

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, April 24, 2019

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

Member Belmonte joined the meeting at 6:30 p.m.

President Sashko called the meeting to order at 6:01 p.m.

Present 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent 2 - Member Manning D.D.S. and Member Schultz

2. Pledge of Allegiance**3. Approval of Minutes****3.1**

March 27, 2019 Meeting Minutes

Attachments: [BOH Minutes 3.27.19 - DRAFT](#)

A motion was made by Member Hagstrom, seconded by Member Johnson Jones, that the minutes be approved. Motion carried unanimously.

Aye: 9 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson and Member Mittl Pollina

Absent: 2 - Member Manning D.D.S. and Member Schultz

Not Present: 1 - Member Belmonte

4. Public Comment to the Board

Dr. Dylan Burdette of Clean Power Lake County (CPLC) read a prepared statement to the Board regarding Ethylene Oxide (EtO) emissions.

5. Awards, Recognitions, Appointments and Reappointments

None

6. Presentations**6.1**

Ethylene Oxide (EtO) Update and Animal Care and Control Potential Breeder Regulations- Mackey

Attachments: [EtO and Breeder License Presentation 4.24.19](#)

Larry Mackey, Deputy Director of Prevention, provided the Board with an update on Ethylene Oxide (EtO) and the planned air quality testing around the Medline and Vantage facilities. He also informed the Board of a request by Go Humane Lake County (GHLC) for a Lake County Pet Breeder License and provided a presentation showing that the data does not support such a request. He also presented an alternative ordinance that has been recommended to GHLC and AKC.

This matter was presented

7. President's Report

President Sashko reported on the following:

The employee appreciation breakfast was held on April 12, 2019 at Thunderhawk Golf Club. He and Executive Director Mark Pfister had "Change" as the theme of their message to the staff present. Also in attendance were some Board of Health and Governing Council members. A combined 1,405 years of service was celebrated with eight staff members recognized for 25 years, seven for 30 years, five for 35 years, one for 40 years, and one for 45 years.

On Tuesday, April 23, he, Mark Pfister, Sam Johnson-Maurello, Nick Caputa, Jefferson McMillan-Wilhoit, and Steve Carlson attended an all day planning session to put together the vision of a crisis care center model within the County. The event was facilitated by Policy Research Incorporated (PRI).

He shared with the Board a note submitted to him by Joe Tranchita, Crisis Care Program (CCP) Coordinator, regarding the great work done by two CCP staff, John Hayden and Rhonda Marzinelli, during a nearly 2-hour National Suicide Prevention Lifeline phone call to help save a life. A Lake County resident had called expressing suicidal ideation and behavior after taking an indeterminate amount of pills and alcohol. While keeping the caller on the line, John relayed information to Rhonda who worked with Grayslake and Mundelein police who eventually located the caller, thereby saving the caller's life.

The joint Board of Health and Governing Council Unconscious Bias training is May 14 and May 15 at Rosalind Franklin University. Lisa Kroeger will be sending detailed information to attendees.

The next Rx for Health Walk is Saturday, April 27, 2019 at Middlefork Savanna in Lake Forest and the one after that is on Saturday, May 18, 2019 at Lakewood Forest Preserve in Wauconda.

He then turned it over to Member Carlson for an update on 2-1-1. Member Carlson informed the Board that it has been funded for the next 2.5 years and that there will be a soft rollout in June to test for bugs and will then be publicized in early fall.

8. Action Items**8.1**

Illinois Department of Public Health (IDPH) Title X Family Planning Grant - Kritz

Attachments: [FP 98K](#)

A motion was made by Member Carlson, seconded by Member Belmonte, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.2

Illinois Department of Public Health (IDPH) Vision and Hearing Program Grant - Kritz

Attachments: [H&V \\$6K](#)

A motion was made by Member Maine, seconded by Member Johnson Jones, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.3

Illinois Public Health Association (IPHA) HIV Prevention Program Grant - Kritz

Attachments: [HIV PREV \\$34K](#)

A motion was made by Member Hagstrom, seconded by Member Cesnovar, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.4

United Way Success by Six Program Grant - Kritz

Attachments: [SBS \\$5K](#)

A motion was made by Member Johnson Jones, seconded by Member Pollina, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.5

Proposed Revisions to the Lake County Health Department Animal Care and Control Administrative Procedures and Policies (as authorized in Lake County Code of Ordinances Chapter 172) - Kritz

Attachments: [Animal Care and Control Revised Procedures and Policies](#)

Larry Mackey, Deputy Director of Prevention, reviewed the proposed revisions with the

Board, noting that Great Lakes has asked that the words "active duty" be added prior to "military personnel."

A motion was made by Member DeVaux, seconded by Member Belmonte, that this item be approved. Motion carried unanimously.

