

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, October 23, 2019

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:02 p.m.

Present 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.

2. Pledge of Allegiance**3. Approval of Minutes****3.1**

September 25, 2019 Meeting Minutes

Attachments: [BOH Minutes 9.25.19 - DRAFT](#)

A motion was made by Member DeVaux, seconded by Member Schultz, that the minutes be approved. Motion carried unanimously.

Aye: 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent: 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.

4. Public Comment to the Board

None

5. Awards, Recognitions, Appointments and Reappointments**5.1**

American Heart Association Workplace Health Achievement Index - Kritz

This matter was presented

6. Presentations**6.1**

Strategic Themes - Pfister

Attachments: [BoH ThemesPresentation October2019](#)

Jefferson McMillan-Wilhoit, Director of Health Informatics and Technology, and Anna Yankelev, Strategic Planning Analyst, introduced the strategic planning and theme development processes. Key points made by Jefferson were that themes are short statements with a broad reach, they are a compilation of factors that lead to achieving the vision, the final themes will represent the highest level of organizational concerns, they will help align what our tactics are to those concerns, they will help to drive and navigate all of the good work done, and all will relate to the mission and vision. Anna informed the Board that the Executive Team came up with the themes being presented by working under the premise that it is 25 years in the future, the Health Department has achieved all of it's

strategic priorities, and to come up with the reasons that enabled those achievements. They then began connecting those reasons and the description of the connection between those reasons evolved in to a theme. They arrived at a total of 23 proposed themes which they then whittled down to 5. Theme briefs were presented in the following order by the Executive Team member(s) indicated and focused on why the theme was important, the work and where they have encountered issues related to it, and how it advances the LCHD mission and vision.

o Primary Prevention - Larry Mackey, Director of Environmental Health:

President Sashko asked if there are other facets of prevention for youth, other than Tobacco 21, that the Health Department needs to be focusing on in order to catch it earlier and educate earlier. Larry stated there are efforts that can be made in partnership with the schools. Mark added that Health Department community health workers performing home visits see where people live and can ensure that a child diagnosed with asthma, for example, is not being exposed to triggers in their home environment that would result in an ED visit.

o Access - Kim Burke, Director of Healthcare Operations and Sam Johnson-Maurello, Director of Behavioral Health:

Member Carlson asked what percentage of missed/cancelled appointments were due to transportation or childcare issues. Kim stated approximately 75%. Member Carlson asked if providing transportation or childcare was feasible. Kim stated that medicaid patients have a transportation benefit available through their MCO, but have to call 3-5 days prior to appointment to arrange it and the transportation companies contracted by the State are not reliable. Assisting LCHD's medicaid patients with that would solve the issue for approximately 60%. Transportation for the uninsured patient is the bigger issue. LCHD offers taxi vouchers and is currently piloting Uber at the Libertyville Health Center. Member DeVaux asked what is to prevent those patients from going to an ER. Kim stated a lot of LCHD patients utilize an ER as their PCP because they can't get in to see their provider soon enough. Member Carlson asked if hospitals could provide transportation to clinics. Mark stated it is something LCHD would be looking at with it's integrated health home (IHH) once the State comes out with a final concept. Member DeVaux asked if BH phone service is available. Sam stated the crisis line is available 24/7. Member Schultz asked if providers still get paid when there is double-booking and patients are no shows. Kim stated yes. Member Carlson asked if LCHD staff are referring patients to transportation services. Kim stated they don't. Jefferson added that networks and partnerships are created for those purposes, but data is needed to know what resources are available to, and viable for, patients.

o Community-Driven Health Neighborhood - Lisa Kritz, Director of Prevention:

Mark added that staff and providers are to be thinking more holistically as to what is driving health outcomes so that LCHD can work with its partners to solve those problems.

o *Quality - Les Zun, M.D., Medical Director and Jerry Nordstrom, Director of Business Operations:*

