

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Thursday, January 3, 2019

9:00 AM

**Central Permit Facility
500 W. Winchester Road**

Regional 911 Policy Committee

1. Call to Order/Roll Call

Vice Chair Marrin called the meeting to order at 9:00 a.m.

Members:

Barrington, Ms. Karen Darch

CenCom E9-1-1, Ms. Lisa Berger

Countryside Fire Protection District, Chief Jeff Steingart

Fox Lake, Ms. Anne Marrin

Grayslake Fire Protection District, Ms. Ellen Dimock

Greater Round Lake Fire Protection District, Chief Greg Formica

Gurnee, Mr. Patrick Muetz

Lake County, Ms. Linda Pedersen

Lake County ETSB, Mr. Dave Dato

Lake County Sheriff's Office, Sgt. Thomas Lex

Libertyville, Deputy Chief Scott Fabbri

Lincolnshire, Mr. Brad Burke

Mundelein, Mr. Peter Vadopalas

North Chicago, Chief Laz Perez

Northeast Lake County Consolidated JETSB, Chief John Lewis

Round Lake, Mayor Dan MacGillis

Round Lake Beach, Mr. David Kilbane

Vernon Hills, Chief Pat Kreis

Vernon Hills JETSB, Deputy Chief Scott Fabbri

Wauconda Fire Protection District, Chief Dave Geary

Waukegan, Alderman Edith Newsome

Others Present:

Chief Steve Husak, Lake Zurich Police

Lindsay Stroberg, Fox Lake/FoxComm

Steven Winnecke, Lake County ETSB

Anthony Vega, Lake County Sheriff's Office (Chief of Staff)

Chief Rich Carani, Libertyville

Chief Jimmy Lee, Fox Lake

Deputy Chief Chuck Smith, Countryside Fire Protection Dist.

Shantel Franklin, Lake County

Sonia Hernandez, Lake County

Jim Hawkins, Regional 9-1-1 Project Manager

2. Approval of Minutes**2.1 [19-0015](#)**

Minutes from December 6, 2018.

Attachments: [12 6 18 Policy Committee Minutes Final](#)

A motion was made by Member Dimock, seconded by Member MacGillis, that the

minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business

5.1 [19-0016](#)

Partner Summary: Payment, IGA, Data Collection

Attachments: [911 Partner Summary\(12-27-18\).pdf](#)

Mr. Hawkins reported that IGA's are still coming in and reminded members to submit their PSAP Data Survey as soon as possible.

5.2 [19-0017](#)

Validate/Update Governance Committee Membership

Attachments: [911-Governance_Committee_Members\(12-26-18\).pdf](#)

Mr. Hawkins asked Committee to review membership list and submit any changes to the Project Manager. He noted that the membership list was updated.

5.3 [19-0018](#)

2019 Policy Committee Meeting Schedule

Attachments: [911 Policy 2019 Schedule\(12-13-18\).pdf](#)

There were no member comments.

5.4 [19-0019](#)

Approve Lake County Board Resolution and Lake County Agreement establishing a contract (on behalf of the 9-1-1 Consolidation Planning Governance Committees) with Mission Critical Partners, Port Matilda, Pennsylvania, to provide consultant support to the 9-1-1 Consolidation Implementation Planning Project in the amount of \$115,808 (with an additional owner-controlled contingency of \$30,000) to be paid from the 9-1-1 Consolidation Project Fund.

Attachments: [18133 Agreement MCP Signed\(12-28-18\)](#)

[A-911 RFP](#)

[B-Mission Critical Partners Proposal\(12-10-18\)](#)

[911 Consultant Board Resolution\(12-10-18\)](#)

[911 Proposal Review Background\(12-28-18\)](#)

Mr. Hawkins gave quick contract overview and reported to committee that the agreement and resolution have already been reviewed and approved by the Operations Committee at their December 12 meeting.

A motion was made by Member Dato, second by Member Perez to the approve the consulting services agreement and resolution item #19-0019 as presented on the agenda. Roll call vote taken; 21 ayes, 0 nays, motion carried.

Member Pedersen recommended that 9-1-1 Governance Committee members be present at the Law & Judicial meeting and Finance and Administrative meeting on January 8 and January 10. Mr. Hawkins will send meeting dates and times once they are confirmed.

6. New Business

There was no new business.

7. Staff Report

7.1 [19-0020](#)

Financial Report

Attachments: [911-Budget_Expense_Memo\(12-10-18\).pdf](#)

Mr. Hawkins presented the financial report.

7.2 [19-0021](#)

Project Manager Report

Attachments: [911 PM Policy Update\(01-03-19\).pdf](#)

Mr. Hawkins presented update to committee and reported that all working groups continue to meet. Members were reminded of the January 18 Governance Committee tour of DU-COMM and ACDC in DuPage County. Mr. Hawkins reviewed his plan for months 5-8 (Feb 19-May 19). Members had no questions with the current project plan.

8. Members' Remarks

Member Pedersen recommended to move the Policy meeting to 2:00 p.m. due to conflicts with other Lake County standing committees.

A motion was made my member MacGillis, seconded by member Velkover, to change the meeting time to 2:00 p.m. First Thursday of the month. None opposed, motion carried.

9. Adjournment

A motion was made by Member Dato, seconded by Member Dimock, that the meeting be adjourned at 9:33 a.m.

Minutes prepared by Sonia Hernandez.