

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, November 6, 2019

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:31 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:

Sandy Hart, County Board

Matthew Meyers, County Administrator's Office

Gary Gibson, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Shane Schneider, Division of Transportation

Mike Klemens, Division of Transportation

Kevin Carrier, Division of Transportation

Al Giertych, Division of Transportation

Eric Waggoner, Planning ,Building and Development

Krista Braun,, Planning Building and Development

Rodney Worden, Public Works

Joel Sensenig, Public Works

Patrice Sutton, Financial and Administrative Services

RuthAnne Hall, Financial and Administrative Services and Human Resources

John Ambrose, Baxter and Woodman

Walter Willis, Solid Waste Agency of Lake County

Jamie Zawila, Resource Recycling Systems

Mike Warner, Stormwater Management Commission

Carl Kirar, Facilities

Mike Prusila, Stormwater Management Commission

2. Pledge of Allegiance

Member Hewitt led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There was no public comment.

5. Chair's Remarks

Chair Durkin brought up Division of Transportation Director Shane Schneider to address 14th Street. Schneider explained the cities of Waukegan and North Chicago recently approved a resolution to rename a section of 14th Street from Jackson to Green Bay Road as Audrey Nixon Boulevard. However, there is a section east from Jackson to Sheridan, which is under County jurisdiction, that is named 14th Street. It is suggested this section also be renamed Audrey Nixon Boulevard. Discussion ensued.

6. Old Business

There was no old business.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.5)

DIVISION OF TRANSPORTATION

7.1 19-1809

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the 2020 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

A motion was made by Member Wilke, seconded by Member Clark, that items 7.1, 7.3,, 7.4 and 7. 5 be approved and referred on to the Financial and Administrative Committee and that Item 7.2 be removed from the consent agenda to be discussed in regular agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.2 19-1811

Joint resolution appropriating \$141,200 of Matching Tax funds for inspection and maintenance of recently planted native landscape areas along various County highways.

Division of Transportation Director Shane Schneider presented the item and stated that native plants are used by the department on medians along county highways and detention basins. It takes three to five years for the plants to establish. Manual labor is needed to inspect the plants annually to make sure they thrive and remove invasive species. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.3 19-1804

Joint resolution authorizing an agreement with Jorgensen and Associates, Inc., Lake Villa, Illinois, for land surveying services to support the design of improvements to Deep Lake Road, from Grass Lake Road to Depot Street, at a maximum cost of \$52,814, and appropriating \$65,000 of Motor Fuel Tax funds.

Attachments: [19-1804 Deep Lake Road Consultant Agreement, Jorgensen & Associate](#)
[19-1804 Vendor Disclosure Statement, Jorgensen & Associates](#)

A motion was made by Member Wilke, seconded by Member Clark, that items 7.1, 7.3,, 7.4 and 7. 5 be approved and referred on to the Financial and Administrative

Committee and that Item 7.2 be removed from the consent agenda to be discussed in regular agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

PUBLIC WORKS

7.4 [19-1824](#)

Joint resolution authorizing a contract with Openedge, Lindon, Utah, to provide credit card and e-check processing services for the Lake County Public Works Department's Tyler Incode 10 utility billing software at a current estimated annual cost of \$102,145.

Attachments: [19-1824 Tyler-Credit Card Processor exemption request.pdf](#)
[19-1824 Tyler-OpenEdge Credit Card Vendor Details.pdf](#)
[19-1824 Tyler-OpenEdge-Lake County IL Vendor Disclosure Statement \(1\)](#)

A motion was made by Member Wilke, seconded by Member Clark, that items 7.1, 7.3,, 7.4 and 7. 5 be approved and referred on to the Financial and Administrative Committee and that Item 7.2 be removed from the consent agenda to be discussed in regular agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 [19-1823](#)

Committee action accepting the final report of the approved water and sewer rate study and connection fee study.

Attachments: [19-1823 Final Lake County Rate Study Report Final.pdf](#)
[19-1823 Final Lake County Connection Fee Report.pdf](#)

A motion was made by Member Wilke, seconded by Member Clark, that items 7.1, 7.3,, 7.4 and 7. 5 be approved and referred on to the Financial and Administrative Committee and that Item 7.2 be removed from the consent agenda to be discussed in regular agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.6 [19-1807](#)

Joint resolution authorizing a supplemental appropriation of \$1,600,000 of ¼% Sales Tax for Transportation funds for the construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Deerfield Parkway to Aptakisic Road.

