

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Thursday, May 2, 2019**

**2:00 PM**

**Central Permit Facility  
500 W. Winchester Road**

**Regional 911 Policy Committee**

**1. Call to Order**

*Chair Herdegen called the meeting to order at 2:00 p.m.*

*Members:*

*Barrington, Fire Chief James Arie  
CenCom E9-1-1, Executive Director Lisa Berger  
Countryside Fire Protection District, Fire Chief Chuck Smith  
Fox Lake, Village Administrator Anne Marrin  
Grayslake Fire Protection District, not represented  
Greater Round Lake Fire Protection District, Fire Chief Greg Formica  
Gurnee, Village Administrator Patrick Muetz  
Lake County, Interim County Administrator Amy McEwan  
Lake County ETSB, Director Steven Winnecke  
Lake County Sheriff's Office, Lt. Scot Kurek  
Libertyville, not represented  
Lincolnshire, Village Manager Brad Burke  
Mundelein, Mr. Don Hansen  
North Chicago, Police Chief Laz Perez  
Northeast Lake County Consolidated JETSB, Fire Chief John Lewis  
Round Lake, not represented  
Round Lake Beach, Village Administrator David Kilbane  
Vernon Hills, not represented  
Vernon Hills JETSB, Police Chief Clint Herdegen  
Wauconda Fire Protection District, Fire Chief Dave Geary  
Waukegan, Alderman Edith Newsome*

*Others Present:*

*Kent McKenzie, Lake County Sheriff's Office  
Steve Husak, Lake Zurich Police  
Juan Garcia, Waukegan  
Jim Hawkins, Regional 9-1-1 Project Manager  
Sonia Hernandez, Lake County*

**2. Approval of Minutes****2.1 [19-0783](#)**

Minutes from April 4, 2019.

**Attachments:** [4 4 19 Policy Committee Minutes Final](#)

**A motion was made by Member Berger, seconded by Member Marrin, that the minutes be approved. None opposed, motion carried.**

**3. Public Comment**

*There were no public comments.*

**4. Chair's Remarks**

*There were no Chair's remarks.*

**5. Old Business****5.1 [19-0784](#)**

Partner Summary

**Attachments:** [911 Partner Summary\(04-19-19\)](#)

*Jim Hawkins reported no new changes to the Partner Summary spreadsheet. He did ask members to review the capacity to expand or build new facility field and contact him if there are any questions.*

**5.2 [19-0785](#)**

Review/Update Governance Committee Membership

**Attachments:** [911 Governance Committee Members\(04-19-19\)](#)

*Mr. Hawkins had no Committee Membership updates.*

**5.3 [19-0786](#)**

Update: Request for Information for Computer Aided Dispatch System

*Mr. Hawkins reported that the Request for Information for CAD closed on Tuesday, April 23. The Technology Working group will review the CAD RFI responses and start the process to draft a Request for Proposal.*

**5.4 [19-0787](#)**

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County.

**Attachments:** [911 Dual Addressing LCB Letter\(04-12-19\)](#)

*Mr. Hawkins reported that the dual addressing resolution was presented to the Lake County Finance and Administrative Committee. County Board Chair Hart stated that she supports the resolution. Mr. Hawkins mentioned that some Public Safety Associations have provided letters of support that were presented to the Finance and Administrative Committee.*

**6. New Business**

*There was no new business to conduct.*

**7. Staff Reports****7.1 [19-0788](#)**

Financial Report

**Attachments:** [911 Budget Expense\(04-19-19\)](#)

*Mr. Hawkins reported no additional changes to the financial report.*

**7.2 [19-0789](#)**

Project Manager Report

**Attachments:** [911 PM Policy Update\(05-02-19\)-Final](#)

*Mr. Hawkins provided the Project Manager Update (details in the attached presentation).*

**8. Members' Remarks**

*There were no member's remarks.*

**9. Adjournment**

**A motion was made by Member Perez, seconded by Member Arie, that the meeting be adjourned at 2:30 p.m.**

*Minutes prepared by Sonia Hernandez.*