

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Thursday, April 25, 2019

1:00 PM

**Central Permit Facility
500 W. Winchester Road**

Regional 911 Operations Committee

1. Call to Order

Member Herdegen called the meeting to order at 1:05 p.m.

Members:

*Barrington, Fire Chief James Arie
CenCom E9-1-1, Executive Director Lisa Berger
Countryside Fire Protection District, Fire Chief Chuck Smith
Fox Lake, Village Administrator Anne Marrin
Grayslake Fire Protection District, not represented
Greater Round Lake Fire Protection District, Fire Chief Greg Formica
Gurnee, JETSB Chairman Chris Velkover
Lake County, Interim County Administrator Amy McEwan
Lake County ETSB, Director Steven Winnecke
Lake County Sheriff's Office, Mr. Kent McKenzie
Libertyville, Asst Fire Chief Ken Komers
Lincolnshire, Police Chief Joseph Leonas
Mundelein, Police Chief Eric Guenther
North Chicago, Police Chief Laz Perez
Northeast Lake County Consolidated JETSB, JETSB Chairman Chris Velkover
Round Lake, not represented
Round Lake Beach, not represented
Vernon Hills, Police Chief Pat Kreis
Vernon Hills JETSB, Police Chief Clint Herdegen
Wauconda Fire Protection District, not represented
Waukegan, Commander Ed Fitzgerald*

Others Present:

*Mike Scott, Round Lake Beach
Steve Husak, Lake Zurich Police
Paul Wegrzyn, Lake County 9-1-1
Juan Garcia, Waukegan
Jim Hawkins, Regional 9-1-1 Project Manager
Sonia Hernandez, Lake County*

2. Approval of Minutes

2.1 [19-0710](#)

Minutes from March 28, 2019.

Attachments: [3 28 19 Regional 911 Operations Minutes Final](#)

A motion was made by Member Perez, seconded by Member Kreis, that the minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair remarks.

5. Old Business

5.1 [19-0703](#)

Partner Summary

Attachments: [911 Partner Summary\(04-19-19\)](#)

Mr. Jim Hawkins reported that one Intergovernmental Agreement is still missing.

5.2 [19-0704](#)

Review/Update Governance Committee Membership

Attachments: [911 Governance Committee Members\(04-19-19\)](#)

Mr. Hawkins reported no changes.

5.3 [19-0705](#)

Update: Request for Information for Computer Aided Dispatch System

Mr. Hawkins reported that the Request for Information closed on Tuesday April 23. The Technology Working group will review the Computer Aided Dispatch RFI's on April 26. The Technology Working Group's goal is to review the RFI's and agree on a plan on how to write the Request for Proposal. The Chief of Police, Sheriff's Office, and Fire Chiefs will also review the RFI's from a records management perspective and present their proposal to the Technology Working Group.

5.4 [19-0706](#)

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County

Attachments: [911 Dual Addressing LCB Letter\(04-12-19\)](#)

Mr. Hawkins noted that members of the Policy Committee and Operations Committee have already approved the request that Lake County review and implement a permanent solution to the dual addressing problem in unincorporated areas of Lake County. A letter of support and resolution has been presented to Lake County Board Chair, Sandy Hart. The resolution will be presented at the next Finance and Administrative meeting on May 2 for their consideration. Members from the Operations Committee were invited to attend the F&A meeting on May 2 for support.

6. New Business

There was no new business.

7. Staff Reports

7.1 [19-0707](#)

Financial Report

Attachments: [911 Budget Expense\(04-19-19\)](#)

Mr. Hawkins reported no changes to the financial report.

7.2 [19-0708](#)

Working Group and Project Manager Report

Attachments: [911 WG PM Ops Update\(04-25-19\)-Final](#)

*Mr. Hawkins provided working group updates and a project update (presentation attached).
He reminded members that the Data Book is available for review.*

7.2.1 [19-0709](#)

Review Draft Concepts of Operations and Assumptions

Mr. Hawkins handed out an example section of the 9-1-1 Consolidation Plan to start discussion on plan format. Any questions can be directed to the project manager.

8. Members' Remarks

There were no member's remarks.

9. Adjournment

A motion was made by Member Winnecke, seconded by Member Formica, that the meeting be adjourned at 1:41 p.m.

Minutes prepared by Sonia Hernandez.