



Purchasing Division
 18 North County Street, 9th Floor
 Waukegan, Illinois 60085-4350
 Phone 847-377-2992
 Fax 847-984-5889
 purchasing@lakecountyil.gov

Award Information – 12/19/2019

Contract Information

Purchase Description: Operation of a Court Service Support System

Contract Start Date: July 1, 2019

Initial Term: One Year

Term Dates: July 1 to June 30

Renewals: Four one year renewals through June 20, 2024

Vendor Information

Company Name: College of Lake County, District 532

Address: 19351 W. Washington Street
Street Address *Suite/Unit #*

Grayslake IL 60030
City *State* *ZIP Code*

Contact Name: _____

Funding Account Description: 250-3210010-79940-000-000-000000

Budget Information: Included in the FY2020 Budget. One payment made at end of service

Department: 19th Judicial Court

Department Contact: Mary Stevens Award Amount: not to exceed \$75,000 annually

Bid Exemption

Intent:
 Ratify a contract with College of Lake County to serve as coordinator of Court Services Support for the Division of Adult Probation Services, Division of Juvenile Probation and Detention Services, and Division of Judicial Operations.

Scope of Work:
 The CLC Court Services Coordinator will be responsible for the recruitment, training, programming, assignment and supervision of volunteers, as well as the maintenance of records relating to the volunteers. In addition, CLC will be responsible for the implementation of the educational component of volunteer programs, such as Group Reporting. The cases that the volunteers will work with will consist of non-violent offenders ranging in age from 9 years old and up.

Bid Exemption Recommendation:

The Purchasing Agent conducted an Ad Hoc Bid Exemption Meeting with members of the State's Attorney's Office, Finance and Administrative Services and County Administrator's Office on December 18, 2019. Staff from the 19th Judicial Court presented their request for a bid exemption. Staff indicated that CLC has been providing these services since the 1990s and had a long standing successful relationship with the Courts. The contract is executed for a period of five years and payment is made annually at the close of the contract term.

It was determined that the request to continue with service by URL Integration Inc was in accordance with Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved bid exemption on the basis that there exists a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided for these services