Lake County Illinois

Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048

Meeting Minutes - Final

Wednesday, December 4, 2019

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:
Krista Braun, Planning, Building and Development
Eric Waggoner, Planning Building and Development
Brian Frank, Planning Building and Development
Tom Chefalo, Planning Building and Development
Matt Coleman, GIS Division
Shane Schneider, Division of Transportation
Doretha Johnson, Division of Transportation
Mary Crain, Division of Transportation
Patrice Sutton, Finance and Administrative Services
RuthAnne Hall, Finance and Administrative Services/Human Resources
Jim Hawkins, County Administrator's Office
Cassandra Torstenson, County Administrator's Office
Matthew Meyers, County Administrator's Office
Lillian Yan, HNTB
Chuck Sommer, Sommer & Knighten
Alex Carr, Communications
Abby Scalf, County Board office

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There was no public comment.

5. Chair's Remarks

There were no chair's remarks.

6. Old Business

There was no old business.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.3)

Approval of minutes

7.1 **19-1945**

Minutes from October 30, 2019.

Attachments: PWPT 10.30.19 Final Minutes.pdf

A motion was made by Member Clark, seconded by Member Pedersen, that items 7.1 and 7.2 be approved and item 7.3 be approved and referred onto the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.2 **19-1937**

Minutes from November 6, 2019.

Attachments: PWPT 11.6.19 Final Minutes.pdf

A motion was made by Member Clark, seconded by Member Pedersen, that items 7.1 and 7.2 be approved and item 7.3 be approved and referred onto the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

PUBLIC WORKS

7.3 **19-1917**

Joint resolution authorizing a contract with Air Comfort Corporation, Broadview, Illinois for Heating, Ventilation and Air Conditioning (HVAC) installation at various locations within Lake County Public Works in the amount of $63,691.

Attachments: 19-1917 Air Comfort HVAC Bid Tab.pdf

19-1917 Air Comfort HVAC Final Bid Document.pdf

19-1917 Air Comfort HVAC Vendor Disclosure Statement.pdf

19-1917 Air Comfort HVAC Contract Award Information.pdf

A motion was made by Member Clark, seconded by Member Pedersen, that items 7.1 and 7.2 be approved and item 7.3 be approved and referred onto the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.4 **19-1916**

Joint resolution authorizing an agreement with Hey and Associates, Inc., Volo, Illinois, to provide Phase II design engineering services for the reconstruction of the Lake County Division of Transportation (LCDOT) visitor parking lot, located at 600 W. Winchester Road, Libertyville, Illinois, at a maximum cost of $27,950 and appropriating $35,000 of Matching Tax funds.

Attachments: 19-1916 LCDOT Visitor Parking Lot Reconstruction Draft

19-1916 Vendor Disclosure Statement Form Hey and Associates, Inc.

Division of Transportation (DOT) Director Shane Schneider explained the reconstruction of the DOT visitor parking lot will utilize porous pavement and permeable pavers. DOT also is partnering with the Lake County Forest Preserves to add native plants around the complex. Discussion ensued.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 **19-1915**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering Ltd., Rosemont, Illinois, to provide Phase I preliminary engineering services for the study of existing pavement conditions for Deerfield Parkway, from approximately 500 feet east of Krause Drive to Illinois Route 21, and to provide Phase II design engineering services for the resurfacing of Deerfield Road, from Saunders Road/Riverwoods Road to Wilmot Road, at a maximum cost of $219,420.29 and appropriating $48,000 of Matching Tax funds and $216,000 of Motor Fuel Tax funds.

Attachments: 19-1915 Deerfield Parkway and Deerfield Road Consultant Agreement

19-1915 Vendor Disclosure Statement CBBEL

Division of Transportation Director Shane Schneider presented the agreement to conduct a rehabilitation study for Deerfield Parkway east of Krause Drive to Illinois Route 21 and resurfacing of Deerfield Road from Saunders Road/Riverwoods Road to Wilmot Road. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.6 **19-0001**

Director’s Report - Transportation.

Division of Transportation Director Shane Schneider said 12 seasonal workers have started work to help with snow and ice operations. He also gave an update on the the paratransit working group. Meetings have been scheduled in 2020, including an opportunity for representatives from DuPage, Kane and McHenry counties to present how they operate their systems.

This matter was discussed

PLANNING, BUILDING AND DEVELOPMENT

7.7 **19-1933**

Resolution directing the Lake County Zoning Board of Appeals (ZBA) to conduct a public hearing on proposed text amendments to Chapter 151 of the Lake County, Illinois, Code of Ordinances relating to the regulation of unincorporated recreational cannabis business establishments.