Mark added that in regard to KPI's, it's not that the provider did not do what they were supposed to do with a patient, it's that it was not documented appropriately so LCHD does not get credit for it. Member DeVaux commented on the amount of time a provider spends with each patient. Dr. Zun stated that is something The Coleman Associates is looking at and developing an appropriate strategy around, with 3-4 patients per hour to be the most productive. Member DeVaux commented on the "3/4 of LCHD employees reside in LC" statistic and asked why it was notated in the brief. Jerry explained that hopefully by being LC residents, the employees will be invested in the services LCHD provides. Also the potential for obtaining employees through our partnerships with local organizations. Mark added that we want employees to be involved in helping to improve their community, they should have more of a commitment in improving the communities they live in. He also noted that the majority of those employees who live in Lake County, live north of Route 137 due to the affordability of housing. Member Carlson asked if it's realistic to ask LCHD providers to obtain a KPI the same as Mayo Clinic, for example. Dr. Zun stated it is, because LCHD patients should get the same quality care as everyone else and if we want to be a National Quality Leader (NQL), we have to strive for that now. The limitations would be the SDOH's which we are working on addressing. Mark added that to become a NQL, LCHD is being compared to it's peers. Member Ehrlich stated that quality has to be a cornerstone of the culture, otherwise KPI's will never be obtained and sustained. It has to be addressed and has to become a focus. He also asked if 5 themes is too many, are we trying to take on too much. Jefferson explained that of the 5 presented, it will be up to the Board to determine which of the 5 are the highest priority. And since they are all interconnected, the ones not chosen will be woven in.

o *Innovation - Pam Riley, Director of Finance: There were no questions from the Board.*

Mark Pfister, Executive Director, wrapped up the presentation by explaining that the next step is theme prioritization with the Board of Health. He asked the Board members to review the theme briefs prior to the next regular meeting on November 20, 2019, because the final themes will be on that agenda for discussion. Also prior to the next regular meeting, Jefferson and Anna will be meeting with each Board member to discuss the themes presented and what, in their mind, are the themes we need to be focusing on. Once the final themes are identified they will be brought to staff so we can begin operationalizing them and coming up with strategies and interventions, and begin working on the KPI's that will evaluate the success or failure of this next strategic plan.

This matter was presented

7. President's Report

President Sashko reported on the following:

1. Casandra Torstenson is the new Assistant County Administrator and will be the Health

Department's liaison to the County Administrator's office. She also works on the Health and Community Services (HCS) Committee with Member Carlson as well as working with Lake County Emergency Management.

2. Mark Pfister will be having some early discussion with Waukegan School District about a potential School-Based Health Center similar to the facility in Round Lake. This is in the "leg work" phase but he wanted to keep the Board informed on emerging operational visions.

3. Many Board of Health members and Health Department staff attended the Ethylene Oxide Town Hall held on Wednesday, September 25, 2019, hosted by Senator Melinda Bush. Present were representatives from just about every aspect of the various stakeholders involved. IEPA and ATSDR guided most of the conversation and there were many questions asked by the audience as to where the process of evaluation is at and outcomes. New testing will start around October 26, 2019, through funding from IEPA, and will run a contiguous 90 days with samples every third day. That will provide a total of 40 days of overall testing over a 120 day period once it is complete. More to follow as this develops.

4. On October 22, 2019, he, Mark Pfister, Sam Johnson-Maurello, Nick Caputa, Joe Tranchita, and Emily Gelber attended a webinar hosted by NALBOH titled, "The Broad Connection between Justice Involvement and Social Determinants of Health." It covered jail diversion, what's happening in institutional structures, and how it affects health care. During the webinar he found out that there is a Federal Medicaid exclusion policy which revokes the medicaid benefits of individuals upon incarceration, despite the 8th Amendment to the U.S. Constitution.

5. He introduced Karen Fox from the State's Attorneys Office who was in attendance to familiarize herself with the proceedings as current Board of Health attorney Jim Bakk will be retiring after the November 20, 2019 meeting. Various members of the State's Attorneys Office will be serving as interim-legal counsel to the Board until a permanent legal counsel is assigned.

