

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, August 1, 2019

8:30 AM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

Present 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent 1 - Member Wilke

Others present:

Chris Blanding, Information Technology

Alex Carr, Communications

Danny Davis, Court Administration

Al Giertych, Division of Transportation

SheCora Keys, Human Resources

Carl Kirar, Facilities and Construction Services

Chris Kopka, Human Resources

Donna Jo Maki, County Administrator's Office

Rodney Marion, Human Resources

Vasil Markus, Treasurer's Office

Amy McEwan, County Administrator's Office

Matt Meyers, County Administrator's Office

Bill Panos, County Administrator's Office

Andrea Rosen, Communications

Abby Scaf, County Administrator's Office

Shane Schneider, Division of Transportation

Patrice Sutton, Finance and Administrative Services

Micah Thornton, Circuit Court Clerk's Office

Rodney Worden, Public Works

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

A moment of silence was requested regarding the loss of life of three individuals in California.

Member Wasik led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

Chair Frank remarked on the revised budget hearing dates.

6. Old Business

There was no old business to conduct.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.15)

Approval of Minutes

7.1 **19-1250**

Minutes from May 9, 2019.

Attachments: [F&A 5.9.19 Minutes - Final.pdf](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.2 **19-1251**

Executive Session Minutes from May 9, 2019.

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.3 **19-1252**

Minutes from June 6, 2019.

Attachments: [F&A 6.6.19 Minutes - Final.pdf](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.4 [19-1254](#)

Executive Session Minutes from June 6, 2019.

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.5 [19-1212](#)

Joint resolution authorizing a contract with Path Construction Company, Arlington Heights, Illinois, in the amount of \$117,140 for replacing bridge expansion joints on Lake County maintained bridges, appropriating \$141,000 of County Bridge funds.

Attachments: [19-1212 Bid Tab, 2019 Expansion Joint Replacement](#)
[19-1212 Vendor Disclosure, Path Construction](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.6 [19-1214](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$390,892.51 for culvert repair and guardrail replacement on Kilbourne Road, and appropriating \$470,000 of County Bridge Tax funds.

Attachments: [19-1214 Bid Tab, Kilbourne Road Culvert Repair](#)
[19-1214 Vendor Disclosure, Campanella and Sons](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.7 [19-1216](#)

Joint resolution authorizing a contract with H and H Electric Company, Franklin Park, Illinois, in the amount of \$284,578.70 for upgrades and expansion of the Intelligent Transportation System (ITS) PASSAGE Network and appropriating \$342,000 of ¼% Sales Tax for Transportation funds.

Attachments: [19-1216 Bid Tab, Signal Controller Upgrade](#)
[19-1216 Vendor Disclosure, H&H Electric](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.8 [19-1220](#)

Joint resolution authorizing an intergovernmental agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the receipt of \$170,332.95 in funding to provide transportation planning staff assistance for the Lake County Council of Mayors (LCCOM).

Attachments: [19-1220 2020 CMAP Planning Funding Agreement Draft](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.9 [19-1221](#)

Joint resolution appropriating \$38,800 (\$9,700 annually) of Matching Tax funds for four years of maintenance service for the Lake County Division of Transportation (LCDOT) Sign Inventory System.

Attachments: [19-1221 Sign Inventory System Agreement](#)
[19-1221 Sign Inventory System Purchase Order with Additional Tablet](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.10 [19-1222](#)

Joint resolution appropriating \$30,000 of ¼% Sales Tax for Transportation funds for cellular service to communicate with various Lake County Division of Transportation (LCDOT) field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration to Lake County PASSAGE.

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.11 [19-1224](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Illinois Department of Commerce and Economic Opportunity (DCEO) for the receipt of \$200,000 in grant funding from DCEO to interconnect six traffic signals to Lake County PASSAGE along the Illinois Route 59 corridor in the southwest portion of Lake County.

Attachments: [19-1224 Grant Award Agreement](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.12 [19-1225](#)

Joint resolution appropriating \$760,100 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2019, to November 30, 2020, and \$200,000 of Matching Tax funds.

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.13 [19-1226](#)

Joint resolution appropriating \$75,000 of County Bridge Tax funds for fiscal year (FY) 2019 engineering services, water quality monitoring services, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.14 [19-1227](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$80,000, for the annual pavement testing services, and associated components, appropriating \$100,000 of Matching Tax funds.

Attachments: [19-1227 Pavement Management System Consultant Agreement Draft](#)
[19-1227 Vendor Disclosure, IMS](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

FINANCIAL & ADMINISTRATIVE

7.15 [19-1187](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2019.

