

Lake County Illinois



Meeting Minutes - Final

Wednesday, September 12, 2018

8:30 AM

**Central Permit Facility
2nd Floor Conference Room**

Regional 911 Operations Committee

1. Call to Order

Chair McEwan called the meeting to order at 8:30 a.m.

Present:

Greg Formica, Greater Round Lake

Kent McKenzie, Sheriff's Office

Steven Winnecke, LC ETSB

Lisa Berger, CenCom

Jim Arie, Barrington Fire

Chas Buschick, Wauconda Fire

Don Hansen, Mundelein

Patrick Kreis, Vernon Hills

Joseph Leonas, Lincolnshire

Jeff Steingart, Countryside Fire

Richard Carani, Libertyville Fire

Clint Herdegen, JETSB

Lazaro Perez, North Chicago

Jimmy Lee, Fox Lake

Michael Gillette, Round Lake

John Kavanagh, Gurnee

Chris Velkover – Gurnee ETSB

Amy McEwan, Lake County

Jim Hawkins, Regional 9-1-1 Project Manager

Ray Rose, Lake County

Paul Wegrzyn, Sheriff's Office

Kiersten Anders, Sheriff's Office

Juan Garcia, Waukegan

Chuck Smith, Countryside Fire

Pat Muetz, Gurnee

Brandy Schroff, Round Lake

Ed Manke, Vernon Hills PD

Norm Gann, Sheriff's Office

Mike Jeschke, Sheriff's Office

Sonia Hernandez, Lake County

2. Approval of Minutes

There were no minutes ready for approval.

3. Public Comment

There were no public comments.

4. Chairman's Remarks

Chair McEwan introduced Mr. Jim Hawkins as the New 9-1-1 Project Manager. The

Interview Review Committee recommended to the Policy Committee the hiring of Mr. Hawkins as the new 9-1-1 Project Manager. The Policy Committee approved the hiring of Mr. Hawkins on September 6 with September 12 as his first day of employment.

5. Old Business

There was no old business.

6. New Business

6.1 [18-1065](#)

Presentation of the Project Manager's 4 month, 8 month, and 12 month plan.

Chair McEwan introduced Mr. Jim Hawkins to the group. Mr. Hawkins introduced himself and gave quick background of his previous work experience. He spoke of his work plan for the next 12 months and explained his objectives and how he plans to build an implementation plan with the team. Discussion ensued. Municipalities were reminded that Mr. Hawkins is pleased to visit their facility if they have room available and can accommodate him.

6.2 [18-1066](#)

Operations Meeting Discussion with new Project Manager.

6.3 [18-1067](#)

Delivery of draft Intergovernmental Agreement and delivery of the IGA to each partner for approval by the governing body.

Chair McEwan went over minor changes to the IGA as discussed with State's Attorney's Office and approved by the Policy Committee on September 6. The amendments to the IGA are as follows; 1) item 2.1 - spell out that additional parties added to the agreement must be approved by the Policy Committee, 2) item 2.3.2 – actions shall be made by a majority of the members present. Mrs. McEwan also reviewed the documents that will be sent to the Policy and Operations Committee for approval by their board or commission. Member discussion ensued. The group recommends that an exit/strategy plan be included in the draft cover memo. Full packet will be sent to Policy and Operations Committee by end of week.

6.4 [18-1068](#)

Update on the September 19 and 20 NENA 911 Consolidation Training.

Member McKenzie reported to the group that the NENA class on Wednesday has been filled and only a few spots are available for the Thursday class. The training will start at 8:30 and end at 5:00.

7. Staff Report

There was no staff report.

8. Members' Remarks

Member McKenzie reported that the Technology group will not meet today. The next Technology meeting is scheduled for October 10th following the Operations meeting.

Member Carani gave update on Data Collections.

9. Adjournment

A motion was made by Member Winnecke, seconded by Member Perez to adjourn the meeting at 9:18 a.m.

Minutes prepared by Sonia Hernandez.

**Next Meeting: October 10, 2018 at Public Works, Maintenance Conf Room, 648
W. Winchester Rd.**