Attachments: Exhibit A - Recreational Cannabis Draft Ord.pdf

Recreational Cannabis Text Amendment Memo.pdf

Planning Building and Development Director Eric Waggoner and Krista Braun, Planning Building and Development, presented this item, which would initiate the Zoning Board of Appeals (ZBA) public hearing/zoning process for unincorporated recreational cannabis business regulations. Substantial discussion ensued, concluding with the committee voting not to initiate the hearing/zoning process. The committee has asked staff to compile further information, including additional business location mapping scenarios and more information on community, health and law enforcement impacts. An update will be provided at the committee meeting on January 8.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this item be failed.. The motion FAILED by the following vote:

Aye: 4 - Chair Durkin, Member Vealitzek, Member Wilke and Member Wasik

Nay: 5 - Vice Chair Pedersen, Member Hewitt, Member Taylor, Member Clark and Member Maine

7.8 **19-1905**

Committee action to amend an agreement extending the Final Plat approval date for the Wanish Park Planned Unit Development (PUD).

Attachments: Staff Report_Wanish Park Extension

Wanish 5th Extension Powerpoint(1)

Signed Request for Amendment 5

Fifth Amendment to Agreement 1 signed

Wanish Park PUD Final Plan

Wanish Park Horizontal Control Plan

Planning Building and Development Director Eric Waggoner and Krista Braun, Planning, Building and Development, presented this request to extend the development agreement for the Wanish Park Planned Unit Development. This final amendment extends the deadline to Dec. 31, 2021. Discussion ensued.

A motion was made by Member Maine, seconded by Member Vealitzek, that this item be approved. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.9 19-0059

Director's Report - Planning, Building and Development.

Planning Building and Development Director Eric Waggoner said staff has direction to provide Board members additional information with which they can make a more informed decision whether and when to proceed with a public hearing process for recreational cannabis regulations.

This matter was discussed

PUBLIC WORKS

7.10 19-1929

Joint resolution authorizing an agreement with Donohue and Associates, Inc., Chicago, Illinois, for engineering services for Facility Master Plan/Risk Assessments for Capital Planning up to a maximum cumulative value of $275,000 for a given year.

Attachments: 19-1929 Donohue Facility Risk Assessment Scoring Matrix for Board Appr
19-1929 Donohue Facility Risk Assessment Master Agreement.pdf
19-1929 Donohue Facility Risk Assessment Vendor Disclosure Statement.
19-1929 Donohue Facility Risk Assessment Award Information.pdf

Public Works Director Rodney Worden presented the item, which is the final contract in the Public Works Capital Improvement Program toolbox. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.11 19-0060

Director's Report - Public Works.

Public Works Director Rodney Worden said the department has purchased its new automated call system, which will be implemened January 1. However, communication to customers explaining the new system's features may be held until February as the rollout of new billing software has been pushed to February. He added the department hit a milestone on December 1 and is now the service provider for the Lakes Region Sanitary District's former area. He credited the partnership with the Board and county departments to make this consolidation successful.

This matter was discussed

SOLID WASTE AGENCY OF LAKE COUNTY

7.12 19-1951

Resolution adopting the 2019 Solid Waste Management Plan Update (Plan Update) for Lake County, Illinois, as approved and recommended by the Solid Waste Agency of Lake County (SWALCO).

Attachments: SWALCO 2019 Plan Update - Final.pdf

Peter Adrian, Solid Waste Agency of Lake County (SWALCO), presented the 2019 Solid Waste Management Plan, a five-year plan update. The plan was approved unanimously by the SWALCO Board.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

8. Executive Session

The committee did not go into Executive Session.

9. County Administrator's Report

Division of Transportation (DOT) Director Shane Schneider introduced Mary Crain, who will replace Doretha Johnson, who is retiring as the DOT director of finance and administration after serving this position 10 years.

9.1 19-1950

Legislative Program Update.

Assistant County Administrator Matthew Meyers provided the Fiscal Year 2020 Legislative Agenda, giving background to items related to the committee. This includes an item to sponsor regulation of intensive agricultural inside or adjacent to residential areas. The document also details supporting legislation to ban the use or sale of toxic pavement sealants statewide and to support legislation that provides funding to remove lead from drinking water supply infrastructure. Discussion ensued.

10. Members' Remarks

There were no member's remarks.

11. Adjournment

Chair Durkin called the meeting to be adjourned at 10:47 a.m.

This matter was adjourn

Next Meeting: January 8, 2020

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

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Chair

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Vice-Chair

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Public Works, Planning and Transportation Committee