

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, July 31, 2018**

**9:00 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair Cunningham called the meeting to order at 9 a.m.*

**Present** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent** 3 - Member Danforth, Member Hart and Member Paxton

*Others Present:*

*Ryan Horne, Finance and Administrative Services*

*Patrice Sutton, Finance and Administrative Services*

*Dawn Wucki-Rossbach, Sheriff's Office*

*Jim Chamernik, Sheriff's Office*

*Patrice Evans, Circuit Court Clerk's Office*

*Mike Schieve, Finance and Administrative Services*

*Mike Wheeler, Finance and Administrative Services*

*Paul Fetherston, Assistant County Administrator*

*Shantel Franklin, Finance and Administrative Services*

*Teri White, State's Attorney's Office*

*Jeff Pavletic, State's Attorney's Office*

*Danny Davis, Court Administration*

*RuthAnne Hall, Finance and Administrative Services*

*Dakisha Wesley, Assistant County Administrator*

*Heidie Hernandez, County Board Office*

*Barry Burton, County Administrator*

*David Hare, Sheriff's Office*

**2. Pledge of Allegiance**

*Member Bartels led the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 [18-0844](#)**

Minutes from May 1, 2018.

**Attachments:** [L&J 5.1.18 Minutes Final](#)

**A motion was made by Member Wyatt, seconded by Member Weber, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**3.2 [18-0843](#)**

Minutes from April 24, 2018.

**Attachments:** [L&J 4.24.18 Minutes Final](#)

**A motion was made by Member Wyatt, seconded by Member Weber, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**4. Addenda to the Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments provided.*

**6. Chairman's Remarks**

*Chair Cunningham reported on her recent trip to the National Association of Counties (NACo). She indicated that the Way Out Program resolution passed three committees. Additionally, she provided information on a workshop she attended. Assistant County Administrator Dakisha Wesley reported that NACo asked if the County would participate webinar highlighting the deflection program in Lake County. The Lake County Sheriff's Office and State's Attorney's Office are willing to participate and will showcase the program on August 22.*

**7. Old Business**

*There was no old business to conduct.*

**8. New Business**

**PUBLIC DEFENDER**

**8.1 [18-0815](#)**

Report from Joy Gossman, Public Defender, for the month of June 2018.

**Attachments:** [06-18 Main](#)

[06-18 Main PTR](#)

[06-18 JUV Main](#)

[06-18 JUV PTR](#)

**A motion was made by Member Weber, seconded by Member Wyatt, that the communications or reports 8.1 and 8.2 be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**8.2 [18-0814](#)**

Report from Joy Gossman, Public Defender, for the month of May 2018.

**Attachments:** [05-18 Main](#)  
[05-18 Main PTR](#)  
[05-18 JUV Main](#)  
[05-18 JUV PTR](#)

**A motion was made by Member Weber, seconded by Member Wyatt, that the communications or reports 8.1 and 8.2 be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**CIRCUIT COURT CLERK****8.3 [18-0828](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for June 2018.

**Attachments:** [County Board Report FY18 - June - 18](#)

**A motion was made by Member Bartels, seconded by Member Calabresa, that the communications or reports 8.3 through 8.5 be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**8.4 [18-0765](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for May 2018.

**Attachments:** [County Board Report FY18 - May - 18](#)

**A motion was made by Member Bartels, seconded by Member Calabresa, that the communications or reports 8.3 through 8.5 be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**8.5 [18-0646](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for December 2017 through April 2018.

**Attachments:** [County Board Report FY18 - Dec 17](#)  
[County Board Report FY18 - Jan 18](#)  
[County Board Report FY18 - Feb 18](#)  
[County Board Report FY18 - Mar 18](#)  
[County Board Report Dec 17 - Apr 18](#)

**A motion was made by Member Bartels, seconded by Member Calabresa, that the communications or reports 8.3 through 8.5 be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

#### **FINANCE AND ADMINISTRATIVE SERVICES**

##### **8.6 [18-0730](#)**

Joint resolution authorizing an agreement with Software Development and Services Corporation (SDSC), Fairfax, Virginia, to continue to provide maintenance and support of the current case management systems for the Nineteenth Judicial Circuit Court, Circuit Court Clerk, Public Defender and State's Attorney's Office in an annual amount not to exceed \$120,000.

**Attachments:** [18105 Award Information-SDSC](#)  
[Lake County Maintenance and Support Renewal Rates.pdf](#)  
[18105 SDSC Agreement](#)

*RuthAnne Hall of Finance and Administrative Services reported that this is a renewal and that the contract has increased by \$20,000 due to the addition of electronic filing. This contract also includes hourly rates for change order services which the Circuit Court Clerk's Office typically budgets \$30,000 for system enhancements. Additionally, hourly rates were negotiated in this contract for staff that could assist with onsite servers and technology. The Information Technology Department indicated that they may use this for staff augmentation services up to \$250,000. Discussion ensued and it was clarified that approval of this contract includes the use of hourly rates for staff augmentation by the Information Technology Department up to \$250,000. Assistant County Administrator Dakisha Wesley added that the Information Technology Department has appropriated funds in their budget these purposes.*

**A motion was made by Member Weber, seconded by Member Bartels, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**STATE'S ATTORNEY****8.7 [18-0817](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victim of Crime Act (VOCA) victim advocate grant program, awarded by the Children's Advocacy Centers of Illinois (CACI), including \$233,006 in federal funds, which includes an increase of \$8,299.40 from state fiscal year (SFY) 2018.

**Attachments:** [CAC VOCA Grant Renewal Letter](#)

*Teri White of the States Attorney's Office reported that this is a renewal that funds three victim advocates in the Lake County Children's Advocacy Center. If there are any additional costs, the Lake County Children's Advocacy Center will reimburse the County.*

**A motion was made by Member Calabresa, seconded by Member Bartels, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**8.8 [18-0820](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's victim advocate grant program, awarded by the Department of Children & Family Services (DCFS), including \$48,388 in federal funds.

**Attachments:** [DCFS CAC Continuation](#)

*Teri White of the State's Attorney's Office reported that this grant is provided by the DCFS to fund a fourth victim coordinator.*

*Member Bartels asked for the number of grant funded and County funded positions. Ms. White responded that Director of the Lake County Children's Advocacy Center Carrie Flanigan may be able to provide a response during her presentation at the next meeting regarding the Lake County Children's Advocacy Center.*

**A motion was made by Member Calabresa, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**8.9 [18-0819](#)**

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for state fiscal year (SFY) 2019, including grant funding of \$35,000, which includes an increase of \$4,000 from SFY 2018.

**Attachments:** [19-0925 VCVA Grant Award Letter](#)

*Teri White of the State's Attorney's Office noted that this is a long term, on going grant that covers a portion of a domestic violence victim coordinator's salary.*

**A motion was made by Member Bartels, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

#### 8.10 [18-0821](#)

Joint resolution authorizing the renewal of the State's Attorney's Law Enforcement Response to Drugs - Drug Prosecution grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$75,000 in federal funds.

**Attachments:** [Drug Year 2 announcement 7.5.18- Lake County \(002\)](#)

*Teri White of the State's Attorney's Office reported that the Bureau of Justice Assistance has not released the Justice Assistance Grant (JAG) funding to ICJIA, therefore, the ICJIA is only awarding six month grants until the remaining funds are released. Once this grant expires the State's Attorney's Office is hoping to return with another six month grant request for approval.*

**A motion was made by Member Calabresa, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

#### SHERIFF

#### 8.11 [18-0723](#)

Joint resolution to enter into a contract with Quicket Solutions, Inc., Chicago, Illinois, in the estimated amount of \$102,500 for the installation and implementation of an electronic citation and e-crash software platform.

**Attachments:** [18002 Intent to Award ECitation Letter.pdf](#)  
[18002 Sheriff Ecitation Award Information](#)

*Lake County Undersheriff David Hare informed the committee that electronic citation is a program that will allow officers to complete a traffic violation electronically and print it out for more efficiently. The cost of the system and the maintance fee is half of what was budgeted for.*

**A motion was made by Member Wyatt, seconded by Member Weber, that this**

**resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**9. Executive Session**

*There was no executive session.*

**10. County Administrator's Report**

*There was no County Administrator's Report.*

**11. Members' Remarks**

*There were no Member's Remarks.*

**12. Adjournment**

*Meeting adjourned at 9:45 a.m.*

**A motion was made by Member Weber, seconded by Member Wyatt, to adjourn. The motion carried unanimously.**

**Aye:** 6 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Weber and Member Wyatt

**Absent:** 3 - Member Danforth, Member Hart and Member Paxton

**Next Meeting: August 7, 2018**

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*