

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Thursday, January 24, 2019**

**1:00 PM**

**Central Permit Facility  
500 W. Winchester Road**

**Regional 911 Operations Committee**

**1. Call to Order/Roll Call**

*Chair McEwan called the meeting to order at 1:00 p.m.*

*Members:*

*Barrington, Chief James Arie*

*CenCom E9-1-1, Ms. Lisa Berger*

*Countryside Fire Protection District, Chief Jeff Steingart*

*Fox Lake, Chief Jimmy Lee*

*Grayslake Fire Protection District, not represented*

*Greater Round Lake Fire Protection District, Chief Greg Formica*

*Gurnee, Police Chief John Kavanagh*

*Lake County, Ms. Amy McEwan*

*Lake County ETSB, Mr. Dave Dato*

*Lake County Sheriff's Office, not represented*

*Libertyville, Chief Richard Carani*

*Lincolnshire, Chief Joseph Leonas*

*Mundelein, not represented*

*North Chicago, Chief Laz Perez*

*Northeast Lake County Consolidated JETSB, Mr. Chris Velkover*

*Round Lake, Chief Michael Gillette*

*Round Lake Beach, Chief Gilbert Rivera*

*Vernon Hills, Chief Pat Kreis*

*Vernon Hills JETSB, Chief Clint Herdeggen*

*Wauconda Fire Protection District, not represented*

*Waukegan, Mr. Ed Fitzgerald*

*Others Present:*

*Brandy Schroff, Round Lake*

*Lynn Morrissen, United Way 2-1-1*

*Steven Winnecke, Lake County ETSB*

*Mike Scott, Round Lake Beach*

*Steve Husak, Lake Zurich Police Department*

*Kiersten Anders, Lake County Sheriff's Office 9-1-1*

*Pat Muetz, Gurnee*

*Jim Hawkins, Regional 9-1-1 Project Manager*

*Sonia Hernandez, Lake County*

**2. Approval of Minutes**

**2.1 [19-0026](#)**

Minutes from December 12, 2018.

**Attachments:** [12 12 18 9-1-1 Operations Minutes Final](#)

**A motion was made by Member Berger, seconded by Member Fitzgerald, that the**

minutes be approved. None opposed, motion carried.

**3. Public Comment**

*There were no public comments.*

**4. Chair's Remarks**

*There were no Chair's remarks.*

**5. Old Business**

**5.1 [19-0143](#)**

Partner Summary: Payment, IGA, Data Collection

**Attachments:** [911\\_Partner\\_Summary\(01-18-19\)-Final](#)

*Mr. Hawkins reported that a few agencies have not submitted their signed IGA. He thanked those who have submitted updates for the data collection efforts.*

**5.2 [19-0144](#)**

Validate Governance Committee Membership

**Attachments:** [911\\_Governance\\_Committee\\_Members-Final](#)

*No changes to membership.*

**5.3 [19-0145](#)**

2019 Operations Committee Meeting Schedule

**Attachments:** [911\\_Operations\\_2019\\_Schedule\(12-13-18\)](#)

*Mr. Hawkins reported that there we no new changes to the 2019 meeting schedule. Meetings are the fourth Thursday of each month at 1:00 pm.*

**5.4 [19-0146](#)**

Update on supporting consulting services

**Attachments:** [18133\\_Fully\\_Executed\\_Agreement-Final](#)

*Mr. Hawkins reported that the County Board approved the agreement with Mission Critical Partners. The MCP project manager has been approved by the Governance Committees Chairs and Vice Chairs.*

**6. New Business**

**6.1 [19-0147](#)**

2-1-1 Overview

**Attachments:** [211\\_Overview\(01-24-19\)](#)

*Mr. Hawkins introduced Lynn Morrissey from United Way 2-1-1. Ms. Morrissey gave a short presentation on United Way 2-1-1 and explained the essential 2-1-1 services. United Way 2-1-1 hopes to support 9-1-1 operations and first responders by providing non-emergency services and reducing the number of non-emergency calls to 9-1-1.*

*United Way 2-1-1 is funded by various providers and partners. The 2-1-1 team will be maintaining contact with the 9-1-1 Operational Procedures Working Group. Additional information is available by contacting Lynn Morrissey at [lynn.morrissey@uwlakeco.org](mailto:lynn.morrissey@uwlakeco.org) or by calling 847.775.1000.*

**7. Staff Reports**

**7.1 [19-0148](#)**

Financial Report

**Attachments:** [911 Budget Expense\(01-22-19\)](#)

*Mr. Hawkins presented the financial report which includes consultant's agreement amount.*

**7.2 [19-0149](#)**

Working Group Reports

**Attachments:** [911 WG Update\(01-24-19\)](#)

*Each working group lead provided a progress update to the Committee. Mr. Hawkins requests that working group leads provide updates to be included in future reports.*

**7.3 [19-0150](#)**

Project Manager Report

**Attachments:** [911 PM\\_Ops\\_Update\(01-24-19\)](#)

*Mr. Hawkins presented his project update to committee. Mr. Hawkins will schedule a kick off phone call with Mission Critical Partners.*

*Mr. Hawkins gave an update on the new Lake County Public Safety Building initiative and the opportunity for the Facilities Working Group to participate in exploratory discussions. Additional discussion followed, but the Committee agreed with the recommendation to participate. Chair McEwan stated that County funds are available to support a study or phase 1 plan for a Communications Center near / alongside the New Safety Public building.*

*Mr. Hawkins reviewed the October 2018 through January 2019 plan and reviewed the month 5 through 8 plan. Mr. Hawkins reviewed the Lake County ETSB, PSAP and Dispatch Overview by Municipality Worksheet with members.*

**8. Members' Remarks**

*There were no member's remarks.*

**9. Adjournment**

*A motion was made by Chair McEwan to adjourn the meeting at 2:02 p.m.*

*Minutes prepared by Sonia Hernandez.*