martini, Member O'Connell, Member Schneider, Member Vealitzek and Member Wilke

Absent 10 - Member Cunningham, Member Florip, Member Hill, Member Kyle, Member Lentz, Member Matthes Gingiss, Member McKinney, Member Ortiz, Member Paxton and Member Rockingham

Other members present:

Sondito Bronson, City of Zion

Sandra Diaz, Mano a Mano

Dulce Dominguez, Mano a Mano

Rosemary Heilemann, League of Women Voters

David McDowell, United Way

Donn Mendoza, Round Lake District 116

Carmen Patlan, Highwood Library

Catherine Savage, Vernon Area Public Library

Cassandra Torstenson, County Administrator's Office

Xochiti Villareal, Catholic Charities - The Community Center

Vance D. Wyatt, Foss Park District

2. Addenda to the Agenda

There were no additions or amendments to the agenda.

3. Chair's Remarks

The Committee made introductions to one another.

4. Old Business

There was no old business to conduct.

5. New Business**Approval of Minutes****5.1 [19-1996](#)**

Minutes from November 11, 2019.

Attachments: [2020 CCC 11.11.19 Minutes - Final.pdf](#)

The minutes were approved.

Regular Agenda**5.2 [19-1997](#)**

Defining the role of Lake County Complete Count Committee over the next six months.

The Committee reviewed coverage areas and noted only a small area of Lake County is receiving bilingual census materials but that these materials need to have a larger distribution throughout the county.

Census reporting brings an estimated \$1,400 per person in federal funds annually. There is a need to reassure Lake County residents that their responses are confidential and that they can feel "safe" in responding to the census. Discussion ensued regarding potential ways to market the census including notices in water bills, announcements at committee meetings, representatives discussing at public events. The Committee questioned whether there is an opportunity for the County to help with mailings in multiple languages.

The Committee reviewed where other 2020 CCCs are located and how best to reach hard-to-count populations.

Take aways include:

- requesting that contact information be provided from each community in Lake County by the next meeting.*
- distributing a letter to all 2020 CCCs requesting input on what each area is doing to ensure there are no duplication of efforts.*
- Homeless Coalition is working with unsheltered groups in January.*
- Mano a Mano will create a list of safe spaces where residents can self-report. Could food pantries be added to the list of safe spaces and what will they need to be able to provide this service?*
- What assistance is needed (funding, equipment, language interpreters) to help CCCs have effective outreach to hard-to-count populations.*

Discussion ensued that materials are generally only available in Spanish and in English, but the online form is available in the 12 most common languages. Discussion continued regarding next steps.

6. Updates from Complete Count Members

Updates were provided from Complete County Members.

7. Public Comment

There were no comments from the public.

8. Adjournment

The meeting was adjourned at 2:17 p.m.

Next Meeting: January 13, 2020 - Lake County Division of Transportation

Minutes prepared by Cassandra Torstenson.

Chair

2020 Complete County Committee