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.6

Proposed Revisions to the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Kritz

Attachments: [EH Fee Schedule](#)

A motion was made by Member Maine, seconded by Member Hagstrom, that this item be approved. Motion carried unanimously.

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.7

Proposed Revisions to Lake County Code Chapter 171, Onsite Wastewater Treatment Systems (OWTS) - Kritz

Attachments: [Revisions to LC Code Chapter 171, OWTS](#)

A motion was made by Member Maine, seconded by Member Hagstrom, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

8.8

FY2020 Budget Timetable - Riley

Attachments: [FY20 Proposed Budget Timetable](#)

Pam Riley, Director of Finance, reviewed the proposed FY20 Budget meetings schedule with the Board.

A motion was made by Member Carlson, seconded by Member Johnson Jones, that this item be approved. Motion carried unanimously.

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

9. Discussion Items

9.1

Schedule of Revenues and Expenditures as of February 28, 2019 - Riley

Attachments: [BOH Report Feb 2019](#)

Pam Riley, Director of Finance, presented and reviewed the first quarter financial report.

This matter was presented

10. Attachments for Board Review

10.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights - March-April 2019](#)

This matter was presented

11. Lake County Community Health Center Governing Council Update

Dr. Les Zun, Medical Director, had no update for the Board.

This matter was presented

12. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board that the TB Board last met on Thursday, April 18, 2019. So far in 2019, there are two confirmed cases of active TB and 5 suspect cases. In 2018, there was a total of 19 cases. Member Belmonte asked about the status of the TB testing at Round Lake High School. Lisa informed the Board that the school district initially agreed to do a mandatory questionnaire and testing, but they have now backed off from that and made it voluntary, due to legal issues as a blood test cannot be mandated. The issue with the skin testing is the requirement for a second visit to have the test read. The school district is uploading the questionnaire to their registration materials and the TB program will be monitoring those responses and subsequent testing to determine if there is enough data to validate next steps. Mark explained that it was three active TB cases and the subsequent case investigations that led the TB program to ask the school district for regular mandatory testing of all students.

This matter was presented

13. Added to Agenda Items

Lisa Kritz provided an update on the measles issue. Nationally, there are 681 cases across 22 states, with 7 of those cases in Illinois, but not in Lake County. Lake County did, though, have to do some investigations due to a visit by an infected Cook County resident. The Communicable Disease program and Immunizations program are looking at school immunization and compliance rates and reaching out to those schools with low MMR rates regardless of whether they are in compliance or not. FQHC child patient

records are being reviewed for MMR status, and those that are missing are being cross-checked with iCare in case they received it elsewhere. If they didn't, they will be called and an appointment scheduled. During that call adults in the household will be encouraged to visit their provider or a pharmacy to obtain the shot if they haven't already. Dr. Sana Ahmed, Medical Epidemiologist, is also sending a letter to all Lake County providers advising them to be aware of this issue and to immunize their patients.

She also informed the Board that the Animal Care and Control low-cost pet vaccination and microchip clinics have begun. On Saturday, April 20, 2019, a clinic was held at the Lake County fairgrounds and 353 pets were seen.

President Sashko informed the Board that on April 7, 2019, he, Mark Pfister, Lisa Kritz, and Lea Bacci were present at University of Chicago when Governor Pritzker signed the Tobacco 21 bill.

14. Old Business

None

15. New Business

None

16. Executive Session

Discussion was held in Executive Session.

President Sashko called for a motion to enter in to executive session. A motion was made by Member Belmonte, seconded by Member Cesnovar, to enter in to executive session at 7:38 p.m. for the purpose of discussing a personnel matter. The motion carried by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

Executive Session

A motion was made by Member Belmonte, seconded by Member DeVaux, to come out of executive session at 7:56 p.m. Motion carried unanimously.

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

16.1

Personnel Matters - Sashko

In accordance with 5 ILCS 120/2(c)(1) discussion was held in executive session.

President Sashko called for a motion to accept the Professional Provider Discretionary Bonus Plan for the period June 1, 2019 to November 30, 2019 as a pilot program as recommended by the Personnel Committee and staff. A motion was made by Member Hagstrom, seconded by Member Belmonte, that this item be approved. In discussion Member Maine asked if it was a bonus or incentive program. President Sashko stated he was going by what was in the document. It was decided it shall be called the Professional Provider Discretionary Incentive Plan. Motion passed by the following roll call vote:

Aye: 10 - Member Hagstrom D.D.S., Member Ehrlich, Member DeVaux R.N., Member Johnson Jones, Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Mittl Pollina and Member Belmonte

Absent: 2 - Member Manning D.D.S. and Member Schultz

17. Adjournment

President Sashko adjourned the meeting at 8:03 p.m.