

Lake County Illinois

*Lake County Courthouse and administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 3, 2018

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Maine called the meeting to order at 8:30 a.m.

Present 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Others Present:

Dakisha Wesley, Assistant County Administrator

RuthAnne Hall, Finance and Administrative Services

Amy McEwan, Deputy County Administrator

Heidie Hernandez, County Board Office

Rodney Worden, Public Works Department

Shane Schneider, Division of Transportation

Zach Creer, Finance and Administrative Services

2. Pledge of Allegiance

Member Durkin led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes for approval.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

The public provided no comments.

6. Chairman's Remarks

Chair Maine remarked that she attended the Transportation Management Association (TMA) meeting last week and provided a brief report. She indicated that the focus was the Vanpool First Mile/Last Mile Access to Transit. Additionally, Chair Maine provided brief details on a joint project with the Regional Transportation Authority (RTA).

7. Old Business

There was no old business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

DIVISION OF TRANSPORTATION

8.1 [18-1164](#)

Joint resolution appropriating \$31,000 of County Bridge Tax funds and \$154,000 of Matching Tax funds to provide for fiscal year (FY) 2019 acquisition of materials and services needed to maintain such items as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way, and designated as Section 19-00000-03-GM.

A motion was made by Member Mathias, seconded by Member Hewitt, that items 8.1

and 8.2 be approved and referred to the Financial and Administrative Committee.
The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

8.2 [18-1165](#)

Joint resolution appropriating \$85,000 of County Bridge Tax funds and \$140,000 of Matching Tax funds for fiscal year (FY) 2019 miscellaneous services needed to address items such as soil, environmental, drainage, bridge, wetland, easement and right-of-way purchases, and designated as Section 19-00000-02-EG.

**A motion was made by Member Mathias, seconded by Member Hewitt, that items 8.1 and 8.2 be approved and referred to the Financial and Administrative Committee.
The motion carried unanimously.**

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

REGULAR AGENDA

PUBLIC WORKS

8.3 [18-0042](#)

Director's Report - Public Works.

Public Works Director Rodney Worden reported that the Rates and Charges attachment can be found in item 8.3A. The attachment identifies increases that will become effective on December 1, 2018, and how they will be applied.

Next month, there will be requests for two change orders: one related to the Old Mill Creek, and the other for engineering services to redo electrical components in Vernon Hills. Further details will be provided during the next meeting.

Chair Maine added that last week's presentation was very informative and thanked the directors of the Division of Transportation and Public Works Department. Mr. Worden thanked RuthAnne Hall of the Finance and Administrative Services for her assistance on the presentation.

8.3A [18-1158](#)

Attachments: [Director's Report Attachment - Rate Ordinance](#)

**This matter was presented.
DIVISION OF TRANSPORTATION**

8.4 [18-1163](#)

Joint resolution authorizing the disposal of excess property located on Wildwood Drive in the Village of Round Lake Beach, Illinois, via a quitclaim deed to the Village of Round Lake Beach.

Attachments: [18-1163 Wildwood Excess Property Disposal Legal Description](#)
[18-1163 Wildwood Excess Property Quit Claim Deed](#)

Division of Transportation Director Shane Schneider noted that the County acquired this property in 1977, there isn't for it now or in the future, and is recommending disposal of the excess property via a quitclaim deed to the Village of Round Lake Beach.

A motion was made by Member Werfel, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

8.5 [18-1162](#)

Joint resolution appropriating \$150,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Wadsworth Road at Dilley's Road, and designated as Section 17-00999-47-EG.

Division of Transportation Director Shane Schneider reported this is a request to acquire the necessary right-of-way and other right-of-way costs associated with adding a roundabout on Wadsworth Road at Dilley's Road.

A motion was made by Member Pedersen, seconded by Member Durkin, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

8.6 [18-0014](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported that snow and ice season begins in November. He added that members of the Division of Transportation will be attending a de-icing program. Additionally, to prepare for the season, the Division of Transportation is seeking snow birds and is testing plows and routes. He also mentioned that the State has not officially requested assistance; however, the County does not have the resources to assist the State.

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy County Administrator Amy McEwan reminded the members that joint budget meetings will take place on October 23 and 24 and noted that Finance and Administrative Services items will be taken in between meetings, if possible.

11. Members' Remarks

The members did not provide remarks.

12. Adjournment

Meeting adjourned at 9:01 a.m.

A motion was made by Member Hewitt, seconded by Member Mathias, to adjourn.

The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Next Meeting: October 24, 2018 (BUDGET HEARING)

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice Chairman

Public Works and Transportation Committee