

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, June 26, 2018

11:00 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. Call to Order

Chair Carlson called the meeting to order at 11:01 a.m.

Present 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent 2 - Member Cunningham and Member Paxton

Others Present:

Sherry Kruse, Veterans Assistance Commission

Deanna Inglis, Veterans Assistance Commission

Richard Johnson, American Legion Post 964

Oliver Davidson, Marine Corps Legion and Disabled American Veterans

Jim Nelson, American Legion Post 867

Jill Herdejs, 4-H

Elena Herdejs, 4-H

Don McClozkey, American Legion Post 865

William Franguist, American Legion Post 771

Conor Schultz, County Administrator's Office

Shantel Franklin, Finance and Administrative Services

Sabrina Agu, 4-H

Mark Pfister, Health Department

Jack Crisselo, Lake County Resident

Larry Klakser, Lake County Resident

John O'Gorden, Lake County Resident

RuthAnne Hall, Finance and Administrative Services

Dick Barr, Lake County Resident

Ryan Horne, Finance and Administrative Services

Frank Contee, Marine Corps Legion

Anthony Cooling, Finance and Administrative Services

Tim Hant, Veterans Assistance

Donna Jo Maki, County Administrator's Office

Mervin Maxwell, Veterans Assistance Commission

Jennifer Serino, Workforce Development

Andrew Tangen, Veterans Assistance Commission

John DeRue, Veterans Assistance Commission

Nicholas Konz, Veterans Assistance

Jackie Pasha, Lake County Resident

Paul Baumunk, Veterans of Foreign Wars

Marie V. Honeywed, American Legion Post 964

Ed Mampe, Marine Corps Legion

Al Seyler, Marine Corps Legion

Richard Butler, Marine Corps Legion

Shaneena Adams, Veterans Assistance Commission

*Doug Wallace, Veterans Assistance Commission
Gerald Pedrin, Marine Corps Legion
Allen Lynch, Lake County Reisdent
Edward Hackett, Lake County Reisdent
James Mukoyama, Veterans of Foreign Wars
Amy McEwan, Deputy County Administrator
Heidie Hernandez, County Board Office
Barry Burton, County Administrator
Tom Weber, County Board Member
Aaron Lawlor, County Board Chairman
Linda Pedersen, County Board Member
Ann Maine, County Board Member
Dakisha Wesley, Assistant County Administrator*

2. Pledge of Allegiance

Chair Carlson lead the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes for approval.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

Elena Herrdejs of the 4-H Club provided public comment. She reported that the 4-H Club has helped her with public speaking and writing speeches. She added that she has found confidence through the Club and listed the different projects that she participates in due to the program.

6. Chairman's Remarks

The Chair did not provide any remarks.

7. Old Business

There was no old business to conduct.

8. New Business

A motion was made by Member Martini, seconded by Member Calabresa, to amend the agenda by moving item 8.5 to the beginning of New Business. The motion carried unanimously.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent: 2 - Member Cunningham and Member Paxton

VETERANS ASSISTANCE

8.5 [18-0708](#)

Discussion of Veterans Assistance Commission.

Attachments: [VAC Analysis - 6_19_2018](#)

Superintendent of the Veterans Assistance Commission Andrew Tangen apologized for not attending the June 6 meeting as he was out of the State at a mandatory national convention and was not invited to the June 12 meeting.

Mr. Tangen provided detailed explanations on the Cool Foods Pantry and Van Driver programs. He noted that the Cool Foods Pantry Program was a contract that was entered into between the County and the Cool Foods Pantry for a one year term with options to renew for an additional year, not to exceed five total years. Upon reverification of the program it was discovered that many veterans did not qualify due to income or not residing in the County. This contract expired on May 1 and the Veterans Assistance Commission was not contacted by the by Cool Foods Pantry to renegotiate or continue this program. Additionally, Mr. Tangen explained the Van Driver Program in which the County would pay the drivers per diem to transport veterans that reside in the County to the Lovell Federal Health Care Center. The drivers are recruited by Disabled American Veterans as volunteers and the vehicles used are maintained by the Department of Veterans Affairs. He reported that the program is still functioning and noted that there is no contract. When drivers became aware that the County will no longer pay per diem, many quit.

Mr. Tangen notified the committee that he has expressed the need for additional staff to the County Administrator's Office and this Committee, but he was notified that new program requests were not currently being authorized. He reported that the Veterans Assistance Commission's staff began to review their budget in an effort to reduce or cut areas that would not harm the services provided to the County's veterans. In working with the Veterans Assistance Commission Board it was determined that servicing the County's veteran population, a staff of seven would be needed. This number is based on a comparison that includes several collar counties with a similar veteran population.

