

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, May 7, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair Cunningham called meeting to order at 8:30 a.m.*

**Present** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

*Rodney Worden, Public Works*

*Patrice Evans, Circuit Clerk's Office*

*Patrice Sutton, Finance and Administrative Services*

*James Chamernik, Sheriff's Office*

*Lawrence Oliver, Sheriff's Office*

*John Idleburg, Sheriff*

*Jeffrey Pavletic, State's Attorney's Office*

*Michael Wheeler, Finance and Administrative Services*

*Lisle Stalter, State's Attorney's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Erin Cartwright-Weinstein, Circuit Court Clerk*

*Amy McEwan, Interim County Administrator*

*Dakisha Wesley, Assistant County Administrator*

*Lillian Cooper Taggart, County Board Office*

**2. Pledge of Allegiance**

*Chair Cunningham led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no items added to the agenda.*

**4. Public Comment**

*There was no public comment.*

**5. Chair's Remarks**

*Chair Cunningham requested a moment of silent prayer for recent tragedies that have occurred in Lake County, including the explosion at the facility in Waukegan that claimed the lives of 4 people.*

**6. Old Business**

*There was no old business.*

**7. New Business**

*There was no new business.*

**CONSENT AGENDA (Items 7.1 - 7.5)**

**Approval of Minutes**

**7.1 [19-0819](#)**

Minutes from April 2, 2019.

**Attachments:** [L&J 4.2.19 Minutes Final](#)

**A motion was made by Member Hewitt, seconded by Member Maine, that this minutes be approval of minutes. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**CLERK OF THE CIRCUIT COURT**

**7.2 [19-0668](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of March 2019.

**Attachments:** [County Board Report FY19 - 03 Mar 040819](#)

**A motion was made by Member Hewitt, seconded by Member Maine, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**PUBLIC DEFENDER**

**7.3 [19-0810](#)**

Report from Joy Gossman, Public Defender, for the month of March 2019.

**Attachments:** [03-19 Main](#)  
[03-19 Main PTR](#)  
[03-19 JUV Main](#)  
[03-19 JUV PTR](#)

**A motion was made by Member Hewitt, seconded by Member Maine, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**STATE'S ATTORNEY**

**7.4 [19-0510](#)**

Joint resolution authorizing the renewal of two State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$230,895 in federal funds.

**Attachments:** [VOCA Sexual Assault & DV VWC Award 218444 07-01-19 thru 12-31-20](#)

**A motion was made by Member Hewitt, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**SHERIFF****7.5 [19-0712](#)**

Joint resolution authorizing line-item transfers of funds between various accounts to transfer previously approved funds in Fiscal Year (FY) 2019.

**Attachments:** [May 19 LIT- Sheriff](#)

**A motion was made by Member Hewitt, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**REGULAR AGENDA****STATE'S ATTORNEY****CLERK OF THE CIRCUIT COURT****7.6 [19-0699](#)**

Joint resolution authorizing the execution and emergency appropriation of a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2019 through June 30, 2020, for a maximum reimbursement amount of \$610,000 for staff wages and benefits.

**Attachments:** [Child Support Agreement 2020-55-013-K July 01 2019 thru June 30 2020](#)

*Lisle Stalter, State's Attorney's Office, presented this item requesting approval of an intergovernmental agreement (IGR) renewal. Since 1985, the State's Attorney's Office has entered into an annual IGR with the Illinois Department of Healthcare and Family Services (IDHFS) to provide child support enforcement services. Federal and State resources will be utilized for the program cost and to offset the wages and benefits for the staff.*

**A motion was made by Member Hewitt, seconded by Member Kyle, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**7.7 [19-0791](#)**

Joint resolution authorizing an emergency appropriation and a contract with Berry Dunn McNeil and Parker LLC, Portland, Maine for consulting services to complete a review of contract deliverables for E-filing implementation in an amount not to exceed \$71,984.

**Attachments:** [18195 Final RFP Document](#)  
[18195 Award Recommendation](#)  
[18195 summary score sheet](#)  
[AGREEMENT RFP 18195 Draft](#)  
[Vendor Disclosure Statement - BerryDunn](#)

*Patrice Evans, Circuit Court Clerk's Office, presented this item and stated that there were two vendor submissions in response to the request for professional consulting services to validate the implementation of a custom developed electronic filing solution. The intent is to determine if contracted work and deliverables were completed properly for the E-filing implementation project. Berry Dunn McNeil and Parker LLC was selected to perform the review because they presented the most cost-effective proposal with the ability to complete the job within five months.*

*Discussion ensued.*

**A motion was made by Member Simpson, seconded by Member Paxton, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**7.8 [19-0795](#)**

Joint resolution authorizing an emergency appropriation and a lease for offsite record storage facilities at 415 Washington Street, Waukegan, Illinois for the Circuit Court Clerk's Office in the amount of \$50,605.

**Attachments:** [Draft lease for 415 Washington Street](#)

*Erin Cartwright-Weinstein, Circuit Court Clerk, presented and informed the Committee that the office currently utilizes First Midwest Bank for offsite storage but that building is being sold. Accordingly, the office will have to relocate the records to a new offsite storage location. The Circuit Court Clerk's Office is seeking an emergency appropriation to fund an offsite record storage facility that is cost-effective and temperature controlled. The space provides the proximity, convenience, and accessibility that is desired until such a time that the Court is allowed by the State Supreme Court to convert to a completely paperless system.*

*Discussion ensued.*

**A motion was made by Member Danforth, seconded by Member Kyle, that this resolution be approved as amended and referred to F&A. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**8. Executive Session****9. County Administrator's Report**

*Assistant County Administrator Dakisha Wesley shared that tours of the Lake County Jail are scheduled for the following week. Staff is planning the remaining judicial facility tours and wanted to gauge Committee member availability over the next couple months. Prospective dates for group tours will be provided and members can sign up based on their availability.*

**10. Members' Remarks**

*Member Maine requested information about how Lake County handles domestic violence cases. Assistant County Administrator Dakisha Wesley informed the Committee that the State's Attorney's Office is scheduled to present information regarding its Child Advocacy Program in June and a request will be made to include additional information based on this request.*

*Discussion ensued.*

**11. Adjournment**

*The meeting adjourned at 9:38 a.m.*

**A motion was made by Member Maine, seconded by Member Simpson, that this be adjourn. Motion carried by voice vote.**

**Aye:** 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**Next Meeting: June 4, 2019**

*Meeting minutes prepared by Lillian Cooper Taggart.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*