Division of Transportation Director Shane Schneider addressed the resolution \to

*reconstruct and widen Weiland Road from Deerfield Parkway to Aptakisic Road.
Discussion ensued.*

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.7 [19-1812](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$10,836.04 for additions to the Hart Road at U.S. Route 14 intersection improvement Phase II consultant agreement.

Attachments: [19-1812 Hart at US 14 Change Order - Engineering Supplement](#)
[19-1812 Hart at US 14 Change Order - Vendor Disclosure](#)

Division of Transportation Director Shane Schneider addressed delays to the Hart Road at U.S. Route 14 intersection improvement following lengthy negotiations with the Union Pacific railroad. Design changes were made to meet Union Pacific requests. Schneider added federal funds will address 80 percent of this project's costs. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.8 [19-1740](#)

Joint resolution authorizing an agreement with AECOM Technical Services, Inc., Chicago, Illinois, to provide professional engineering services for a countywide Single Occupancy Vehicle Reduction Study, at a maximum amount of \$592,490.

Attachments: [19-1740 Single Occupancy Vehicle Reduction Study Consultant Agreement](#)
[19-1740 Vendor Disclosure Statement, AECOM](#)

Division of Transportation Director Shane Schneider introduced the Single Occupancy Vehicle Reduction Study. This will be a two-year study including engagement with the public, businesses, schools and other active partners. Discussion ensued.

A motion was made by Member Maine, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.9 [19-1741](#)

Joint resolution providing for the receipt of a maximum of \$469,600 State Planning and Research (SPR) federal planning funds reimbursement from the Illinois Department of Transportation (IDOT) to Lake County for a countywide Single Occupancy Vehicle Reduction Study and appropriating \$770,000 of ¼% Sales Tax for Transportation funds.

Attachments: [19-1741 Single Occupancy Vehicle Reduction Study IDOT Funding Agree](#)

Division of Transportation Director Shane Schneider presented the item and reviewed the funding methods for the project.

A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.10 [19-0001](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reviewed the Division's response to the first snowfall of the year. Discussion ensued.

Director Schneider also reviewed the Division's long-term projects list with methods of funding. Discussion ensued.

PUBLIC WORKS

7.11 [19-1819](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for water system modelling and capacity analysis.

Attachments: [19-1819 Baxter & Woodman Water System Scoring Matrix.pdf](#)
[19-1819 Baxter & Woodman Water System Master Agreement.pdf](#)
[19-1819 Baxter & Woodman Water System Award Information.pdf](#)
[19-1819 Baxter & Woodman Water System Vendor Disclosure.pdf](#)

Public Works Director Rodney Worden presented the item and stated that the department is expanding its acquisition toolbox to address its capital improvements program. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.12 [19-1822](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois for underground utility design engineering consulting services.

Attachments: [19-1822 Baxter & Woodman Underground Scoring Matrix.pdf](#)
[19-1822 Baxter & Woodman Underground Master Agreement.pdf](#)
[19-1822 Baxter & Woodman Underground Award Information.pdf](#)
[19-1822 Baxter & Woodman Underground Vendor Disclosure.pdf](#)

Public Works Director Rodney Worden presented the item and stated that this agreement will provide underground utility design engineering consulting services. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.13 [19-1816](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, for project and construction management services.

Attachments: [19-1816 RHMG CIP Scoring Matrix.pdf](#)
[19-1816 RHMG CIP Master Agreement.pdf](#)
[19-1816 RHMG CIP Award Information.pdf](#)
[19-1816 RHMG CIP Vendor Disclosure.pdf](#)

Public Works Director Rodney Worden presented this agreement to provide project and construction management services.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.14 [19-1815](#)

Joint resolution authorizing the execution of a contract with Sheridan Plumbing and Sewer, Inc., Bedford Park, Illinois, for Southeast Central Interceptor Sanitary Sewer Heavy Cleaning in Libertyville area in the estimated amount of \$732,160 based on unit pricing using a shared services contract.

