

Safety Program Activities and Improvements 2019

Training Items Done:

- **Active Shooter Training Link:** Was added to this year's required fall OSHA training, the Healthcare Safety Zone® Portal home page, and within a SnapComm. Training content will vary between two different videos and will be based on whether the person's role is based more in a clinical setting or non-clinical/office setting.
- **Nonviolent Crisis Intervention Training:** Safety Coordinator has taught 8 classes with 164 staff members. There are currently 4 additional classes scheduled for this year. This class shows staff that how they respond to crisis either improves the situation or can make it worse. Staff are also shown how to disengage if a client is about to make physical contact with them.
- **CPI (Crisis Prevention Institute) class:** three classes have been taught this year with 70 staff being trained. This is the basic level class which shows how to verbally respond to a client in crisis.
- **3010 front desks staff:** 2nd and 3rd floor front desk staff have been provided training on how to respond to emergency situations which may occur in the lobbies. This training included CPI, emergency codes and Active Shooter response training. 1st floor PCR staff are scheduled to receive this training in September.
- **3002 Grand Active Shooter training:** On August 28th, 3002 Grand staff reviewed Active Shooter training as a group.
- **Safety Officers trained in STOP the Bleed at July Meeting:** This training was provided by Emergency Management and will allow Safety Officers to respond to situations when a tourniquet may be required to stop blood loss, as may result from Active shooter events.

Facility/Resource Changes:

- **3010 main entrance foyer stairwell door:** Access from the foyer was changed to require a swipe card to access the stairwell. This change was at the suggestion of security guards so visitors must enter the lobby. Guards then have the ability to observe or interact with visitors before they go to other floors in the building.
- **Change in security guard hours at 3010 Grand Campus:** Security guards now start at 7:45 a.m. instead of 8:00 a.m. This schedule now allows for security to be present when patients arrive 15 minutes early for their 8:00 a.m. appointments and prevents clients from being in the lobby area without security present.
- **3010 Grand Duress Buttons:** All duress buttons at 3010 Grand now go to a monitoring center which then notifies Waukegan Police Department of the activation of duress alarm. Duress buttons were tested by contractor to verify they are working correctly. This change was made with the decision by BHS directors no longer use the Mr. Strong team procedure.
- **Human Resources purchased new breakaway lanyards:** These improve employee safety because if someone pulls the lanyard it will come apart instead of pulling the employee closer to the person.

- **Speed Dial Security Guard phone number:** MIS programmed front desk phones at 3010 Grand to have security phone programmed as a speed dial in their phones. A reminder has gone to all staff with the security guard's phone number.

Items Being Worked on and Pending:

- **3002 Grand staff wearable duress buttons:** These duress buttons work like a desk duress button in an office. They will only work inside of 3002 Grand. Currently 3002 only has 1 duress button in the building and it is in the Williams Consent Decree (WCD) office. These duress devices will give staff the ability to notify the monitoring company when they need assistance without having to call 911. Tentative installation date is the 2nd week of September
- **Researched and field-testing wearable duress devices for field staff:** These devices will allow for staff members to notify monitoring center that they need assistance without having to call. The monitoring center will notify the local police department of staff location.
- **BMB BHS duress Buttons:** Duress buttons in certain offices will also be transferred to the monitoring center once a wireless transmitter is installed. Tentative installation date is the 2nd week of September
- **BMB safety meeting September 5th:** Dr. Zun, Safety coordinator, and BMB management staff to discuss safety at BMB.
- **3002 Grand Camera Locations:** Nick Caputa is meeting with contractor to review interior hallway cameras for the building. Meeting date was August 28th. Next steps are pending the receipt of a proposal.
- **3010 Grand and BMB fire alarm voice notification system upgrade.** The Facilities Manager is working on getting quotes for the upgrades. This will allow select individuals to make announcements from their phone that will transmit through the building PA system. These are the only two fire alarm systems that have this emergency communications feature.
- **3010 building lock down buttons:** These buttons will allow front desk staff to remotely lock the main entry way door to 3010 building during an emergency occurring outside the building. Currently, the only way to lock the building is to have Facilities staff lock the building using their computer program. This work is expected to occur in September.