

## **Ad Hoc Drainage District Consolidation Committee** **FY19-20 Workplan**

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### **Committee Purpose**

A Resolution was adopted by the County Board on March 12, 2019 establishing the Ad Hoc Drainage District Consolidation Committee of the Lake County Board to provide recommendations regarding potential consolidation of drainage districts whose work may be more efficiently accomplished through consolidation with another existing government. To carry out this purpose, the Committee is responsible for researching and reviewing each district's boundaries, work program, financial status, and intergovernmental working relationships with overlapping municipalities, the County, and the Lake County Stormwater Management Commission. If options are found to streamline the functions of the district, then the committee should review said options, which could include, but are not limited to, dissolution or consolidation in an effort to provide a more effective and efficient government, and potentially provide tax savings to residents within the district.

### **2019 Action Plan**

The Ad Hoc Drainage District Consolidation Committee will focus solely on drainage districts within Lake County. The initial tasks of the committee will be:

1. Data Collection / Inventory [Time Frame: 1-3 Months]
  - a. Establish and map the boundaries of each district via GIS tools. Parcel information for each district should also be compiled.
  - b. Obtain and review the workplans and status of each drainage district. Including:
    - i. Documentation of past or ongoing projects
    - ii. Meeting frequency of district
    - iii. Open contracts for professional or construction services
  - c. Obtain and determine the financial state of each district using the previous 5 years of data. Research should be conducted into the current and past state of the district's taxing levy and revenue capture, all current debt, liabilities, and assets.
  - d. Identify any current formal or informal intergovernmental relationships that the district has with local municipalities or agencies.
2. Analysis & Formulation of Options [Time Frame: to be determined]
  - a. Review the materials collectively and determine options based on the initial primary focus.
3. Formal Decision Process [Time Frame: to be determined]
  - a. Route a list of options, to be considered and evaluated, through the Public Works, Planning & Transportation, and the Finance & Administrative Committees for input and recommendations prior to going to the full County Board.

#### Initial Primary Focus

The initial primary focus of the Committee will be to develop options (ex: consolidation, dissolution, IGAs, no action necessary, etc.) for drainage districts. Development of options will require (1) analysis (financial, legal, best-practices, etc.) of relevant background information on existing districts and (2) discussions with other drainage districts, local municipalities, or agencies to assist with or assume the duties, if any, of the district and levy, as appropriate to streamline the operations of the district, create transparency, and maintain essential functions of existing districts.

#### Areas Not in Focus

The Committee is *not* tasked with analysis of consolidation/dissolution opportunities with other appointed districts (ex: mosquito abatement, sanitary, etc.).