

# *Ms. Jennifer Witherspoon, Esq.*

## **Education**

**Certified Mediator** – Northwestern University Chicago, IL.

**Jurist Doctorate** – John Marshall Law School Chicago, IL.

**Bachelor of Science** – City University Bellevue, WA.

- ▶ Admitted member of American Bar, Illinois Bar and Lake County Bar Association
- ▶ Admitted member of United States District Court of Northern District of Illinois
- ▶ Member of the Association of Women Attorneys of Lake County

## **Experience**

### ***EEO Officer/Mediator***

***Advise and counseled the over 550 employees of their rights as defined by Title VII and ADA. Duties included investigating and attempting to settle employee and employer disputes without going to court. Once an agreement was reached, additional duties included memorializing it and have the parties sign the agreement.***

### ***Chief Legal Liaison – In House Counsel, Lake County Sheriff Office***

***Manage will lawsuits, arbitrations and legal actions filed against the Sheriff's Office. Duties include settlement conferences, court appearances, scheduling depositions, reviewing interrogatories and gathering evidence for trial. Grievance hearings and Equal Employment Opportunity issues are also part of my duties.***

### ***Community Liaison***

Participated in community events that served to create trust between law enforcement agencies and the community.

### ***Chief of Diversion Programs***

Develop and administer programs along with other community social service organizations that assist young people and ex-offenders from becoming incarcerated.

### ***Chief of Corrections – Lake County Adult Corrections Sheriff's Office***

Manage, secure and supervise correctional facility run by 220 employees who oversee up to 1000 inmates daily. Budgeting, scheduling, disciplining, counseling and implementing policies are some of the other duties. Union negotiations and handling grievances from officers and inmates were a large part of the duties. The budget includes \$2.5 million. Additional duties included public speaking and representing the Sheriff's Department to the public

### ***Special Investigator – Lake County State Attorney Office***

Assigned to the Lake County State Attorney Office where I worked with Child Support Division where duties included special investigations to obtain information needed in pending cases involving the location of assets, persons and information. Duties also included service of court documents, testifying before the court and public speaking regarding services available through the State Attorney Office.

***Ms. Jennifer Witherspoon, Esq.***

Active member of the following organizations:

Nicasa – Board of Directors  
Mothers Trust – Board of Directors  
Coalition to Reduce Recidivism – Vice President  
NAACP – Lake County Branch President  
Daisy’s Resource Center – Board of Directors  
YWCA of Lake County – Nominating Committee  
Homeless Coalition – Funding Committee  
Lake County Diversity Committee  
Latino Coalition  
North Shore Prep. Foundation – Board of Directors  
Safer Lake County – Board of Directors

**References for Jennifer Witherspoon**  
(please notify me before contact)

**Judge George Bridges**  
18 N. County St.  
Waukegan, IL. 60085

**Judge Nancy Waites**  
18 N. County St.  
Waukegan, IL. 60085

**Dr. Al Baldwin**

**Dr. Phillip Carrigan**

**Township Supervisor Patricia Jones**

**Congressman Bob Dold**