6. A budget item was submitted as a "new program request" for the current budget discussions for next year. It is a request that relates to Health Information Security and has a cost of approximately \$220,000. The request stems from three external audits that identified HIPPA security gaps. If not corrected, it could result in fines that could be as much as \$70,000 per occurrence. The county IT department has stated they don't have the bandwidth or skill required and the Health Department will have to correct this on their own, even though the Health Department's general IT system is part of the overall county system with the exception of specialized systems for operations. Member Carlson, Chair of the County Board Health and Community Services Committee, assured the members that this item will be approved by the Finance Committee and the County Board.

7. He referred to the AHA WHAI award earlier in the agenda and commented how difficult it is for corporations to create a healthy work environment, as the job is the biggest source of stress for most, and how blessed the Health Department is to have a team of people willing to take that on and champion it for the rest of the workforce so that they can feel like they are in a quality workplace.

8. Action Items**8.1**

Health Resources and Services Administration (HRSA), Quality Improvement (QI) Funding, \$66,000 - Zun

Attachments: [HRSA QI \\$66K](#)

Dr. Zun reviewed this item as presented in the agenda packet.

A motion was made by Member Johnson Jones, seconded by Member DeVaux, that this item be approved. Motion carried by the following roll call vote:

Aye: 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent: 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.

8.2

University of Chicago, Extension for Community Health Outcomes (ECHO) Program, \$2,500 - Zun

Attachments: [UoC ECHO \\$2K](#)

Dr. Zun reviewed this item as presented in the agenda packet.

A motion was made by Member Carlson, seconded by Member Rheault, that this item be approved. Motion carried by the following roll call vote:

Aye: 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent: 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.

8.3

Substance Abuse and Mental Health Services Administration (SAMHSA), Grants to Benefit Homeless Individuals (GBHI), \$10,000 - Johnson-Maurello

Attachments: [SAMHSA GBHI 10K](#)

Sam Johnson-Maurello, Director of Behavioral Health, reviewed this item as presented in the agenda packet. Member DeVaux noted that the budget presented indicates an additional \$6K to convert a part-time position to full-time and asked where the rest of the money is coming from. Sam explained that carryover money from a Federal grant is allowed.

A motion was made by Member DeVaux, seconded by Member Johnson Jones, that this item be approved. Motion carried by the following roll call vote:

Aye: 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent: 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.

9. Discussion Items**9.1**

Business Need: 3010 Improvements Update - Nordstrom

Jerry Nordstrom, Director of Business Operations, informed the Board that the parking lot project is going well and making substantial progress, and should be ready for use by mid-November. Member Carlson asked if snow or temperature is a factor. Jerry stated only if it's too wet for the crew and equipment to access the site to finish grading and compacting the gravel. Once the grading and compacting are complete, the asphalt can be put down. If there is a hard freeze it can delay progress as the asphalt companies usually shut down around mid-November. The bids for the work on the first floor of 3010 arrived just a few days ago. Eleven bids were received as there was strong interest due to the fact that it is indoor work over the winter. The top 8 or 9 were within a 10% range in pricing. It was slightly over the architect's estimate, so the recommendation will be brought to the Board at the November 20, 2019 meeting. Currently, the responses for the alternates are being assessed and a determination made as to whether one, both, or neither is brought to the Board as part of the final recommendation. As soon as it is finalized, the expense will be appropriated to the Health Department at the beginning of the fiscal year putting us in a position to plan for the start of the project after the first of the year. It will be a 6-month project and discussion on known and potential disruptions is taking place so that operations can continue as close to normal as possible. Potential implications at the State level due to the location of some of the services we provide and how we're paid for them are also being considered.

