

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, June 5, 2018

11:00 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 11 a.m.

Present 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

Others present:

Mark Pfister, Health Department

Jennifer Serino, Workforce Development

Dominic Strezo, Community Development

Zach Creer, Finance and Administrative Services

Eric Foote, Community Development

RuthAnne Hall, Finance and Administrative Services

Heidie Hernandez, County Board Office

Shantel Franklin, Finance and Administrative Services

Michael Wheeler, Finance and Administrative Services

Barry Burton, County Administrator

Eric Waggoner, Planning, Building and Development

Amy McEwan, Deputy County Administrator

Vance Wyatt, County Board Member

2. **Pledge of Allegiance**

Chair Carlson led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 [18-0486](#)

Minutes from April 3, 2018.

Attachments: [HCS 4 3 18 Minutes Final](#)

A motion was made by Member Calabresa, seconded by Member Martini, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Martini and Member Paxton

Not Present: 1 - Member Frank

3.2 [18-0602](#)

Minutes from May 1, 2018.

Attachments: [HCS 5.1.18 Minutes Final](#)

A motion was made by Member Calabresa, seconded by Member Martini, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank, Member Martini and Member Paxton

Not Present: 1 - Member Cunningham

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Chairman's Remarks

There were no remarks from the Chairman.

7. Old Business

8. New Business

COMMUNITY DEVELOPMENT

8.1 [18-0614](#)

Resolution delegating ServicePoint signature authority.

Eric Foote of Community Development reported on the delegation of authority to Jodi Gingiss.

Member Carlson added that this allows Jodi Gingiss to sign off on items that the Board has already approved.

A motion was made by Member Calabresa, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank, Member Martini and Member Paxton

Not Present: 1 - Member Cunningham

8.2 [18-0615](#)

Resolution delegating representative selection of ServicePoint coordinating council.

Eric Foote of Community Development reported that this resolution will allow Community Development to select two representatives for the ServicePoint Coordinating Council.

A motion was made by Member Martini, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank, Member Martini and Member Paxton

Not Present: 1 - Member Cunningham

8.3 [18-0571](#)

Joint resolution approving the Second Amendment to the 2017 Housing and Community Development Annual Action Plan.

Attachments: [2nd Amendment Lake County 2017 Action Plan](#)

Dominic Strezo of Community Development reported that there are projects listed in the 2017 AAP that have been approved for additional funding in 2018. Per HUD these projects should be moved to the 2018 AAP.

A motion was made by Member Hart, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Frank, Member Martini and Member Paxton

Not Present: 1 - Member Cunningham

8.4 [18-0573](#)

Joint resolution approving a Memorandum of Understanding (MOU) between Lake County and a previously approved sub-recipient of 2018 Community Development Block Grant (CDBG) funds.

Attachments: [MOU NC and LC Comm Dev. CDBG 2018.pdf](#)

Dominic Strezo of Community Development reported that there will only be one Memorandum of Understanding and requested that the item be amended to remove the Village of Mundelein.

A motion was made by Vice Chair Hart, seconded by Member Calabresa to amend the item by removing the Village of Mundelein. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

A motion was made by Member Hart, seconded by Member Frank, that this resolution be approved as amended and referred to F&A. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

8.5 [18-0575](#)

Joint resolution approving the 2018 Housing and Community Development Annual Action Plan, authorizing all necessary correspondence for the implementation of the plan with the United States Department of Housing and Urban Development (HUD).

Attachments: [Lake County and Waukegan 2018 Annual Action Plan.pdf](#)

Dominic Strezo of Community Development reported that this is for 2018 program funding. There are slight increases in both CDBG and HOME. Total amount of funding recommendations included in this action plan is roughly \$5,000,000. All the recommendations included have been subject to two public hearings, a 30 day public

comment period and have been approved by Health and Community Development Commission.

A motion was made by Member Cunningham, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

8.6 [18-0613](#)

Update on the Video Gaming Program and discussion on the Lake County Video Gaming Revenue Policy.

Attachments: [Lake County Video Gaming Revenue Policy \(2018 Proposed Amendments\)](#)

Planning, Building and Development Director Eric Waggoner and Eric Foote of Community Development provided an update on the suggested revisions for the Video Gaming Program. There is one year of grant funding completed and there is a second year of recommendations have been approved by the County Board. Before getting into year three there is an update to be provided and some recommended revisions to the policy. Proposed revisions include adding a minimum eligible scoring threshold, adding a possible multi-year grant award and clarification of the Health and Community Services Committee and its delegate's role in the grant process.

Discussion occurred regarding the Health Department's application for these funds and the amounts they should receive. Deputy County Administrator Amy McEwan requested that a list of the applicants be brought to a future meeting for the purpose of comparing and understanding the point system used to grant funds.

Mr. Foote explained that priority for granting funds is set as follows: 1) outreach programs, 2) counseling and clinical services, 3) non clinical services, and 4) behavioral health services.

Member Paxton expressed that he approves with the point system being used and is glad to hear that money is available for behavioral health services. He also noted that changes to the policy should not effect the battle against gambling addiction.

This item was presented.

HEALTH DEPARTMENT

8.7 [18-0617](#)

Joint resolution accepting the Des Plaines River Watershed Workgroup grant and authorizing an emergency appropriation in the amount of \$19,655 for the Lakes Project grant.

Attachments: [EA DRWW](#)

Health Department Director Mark Pfister noted this is part of the Displaines River Watershed work group grant and funds will be used for equipment, supplies and to offset existing staff salaries. The Health Department will assist the work group with studying and testing the discharge points.

(Member Paxton left the meeting at 11:53 a.m.)

A motion was made by Member Cunningham, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

WORKFORCE DEVELOPMENT

8.8 18-0607

Joint resolution approving the Illinois Department of Commerce and Economic Opportunity (DCEO) WIOA Rapid Response grant and Trade Adjustment Assistance (TAA) grant modifications; and authorizing an emergency appropriation in the amount of \$215,301.33.

Attachments: [Jun'18 - CFY'18 Trade & WDRAP & 1EC Grant thru 4.17.18](#) [Enter GL FY](#)

Workforce Development Director Jennifer Serino reported that the funds will be used for tuition and related training costs, expenses related to payment processing of training and transportation, staffing expenses for case management, and to retain two industry sector specialists.

A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy Count Administrator Amy McEwan provided an update on the 911 Consolidation. There are 17 communities that are participating. The first meeting was held a month ago and their next meeting will be held later in June. The goal of that meeting will be to approve a job description for a project manager that will help this group move forward. An employee position and a consulting contract will be posted and the funds to pay for this position will come from the group that has come together. The overall goal is to decrease the amount of call transfers.

Additionally, the Mental Health Coalition is now meeting once every other month and four subcommittees have been formed.

11. Members' Remarks

Member Calabresa requested 40 hours of staff time to analyze data related to the crisis care center for improvements. The member initiative process was explained and discussed.

Deputy County Administrator Amy McEwan clarified that staff time is needed to determine how to enhance and improve the care Lake County provides at it's crisis center in the near future with the data available today until more data is available for further enhancement and improvement.

County Administrator Barry Burton further clarified that the request should be for staff to work with a board member on a member initiative for consulting dollars. Discussion ensued. Committee concured that staff will work with Member Calabresa on a member initiative.

12. Adjournment

Meeting adjourned at 12:33.

A motion was made by Member Cunningham, seconded by Member Hart, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

Next Meeting: June 26, 2018

Minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee