EXECUTIVE STEERING COMMITTEE

Circuit Judge Circuit Court
Executive
Director
- Committee
Chairman

Circuit Court Clerk State's Attorney

Public Defender **County CIO**

County Administration Representative

PROJECT MANAGEMENT/STAKEHOLDER COMMITTEE

Circuit Court -- Committee Co-Chairman

Circuit Clerk Representative State's Attorney Representative Public Defender - Committee Chairman County IT Representative County Purchasing Representative

Project Manager (County Consultant)

Project Manager (ICMS Vendor)

IT/ FUNCTIONAL BUSINESS TEAMS

IT / Vendor IT Team

Functional SMEs/BPOs Team

Executive Steering Committee - Consists of executive leadership sponsor from each stakeholder with overall accountability for the project. Responsible for project oversight and ensuring that the project delivers the agreed business benefits, serving as the project's champion, marketing the project throughout the organization.

Project Management / Stakeholder Committee (PMSC) -

Consists of project management stakeholder from each entity, Project Manager Consultant (external), Project Manager (external CMS vendor). This committee meets more frequently and give business direction to the Project Managers and the hands on functional team who works on the project on a daily basis. Responsible for the review, approval of the project scope, roadmap, sign off on the deliverables of overall project phases. Provide overall project status to the Executive Steering Committee.

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Project Managers (County Consultant and CMS vendor) are responsible for project planning, P1, P2, P3 etc.; based on roadmap in alignment with project timeline and phases. Responsible for managing and addressing business issues, monitors risks, quality, daily operation and report status to PMSC. Seek guidance, escalate issues, risks and provide status to PMSC



IT/ Functional Business Teams are divided into units or groups and sub-groups:

- IT (internal) and Vendor IT groups
- Functional Subject Matter Experts & Business Process Owners Consists of technical staff, lead staff, users, business analysts who are intricate users and supporters of the old and the new system. This team works on a daily basis with the PM to complete the project activities and tasks. This team(s) will also act as testers for data conversion, system configuration, layouts (not all inclusive).