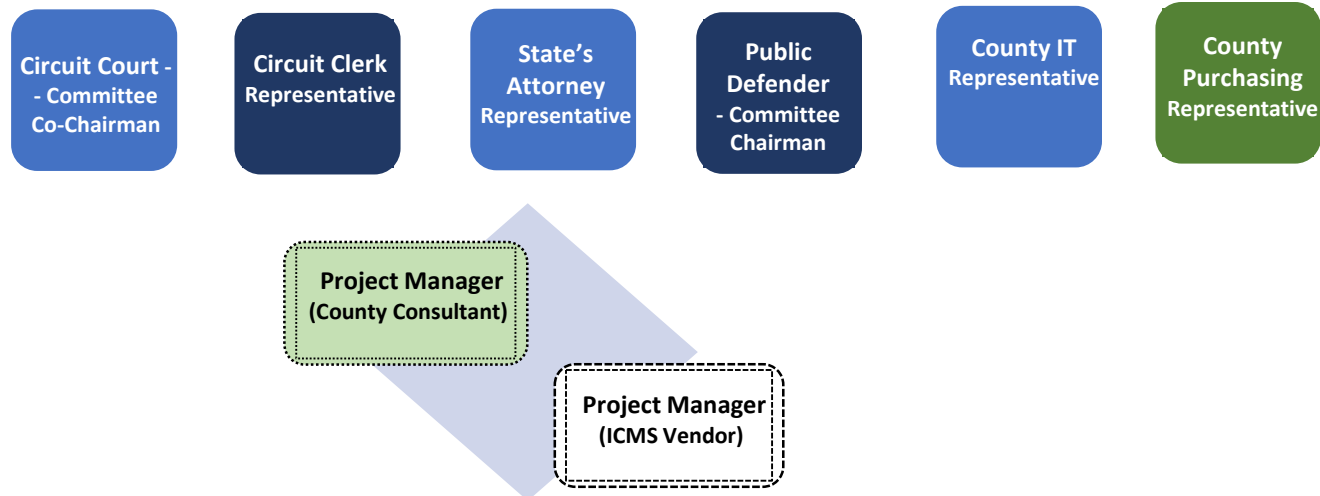


## EXECUTIVE STEERING COMMITTEE



## PROJECT MANAGEMENT/STAKEHOLDER COMMITTEE



## IT/ FUNCTIONAL BUSINESS TEAMS



**Executive Steering Committee** - Consists of executive leadership sponsor from each stakeholder with overall accountability for the project. Responsible for project oversight and ensuring that the project delivers the agreed business benefits, serving as the project's champion, marketing the project throughout the organization.



**Project Management / Stakeholder Committee (PMSC)** - Consists of project management stakeholder from each entity, Project Manager Consultant (external), Project Manager (external CMS vendor). This committee meets more frequently and give business direction to the Project Managers and the hands on functional team who works on the project on a daily basis. Responsible for the review, approval of the project scope, roadmap, sign off on the deliverables of overall project phases. Provide overall project status to the Executive Steering Committee.



**Project Managers (County Consultant and CMS vendor)** are responsible for project planning, P1, P2, P3 etc.; based on roadmap in alignment with project timeline and phases. Responsible for managing and addressing business issues, monitors risks, quality, daily operation and report status to PMSC. Seek guidance, escalate issues, risks and provide status to PMSC



**IT/ Functional Business Teams** are divided into units or groups and sub-groups:

- IT (internal) and Vendor IT groups
- Functional Subject Matter Experts & Business Process Owners

Consists of technical staff, lead staff, users, business analysts who are intricate users and supporters of the old and the new system. This team works on a daily basis with the PM to complete the project activities and tasks. This team(s) will also act as testers for data conversion, system configuration, layouts (not all inclusive).