

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, IL*



Meeting Minutes - Final

Wednesday, September 11, 2019

10:00 AM

10th FL Assembly Room, 18 N County Street, Waukegan, Illinois

Ethics and Oversight Committee

1. Call to Order

Chair Vealitzek called the meeting to order at 10:00 a.m.

Present 7 - Chair Vealitzek, Vice Chair Martini, Member Carlson, Member Frank, Member Rummel, Member Wasik and Member Wilke

Others present:

Lynn Buccieri, County Board Office

Gary Gibson, County Administrator's Office

RuthAnn Hall, Purchasing

Jim Hawkins, County Administrator's Office

Rodney Marion, Human Resources

Matt Meyers, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

2. Pledge of Allegiance

Chair Vealitzek requested a moment of silence in remembrance of 9/11 victims.

Member Carlson led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

There were no comments from the Chair.

6. Old Business

There was no old business to conduct.

7. New Business**Consent Agenda (Item 7.1)****Approval of Minutes****7.1 19-1257**

Minutes from June 26, 2019.

Attachments: [E&O 6.26.19 Minutes - Final.pdf](#)

A motion was made by Member Wilke, seconded by Member Frank, that the minutes be approved. The motion carried unanimously.

Aye: 6 - Chair Vealitzek, Member Carlson, Member Frank, Member Rummel, Member Wasik and Member Wilke

Not Present: 1 - Vice Chair Martini

Regular Agenda**7.2 19-1474**

Ordinance amending and renaming the Lake County Ethics Ordinance.

Attachments: [Code of Ethics-Conduct - E&O Amendments 092519.pdf](#)

[Code of Ethics-Conduct - Full Redline 092519.pdf](#)

[Code of Ethics-Conduct - Clean 092519.pdf](#)

[FlowChart - BM Matters DRAFT 091819 \(1\).pdf](#)

Assistant County Administrator Matt Meyers reviewed proposed edits for Ethics Ordinance which include amendments to the title, formatting, and the appointment of a third-party ethics advisor.

(Vice Chair Martini arrived at 10:05 a.m.)

Mr. Meyers indicated that operating procedures will be included in a separate policy and is consistent with the language in the standards of conduct code. Discussion ensued regarding the ability to anonymously file complaints through a third party system.

Human Resources Director Rodney Marion reviewed employee policies, noting that they do not apply to elected officials. Karen Fox, State's Attorney representative, indicated that the county board can only regulate its employees and its board members, noting that other elected offices are regulated by state statute. RuthAnn Hall, Purchasing, discussed third party employee contracts. Member Rummel suggested third party liability insurance coverage.

Discussion ensued regarding when employee conduct should be escalated to committee review. Complaints regarding egregious behavior by staff will be heard on a periodic basis at the Financial and Administrative Committee.

Substantial discussion ensued regarding the process in handling board member and appointed official complaints.

(Member Rummel left the meeting at 11:37 a.m.)

(Member Wasik left the meeting at 12:03 p.m.)

The Committee postponed consideration of this item until the next Ethics and Oversight Committee meeting.

Aye: 7 - Chair Vealitzek, Vice Chair Martini, Member Carlson, Member Frank, Member Rummel, Member Wasik and Member Wilke

7.3 [19-1475](#)

Discussion regarding operating procedures for the Lake County Ethics and Conduct Code.

Attachments: [Ethics & Conduct Code Operating Procedures DRAFT 090319.pdf](#)

This matter was tabled.

8. Executive Session

The Committee did not enter into Executive Session.

9. County Administrator's Report

There were no remarks from the County Administrator.

10. Members' Remarks

Chair Vealitzek indicated that staff will work to schedule the next meeting.

11. Adjournment

Chair Vealitzek adjourned the meeting at 12:03 p.m.

Next Meeting: To Be Determined

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Ethics and Oversight Committee