This matter was presented

9.2

Schedule of Revenues and Expenditures as of August 31, 2019 - Riley

Attachments: [Financial Report Aug 2019](#)

Pam Riley, Director of Finance, reviewed this item as presented in the agenda packet noting that the report is in a new format and asked for the Board's feedback. Member Carlson asked if it would be accurate to say County Finance reduced property taxes from \$22.8M to \$17.5M, a difference of \$5M, but the fund balance is only decreased by a little less than \$2M, so your creativity is made up by the other \$3M. Pam confirmed that is accurate. Member Carlson then stated that it is his understanding that the County policy for fund balances is 27.5-35%, and asked what percentage is the fund balance shown in the report. Pam stated it is more than that at 40%. Mark stated that the report is for FY2019 and that the Board approved a similar amount, approximately \$24M, for FY2020, but the County is proposing to levy for a health fund of \$12.5, a reduction of \$5M. To reduce the fund more you're talking about an \$8.7M health fund reduction planned for FY2020, so we're getting closer to that window. The key is that built in to the health fund is the Medicaid Match dollars of which we're planning on spending \$1M+ for the 3010 lobby, \$300K for the parking lot, which are reductions. Next year, when the fund is down at \$24M or so, don't forget that the vacancy factor is also included in the reduction to our budget request. And

this year, the County has the highest vacancy factors it's ever had, so if we have a full contingent of staff we're going to exceed that vacancy factor which could also affect the total corporate levy. So next year the County may have to go back and increase the health fund levy to build that fund back up or to build up other funds if those calculations are not accurate. Pam asked the Board if they would like the employee headcount returned to the report. Member Carlson said only if it affects the numbers.

This matter was presented

10. Attachments for Board Review

10.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights - September-October 2019](#)

This matter was presented

11. Lake County Community Health Center Governing Council Update

Mark stated that Dr. Zun finally has his full contingent of management and asked him to present. Dr. Zun informed the Board that two Regional Medical Directors have been hired, Dr. Alvaro Encinas, who was present and who he introduced, and Dr. Shami Goyal. Both are family medicine providers and each is responsible for half of the clinics to ensure good care is being provided, working with the providers, and looking at quality, as well. Dimitry Petion is the new Director of Physical Health and will be responsible for the operations of all of the FQHC's. All three bring a wealth of experience to the County. Mark added that all three also enhance our cultural diversity as a workforce hire. Dimitry is of Haitian descent, has worked at the Harvard Street Neighborhood Health Center in the Boston area which is a predominantly african american FQHC, and has a background in software engineering, so we're looking forward to his very critical path mode logic to really move things forward. Dr. Encinas has worked in the Lake County jail so he has a great awareness of the behavioral health issues as well as the medical issues of our clients. Dr. Goyal is coming to us from Rockford where she was working with students at the University of Illinois College of Medicine, so with our relationship expanding with Rosalind Franklin she is a great addition. Dr. Zun has been doing all of this on his own since December 2018 so the addition of these 3 will now allow him to focus on provider relationships.

12. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board of one new case of TB at a grocery store in Libertyville. Twenty-two cases of influenza B have been confirmed at Great Lakes Naval Base. Lake County has also had it's first ICU admission for flu. And there was an outbreak at a nursing home. There are 5 cases of pertussis at Stevenson High School. Since high school kids are the first to be fully immunized, the CDC is coming in next week to look at whether they are carriers. Member Ehrlich asked if the B strain is in the current flu vaccine and if any of those 22 cases had been vaccinated. Lisa stated she does not know if any were vaccinated, but there is one B and two A's in the vaccine. Member Ehrlich asked if it is the same B. Lisa stated she did not. Mark added a correction in that there are

2 B's and 2 A's in the current vaccine, but the strain is unknown at this point. Mark added that there was also a lengthy discussion at the County budget hearings regarding TB and asked Board members to help advocate because while there are only 10-20 active cases per year, there are approximately 200 latent cases. And all cases and TB testing require a lot of time and staff to conduct the contact investigations and direct observed therapy.

13. Added to Agenda Items

President Sashko informed the Board that he will be having eye surgery on Saturday, October 26, to repair a torn retina.

14. Old Business

None

15. New Business

None

16. Executive Session

None

17. Adjournment

A motion was made by Member Carlson, seconded by Member Schultz, that this meeting be adjourned. Motion carried unanimously. Meeting adjourned at 8:04 p.m.

Aye: 9 - Member DeVaux R.N., Member Johnson Jones Ed.D., President Sashko, Member Carlson, Member Mittl Pollina Psy.D., Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D. and Member Schultz

Absent: 3 - Member Cesnovar, Member Maine and Member Belmonte D.O.