Mervin Maxwell, Paul Baumunk, Allen Lynch, Nicholas Konz, Doug Wallace, Edward Hackett, Gerald Pedrin, James Mukoyama, Tim Hant, Dick Barr, Shaneena Adams, William Frangquist, and Marie Honeywell expressed their needs for the two programs described above and others requested an increase in the Veterans Assistance Commission's staff.

Chairman Carlson reminded the committee there will be no deliberation today. Deputy County Administrator Amy McEwan provided the budget process. Discussion ensued.

This matter was discussed.

WORKFORCE DEVELOPMENT

8.1 [18-0712](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2018 formula grant and modification to WIOA PY 2017 grant authorizing an emergency appropriation in the amount of \$444,871 for the Lake County Workforce Development Department.

Attachments: [Jun'18 - CFY'18 WIOA'17 '18 Enter GL FY2018.pdf](#)

Workforce Development Director Jennifer Serino reported there was an increase in the grant due to an increase in declining industry notes and unemployment rates. During the first quarter of calendar year 2017 there were mass layoffs from Takeda and Keylime Cove.

County Board Chairman Lawlor requested the County's veteran unemployment rate be provided.

A motion was made by Member Calabresa, seconded by Member Martini, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent: 2 - Member Cunningham and Member Paxton

8.2 [18-0713](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Local Incentive Grant and approving an emergency appropriation in the amount of \$20,772.

Attachments: [Jun'18 - CFY'18 Incentive Enter GL FY2018.pdf](#)

Workforce Development Director Jennifer Serino indicated annually the Illinois Department of Commerce and Economic Opportunity provides grant funds to give to each local area based on meeting performance measures.

A motion was made by Member Hart, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent: 2 - Member Cunningham and Member Paxton

8.3 [18-0714](#)

Joint resolution approving the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant and Trade Adjustment Assistance (TAA) grant modifications; and authorizing an emergency appropriation in the amount of \$66,476.

Attachments: [Jun'18 - CFY'18 Trade Pymt Proc Trade CM Enter GL FY2018.pdf](#)

Workforce Development Director Jennifer Serino noted these are two grants, one will fund payment processing fees and the additional grant is for staff who provide case management. These grants are received on a quarterly basis.

A motion was made by Member Calabresa, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent: 2 - Member Cunningham and Member Paxton

8.4 [18-0722](#)

Joint resolution to enter into contracts for Youth Program Services with various firms in a not to exceed amount of \$663,000 for Lake County Workforce Development.

Attachments: [17214 Award Recommendation.pdf](#)

Workforce Development Director Jennifer Serino reported this program will serve at risk youth. Every two years a request for proposal is done for youth serving programs. Five proposals were received, reviewed and four were selected. Discussion ensued on the programs selected.

A motion was made by Member Calabresa, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank and Member Martini

Absent: 2 - Member Cunningham and Member Paxton

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy County Administrator Amy McEwan reported that she met with the Lake County Partners and Workforce Development on a collaborative program to work with employers to connect the youth to growing industries. The goal is to help employers and employees prepare to succeed in the workforce.

Ms. McEwan recognized Health Department Director Mark Pfister on an award received from the Illinois Department of Public Health for developing a standardized form to be used across the entire Northern Illinois region. Mr. Pfister provided details.

County Administrator Barry Burton discussed the many comments made during the Veterans Assistance Commission's item. Mr. Burton indicated that as a veteran himself, he understands the current issues. To assist with the staffing issue, the Veterans

Assistance Commission's administrative functions have been moved to the Finance and Administrative Services Department. Discussion ensued.

11. Members' Remarks

Member Calabresa requested an update from the Health Department on the expanded drop off center. Health Department Mark Pfister provided an update. Discussion ensued.

Member Calabresa requested that staff assist with a proposal for a new program request and to answer questions such as what are the barriers to a police drop off center and how it would impact the respite beds. It was the consensus of the committee for staff to dedicate 10 hours to the proposal of a new program request.

(Member Martini left the meeting at 12:58 p.m.)

12. Adjournment

Meeting adjourned at 1 p.m.

**A motion was made by Member Calabresa, seconded by Member Hart, to ajourn.
The motion carried unanimously.**

Aye: 4 - Chair Carlson, Vice Chair Hart, Member Calabresa and Member Frank

Absent: 2 - Member Cunningham and Member Paxton

Not Present: 1 - Member Martini

Next Meeting: July 31, 2018

Minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee