



**Purchasing Division**  
18 North County Street, 9th Floor  
Waukegan, Illinois 60085-4350  
Phone 847-377-2992  
Fax 847-984-5889  
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## Award Information – September 9, 2019

### Contract Information

Purchase Description: **Professional Consulting, Surveying and Engineering Services for Lake County Public Works**

Contract Start Date: **October 8, 2019**

Initial Term: **Two Years**

Term Dates: **October 8, 2019 through October 7, 2021**

Renewals: **Three one-year renewal options**

### Vendor Information

Company Name: **Baxter & Woodman, Inc.**

Address: **8678 Ridgfield Road**

*Street Address*

*Suite/Unit #*

**Crystal Lake**

*City*

**IL**

*State*

**60012**

*ZIP Code*

Contact Name: **John Ambrose**

Funding Account  
Description:

Budget Information: **Included in the Fiscal Year 2019 Capital Improvement Plan**

Department: **Public Works**

Department Contact: **Brittany Sloan**

Award Amount: **\$200,000**

### SOI Information

Registered Vendors: **45** Responses Received: **16**

#### Intent:

The statement of interest must provide your firm's qualifications, including ability of professional staff, its past record and experience, performance data on file, willingness to meet time and budget requirements, location, workload of the firm, work on similar projects, past performance on similar projects and financial stability related to design, bidding, and construction inspection for the following projects. Please indicate, by project type, the project type(S) listed for which your firm is interested in providing Professional Consulting Services.

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**Scope of Work:**

Lake County issued a Statement of Interest for Professional Architectural and Engineering Services to identify qualified, professional architectural and engineering firms to provide services for a variety of projects to be undertaken by Lake County Public Works. Firms were asked to submit their qualifications based on 15 project areas.

Staff ranked the submitted qualifications and shortlisted three firms to submit detailed proposals to provide general engineering consulting services. Baxter & Woodman, Inc. was selected as the most qualified and a price for the services was negotiated.

The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates. The future anticipated annual spend is estimated at \$200,000.

**Evaluation of Proposals:**

Lake County will review submissions and conduct negotiations in accordance with the Local Government Professional Services Selection Act (50 ILCS 510/). The following qualifications will be considered by the County:

- A. Proven experience in design and successful implementation of similar projects.
- B. The strength of value engineering approach, and the proposed engineering approach.
- C. The evaluation of examples of outcome-based accomplishments that have measurable success factors to demonstrate a firm's qualifications and expertise including the testimonials of owners or owner's agents.
- D. The depth of talent and staffing experienced in the execution of similar projects.
- E. The ability of the proposer to work with other consultants to maximize a design solution while maintaining budgetary discipline.
- F. Design quality control and the ability to understand and translate the client's design goals.
- G. Quality and time availability of key project team members.
- H. A proven consistent engineer team leader that listens to the client and appropriately manages and directs the team's efforts.
- I. Experience and capability presenting to policymakers, stakeholders and the public.

**Department Recommendation:**

Based on the criteria set forth in the Statement of Interest, staff identified Baxter & Woodman, Inc. as the most qualified to provide general engineering consulting services.