

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, June 4, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Vice Chair Simpson called meeting to order at 8:30 a.m.*

**Present** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**Excused** 1 - Chair Cunningham

*Others Present:*

*James Chamernik, Sheriff's Office*

*Keith Kaiser, Sheriff's Office*

*Patrice Evans, Circuit Clerk's Office*

*Sara Balmes, Sheriff's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Scott Hoffeit, State's Attorney's Office*

*Donna Jo Maki, County Administrator's Office*

*Mary Stevens, Court Administration*

*Terri White, State's Attorney's Office*

*Erica Peterson, State's Attorney's Office*

*Lily Liermann, State's Attorney's Office*

*Micah Thornton, Circuit Clerk's Office*

*Jeff Pavletic, State's Attorney's Office*

*Michael Wheeler, Finance and Administrative Services*

*Diane Wlinter, Court Administration*

*Christen Bishop, Court Administration*

*Zach Creer, Finance and Administrative Services*

*Carrie Flannigan, Lake County Children's Advocacy Center*

*Danny Davis, Court Administration*

*Jay Ukena, Nineteenth Judicial Circuit Court*

*Elizabeth Bogie, Court Administration Office*

*Elizabeth Rochford, Nineteenth Judicial Circuit Court*

*Patrice Sutton, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Erin Cartwright-Weinstein, Circuit Clerk's Office*

*Leah Dziekan, Circuit Clerk's Office*

*Dakisha Wesley, County Administrator's Office*

*Amy McEwan, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Lillian Cooper Taggart, County Board Office*

**2. Pledge of Allegiance**

*Vice Chair Simpson led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There was no items added to the agenda.*

**4. Public Comment**

*There were no public comments.*

**5. Chair's Remarks**

*Vice Chair Simpson requested a moment of silence in respect for the board members experiencing the loss of a family member.*

**6. Old Business**

*There was no old business.*

**7. New Business****CONSENT AGENDA (Items 7.1-7.5)****Approval of Minutes****7.1 [19-0909](#)**

**Attachments:** [L&J Minutes 5.7.19 Final](#)

**A motion was made by Member Maine, seconded by Member Hewitt, that this minutes be approval of minutes. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**CLERK OF THE CIRCUIT COURT****7.2 [19-0873](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of April 2019.

**Attachments:** [County Board Report FY19 - 04 Apr 050719](#)

**A motion was made by Member Maine, seconded by Member Hewitt, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**PUBLIC DEFENDER****7.3 [19-0955](#)**

Report from Joy Gossman, Public Defender, for the month of April 2019.

**Attachments:** [04-19 Main](#)  
[04-19 Main PTR](#)  
[04-19 JUV Main](#)  
[04-19 JUV PTR](#)

**A motion was made by Member Maine, seconded by Member Hewitt, that this item be received and placed on the consent agenda. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**SHERIFF'S OFFICE**

**7.4** [19-0907](#)

Joint resolution approving the re-appropriation of a Justice and Mental Health Collaboration: Planning and Implementation Grant in the amount of \$250,000 for the Lake County Crisis Intervention Team (CIT) Program from the U.S. Department of Justice, Office of Justice Programs.

**A motion was made by Member Maine, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**COURT ADMINISTRATION**

**7.5** [19-0906](#)

Joint resolution authorizing an emergency appropriation in the amount of \$45,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of the renewal of Intergovernmental Agreement No. 2018-55-024-KD for the 19th Judicial Circuit's Access and Visitation Program for state fiscal year 2020.

**A motion was made by Member Maine, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**REGULAR AGENDA**

**STATE'S ATTORNEY'S OFFICE**

**7.6** [19-0953](#)

Discussion on Lake County Children's Advocacy Center.

**Attachments:** [SAO - CAC Presentation for L & J Committee June 4 2019](#)

*Carrie Flannigan, Lake County Children's Advocacy Center (LCCAC) Director, presented this item. Ms. Flannigan provided a thorough background on how and why the LCCAC was established, it's operations and the partnerships with other organizations to ensure the safety of children in Lake County. She provided a folder containing vital information regarding programs available through the LCCAC and advertisements concerning fundraising events scheduled for the current year.*

*Discussion ensued.*

**This matter was presented**

**COURT ADMINISTRATION****7.7 [19-0905](#)**

Discussion on the Self-Represented Litigants Court Call.

*Court Administrator Danny Davis introduced the panel that included Nineteenth Judicial Circuit Court Judge Elizabeth Rochford and Elizabeth Bogie from Court Administration. Judge Rochford shared context and history that explained why the self-represented litigants court call was created. She reported trends across Illinois of self-representing litigants that have increased especially in family court cases. Judge Rochford further discussed how the additional court call has alleviated the long litigation process by providing a specialized court room dedicated to offering the litigants easy to understand instructions on how to prepare an accurate defense or presentation for their cases.*

*Discussion ensued.*

**This matter was presented**

**CLERK OF CIRCUIT COURT****7.8 [19-0948](#)**

Ordinance approving the repeal and replacement in entirety of certain sections of Chapter 35 and 70 of the Lake County Code of Ordinances, and County Board Resolution dated September 14, 2004.

**Attachments:** [Fee Ordinance - 2019 - final draft](#)

*Circuit Court Clerk Erin Cartwright-Weinstein and Court Administrator Danny Davis presented this item. Erin Cartwright-Weinstein explained that the Access to Justice Committee, as a part of its charge, developed a plan to redefine court fees and costs to mandate consistency across Illinois. Danny Davis added that the changes eliminated multiple add ons to provide a lump sum that includes all the mirrored fees of the past.*

*Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Kyle, that this ordinance be approved as amended. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**7.9 [19-0934](#)**

Presentation on Circuit Court Clerk Finance Functions.

**Attachments:** [LJ Powerpoint-CCFinance](#)

*Circuit Court Clerk Erin Cartwright-Weinstein presented this item. Ms. Cartwright-Weinstein provided a visual breakdown displaying the financial process of how payments are collected by the Circuit Court Clerk's Office and distributed to other entities, including municipalities.*

*Discussion ensued.*

**8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*Assistant County Administrator Dakisha Wesley reminded the board members of the judicial tours that have been scheduled and available for them to sign up according to their convenience.*

**10. Members' Remarks**

*Chair Hart addressed the issue of signage that would provide direction for people walking through the Lake County Courthouse and Administrative Complex. Interim County Administrator Amy McEwan elaborated on some of the solutions being implemented now and those that are soon to come.*

**11. Adjournment**

*Meeting adjourned at 9:45 a.m.*

**A motion was made by Member Hewitt, seconded by Member Danforth, that this meeting be adjourn. Motion carried by voice vote.**

**Aye:** 6 - Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

**Next Meeting: June 25, 2019**

*Meeting minutes prepared by Lillian Cooper Taggart.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*