Attachments: [19-1815 RHMG Sheridan Bid Tab Southeast Central Interceptor Heavy Cl](#)
[19-1815 RHMG Sheridan VENDOR DISCLOSURE STATEMENT Southea](#)

Public Works Director Rodney Worden presented the item and stated that this contract will address cleaning and flushing the Southeast Central Interceptor Sanitary Sewer System in Libertyville. This is the line's first major cleaning since it was constructed in 1987. Areas of sediment and tree root obstructions have been identified. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.15 [19-0060](#)

Director's Report - Public Works.

Public Works Director Rodney Worden addressed the testing done by the department to check for unregulated contaminants such as pharmaceuticals in the system. The department is not required by EPA guidance to test for these materials, but Public Works and CLCJAWA have tested for these contaminants since 2008 to address public concern. Discussion ensued.

STORMWATER MANAGEMENT COMMISSION

7.16 [19-1802](#)

Joint resolution authorizing an emergency appropriation for Watershed-Based Plan Implementation by the Stormwater Management Commission (SMC) in the amount of \$1,189,807.03 and funded by grant 3191915 from the Illinois Environmental Protection Agency (IEPA).

Attachments: [Emergency Appropriation - IL EPA Section 319 Grant](#)
[Emergency Appropriation Documentation.pdf](#)

Stormwater Management Commission Director Mike Warner and Mike Prusila of Stormwater Management Commission presented the item and stated that SMC has entered into an agreement with the Illinois Environmental Protection Agency for a grant to implement seven projects identified in watershed-based plans. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.17 [19-1828](#)

Joint committee action authorizing the Stormwater Management Commission (SMC), to submit a grant application to the Illinois Emergency Management Agency for two Federal Emergency Management Agency (FEMA) grant programs.

Attachments: [Memo FEMA Grant Application Request](#)

Stormwater Management Commission Director Mike Warner and Mike Prusila of Stormwater Management Commission presented the item requesting authorization to apply for a grant.

A motion was made by Member Maine, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.18 [19-1831](#)

Joint resolution authorizing an emergency appropriation for the Lake County Multi-Hazard Acquisition Project by the Stormwater Management Commission (SMC) in the amount of \$1,517,598 and funded by the Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation program through the Illinois Emergency Management Agency (IEMA).

Attachments: [SMC-IEMA IGA plus PWPT and FA](#)
[IGA-Pre SMC Lake Co Approval](#)
[7.18 EA- SMC Grant UPDATE 10.29.19.pdf](#)

Stormwater Management Commission Director Mike Warner and Mike Prusila of Stormwater Management Commission presented the item and stated that SMC has entered into an agreement with the Illinois Emergency Management Agency for a grant to buy out two landslide-prone and two flood-prone properties. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

PLANNING, BUILDING AND DEVELOPMENT

7.19 [19-0059](#)

Director's Report - Planning, Building and Development.

There was no director's report from Planning, Building and Development.

SOLID WASTE AGENCY OF LAKE COUNTY

7.20 [19-1821](#)

Presentation and discussion on the Solid Waste Agency of Lake County's (SWALCO) 2019 Plan Update.

Attachments: [SWALCO, 2019 Plan Update, Presentation.pdf](#)
[Final draft - 2019 Plan Update.pdf](#)

Solid Waste Agency of Lake County (SWALCO) Director Walter Willis provided a solid

waste management plan update, which the County Board must update and adopt every five years in accordance with State law. Willis addressed waste management statistics since the last plan was adopted in 2014.

Jamie Zawila, Resource Recycling Systems talked about a new component to the 2019 plan, the circular economy component, which aims to eliminate waste and use County resources to reduce the environmental impact. The new plan also addresses for the first time a greenhouse gas assessment. Discussion ensued.

8. Executive Session

8.1 19-1857

Executive Session to discuss personnel matters pursuant to 5ILCS 120/2 (c)1.

A motion was made by Member Clark, seconded by Member Wilke, that the Committee go into Executive Session. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

9. County Administrator's Report

No County Administrator's report was provided.

10. Members' Remarks

11. Adjournment

A motion was made by Member Wilke, seconded by Member Pedersen, that the meeting be adjourned at 11:02 a.m. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Next Meeting: December 4, 2019

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chairman

Vice Chairman

Public Works, Planning, and Transportation Committee