Attachments: [June 2019](#)

A motion was made by Member Vealitzek, seconded by Member Didech, that Consent Agenda items 7.1 through 7.4 be approved and that items 7.5 through 7.15 be recommended for adoption to the County Board agenda/received and placed on the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

REGULAR AGENDA

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.16 19-1213

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$3,338,377.61, for the resurfacing of Butterfield Road, from Illinois Route 176 to US Route 45, which will be improved under the Illinois Highway Code for a total of 3.68 miles, and appropriating \$4,007,000 of Motor Fuel Tax funds.

Attachments: [19-1213 Bid Tab, Butterfield Road Resurfacing](#)
[19-1213 Vendor Disclosure, Peter Baker](#)

Division of Transportation Director Shane Schneider presented a contract with Peter Baker and Son Company for the Butterfield Road Project.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.17 19-1215

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$727,019.55 for the resurfacing of the Lake County Division of Transportation's (LCDOT) parking lot.

Attachments: [19-1215 Bid Tab, LCDOT Parking Lot Improvements](#)
[19-1215 Vendor Disclosure, Peter Baker](#)
[LCDOT Parking Lot Plan and Strategies.pdf](#)

Division of Transportation Director Shane Schneider indicated that this project is for the resurfacing of the shared, main parking lot of Public Works and Division of Transportation at the Libertyville campus. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.18 [19-1228](#)

Joint resolution authorizing a contract with Derive, Sanford, Florida, for the purchase of idle reduction technology for Lake County in the amount of \$34,713.

Attachments: [19-1228 Idle Reduction 2019 NJPA PRICE SCHEDULE v7](#)
[19-1228 Vendor Disclosure Derive](#)

Division of Transportation Director Shane Schneider presented a request to purchase idle reduction technology to retrofit 87 vehicles of the County's fleet. Discussion ensued.

A motion was made by Member Frank, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.19 [19-1242](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for engineering services for sewer facilities analysis, design and construction oversight.

Attachments: [19-1242 Gewalt Scoring Matrix.pdf](#)
[19-1242 Gewalt Award Information.pdf](#)
[19-1242 Gewalt Master Agreement 2019-07-19.pdf](#)
[19-1242 Gewalt Vendor Disclosure.pdf](#)

Public Works Director Rodney Worden presented an agreement with Gewalt Hamilton for engineering services. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.20 [19-1243](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, for engineering services for water facilities analysis, design and construction oversight.

Attachments: [19-1243 RHMG Scoring Matrix.pdf](#)
[19-1243 RHMG Award Information.pdf](#)
[19-1243 RHMG Master Agreement 2019-07-18.pdf](#)
[19-1243 RHMG Vendor Disclosure.pdf](#)

Public Works Director Rodney Worden indicated the agreement is for water facilities analysis, design and construction oversight services.

A motion was made by Member Didech, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.21 [19-1244](#)

Ordinance approving an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) and establishing the payment plan for \$8,030,400 in connection fees for the Grandwood Park and Fox Lake Hills water system customers to be paid over a 30-year period.

Attachments: [19-1244 Grandwood Park Fox Lake Hills CLCJAWA Connection Fee Agree](#)

Public Works Director Rodney Worden reported that this agreement with CLCJAWA establishes a payment plan for connection fees for the Grandwood Park and Fox Lake Hills water customers. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Carlson, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

FINANCIAL & ADMINISTRATIVE

7.22 [19-1201](#)

Committee action approving Contract Modification Number One with 720 Worldwide, Inc., Chicago, Illinois, for System Programming and Computer Operation services in the estimated annual amount of \$475,776 including three, one-year renewal options.

Attachments: [720 Contract Modification One](#)

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.23 [19-1210](#)

Resolution authorizing a contract with CDW, Vernon Hills, Illinois, for a core network switch in an amount of \$57,329.20.

Attachments: [CDW-G Quote](#)
[CDW Vendor Disclosure Form.pdf](#)

Information Technology Director Chris Blanding presented a request for a new core network switch. The core network switch routes network traffic for all County facilities. Discussion ensued regarding the replacement of the Criminal Records Information Management System.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

7.24 [19-1249](#)

Resolution amending the Lake County Employee Policies and Procedures section 4.5, Sick Leave.

Attachments: [Sick Time Policy 6.6.19](#)

Human Resources Director Rodney Marion and Chris Kopka, Human Resources, presented amendments to the proposed sick leave policy.

A motion was made by Member Wasik, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

Absent: 1 - Member Wilke

8. Executive Session

The Committee did not enter into Executive Session.

9. County Administrator's Report

Deputy County Administrator Amy McEwan reported there is only one round of committees before the September County Board meeting.

10. Members Remarks

There were no remarks from members.

11. Adjournment

The meeting adjourned at 9:04 a.m.

Chair Frank adjourned the meeting.

Next Meeting: August 8, 2019

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chair

Vice Chair

Financial and Administrative Committee