

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, May 1, 2018**

**9:00 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair Cunningham called the meeting to order at 9:00 a.m.*

**Present** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

*Others present:*

*RuthAnne Hall, Finance and Administrative Services*

*Mike Wheeler, Finance and Administrative Services*

*Dawn Wucki-Rossbach, Sheriff's Office*

*James Chamernik, Sheriff's Office*

*Jon Petrillo, Sheriff's Office*

*Donna Jo Maki, County Administrator's Office*

*Barry Burton, County Administrator*

*Dakisha Wesley, Assistant County Administrator*

*Jessica Rios, Sheriff's Merit Commission*

*Paul Fetherston, Assistant County Administrator*

*Teri White, State's Attorney's Office*

*Chris Kopka, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Karen Fox, State's Attorney's Office*

*Danny Davis, Court Administration*

*Steve Carlson, County Board Member*

*Leo McCann, Sheriff's Merit Commission*

*Heidie Hernandez, County Board Office*

*Jacob Novak, Sheriff's Office*

**2. Pledge of Allegiance**

*Member Bartels led the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 [18-0446](#)**

Minutes from January 30, 2018.

**Attachments:** [L&J 1.30.18 Minutes Final](#)

**A motion was made by Member Wyatt, seconded by Member Bartels, that the minutes 3.1 and 3.2 be approved. Motion carried by voice vote.**

**Aye:** 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

**Not Present:** 1 - Member Frank

**3.2 [18-0447](#)**

Minutes from February 6, 2018.

**Attachments:** [L&J 2.6.18 Minutes Final](#)

**A motion was made by Member Wyatt, seconded by Member Bartels, that the minutes 3.1 and 3.2 be approved. Motion carried by voice vote.**

**Aye:** 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

**Not Present:** 1 - Member Frank

**3.3 [18-0448](#)**

Minutes from February 27, 2018.

**Attachments:** [L&J 2.27.18 Minutes Final](#)

**A motion was made by Member Wyatt, seconded by Member Bartels, that the minutes be approved as amended. Motion carried by voice vote.**

**Aye:** 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

**Not Present:** 1 - Member Frank

**4. Addenda to the Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no comments provided by the public.*

**6. Chairman's Remarks**

*The Chair provided no remarks.*

**7. Old Business**

*Vice Chair Calabresa reported that the A Way Out program has progressed in the Senate. She requests that support be provided to pass this at the House level. She commended Chief Guenther for his effort with this program.*

*Member Weber reported that he and Member Pedersen are hosting an opioid awareness forum this evening at the Antioch High School and invited the members to attend.*

**8. New Business****PUBLIC DEFENDER****8.1 [18-0420](#)**

Report from Joy Gossman, Public Defender, for the month of March 2018.

**Attachments:** [03-18 Main](#)  
[03-18 Main PTR](#)  
[03-18 JUV Main](#)  
[03-18 JUV PTR](#)

**A motion was made by Member Calabresa, seconded by Member Hart, that this item be received and placed on the consent agenda. The motion carried unanimously.**

**Aye:** 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

**Not Present:** 1 - Member Frank

**MERIT COMMISSION**

**8.2 [18-0503](#)**

Presentation - Overview and Update on the Lake County Sheriff's Merit Commission.

**Attachments:** [Merit Commission Update May 2018](#)

*Jessica Rios, Sheriff's Merit Commission, presented. Ms. Rios provided a brief history and listed the responsibilities of the Sheriff's Merit Commission. Some responsibilities include testing and screening of Deputy Sheriff candidates for certification to the Sheriff, promotional testing, disciplinary hearings, and serves as a grievance review option.*

*Ms. Rios also listed the methods used for outreach and advertising such as the Lake County website, theblueline.com, job fairs, churches, colleges and the Workforce Development Department.*

*She explained the requirements and process for becoming a Deputy Sheriff, which includes the testing process, the lateral transfer certification process and promotional testing process.*

*Additionally, she provided statistics on the number of participants from 2016 and 2017. Discussion occurred regarding the educational requirements and the cause of the decreasing trend in 2017.*

*(Member Frank entered the meeting at 9:13 a.m.)*

**This item was presented.**

**FINANCE AND ADMINISTRATIVE SERVICES**

**8.3 [18-0505](#)**

Joint resolution authorizing a two-year contract, plus renewal options, with West Publishing Corporation, Eagan, Minnesota, for online legal, public record, investigative, and research services in the estimated annual amount of \$250,000.

**Attachments:** [18040 Award Information-West Publishing](#)

*RuthAnne Hall, Finance and Administrative Services, reported on the two year contract for the online legal, public record, investigative and research services. Member Danforth asked if this contract includes unlimited searches and if it will cost the County more, if subscriptions are exceeded. Ms. Hall reported that this service has been used for many years and has not exceeded subscriptions.*

**A motion was made by Member Calabresa, seconded by Member Paxton, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

#### **SHERIFF**

#### **8.4 [18-0430](#)**

Joint resolution accepting the Tobacco Enforcement Program grant from the Illinois Department of Human Services (IDHS) Division of Alcoholism and Substance Abuse and authorizing an emergency appropriation in the amount of \$7,260.

**Attachments:** [Lake County Sheriff's Office SAIN1565-5862 TEG Acceptance.pdf](#)  
[Lake County Sheriff's Office Agreement No 43CW03400.pdf](#)

*Chief Jon Petrillo of the Sheriff's Office reported on the tobacco enforcement program grant. The grant will provide educational and enforcement information. The grant requires two compliance checks per retailer to be completed between March 30 and May 31.*

*Discussion ensued.*

**A motion was made by Member Weber, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

#### **8.5 [18-0431](#)**

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Long Grove (Long Grove) from May 1, 2018 to April 30, 2021 in the amount of \$1,966,317.09.

**Attachments:** [Long Grove contract](#)

*Chief Jon Petrillo of the Sheriff's Office reported on the Police Services Agreement with the Village of Long Grove. The Sheriff's Office has provided Long Grove with police services for 13 years and this proposed agreement will continue those services for an additional three years. Modifications to the agreement include an increase to reflect anticipated labor costs, such as 911 dispatch services and requires Long Grove on a semi-annual basis to reimburse the Sheriff's Office all e-citation and prisoner review agency fees.*

**A motion was made by Member Weber, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

**8.6 [18-0440](#)**

Joint resolution authorizing the Lake County Sheriff's Office (LCSO) application for the MacArthur Foundation Innovation Fund Implementation Site Grant in an amount not to exceed \$1,000,000 per year for a two-year period.

**Attachments:** [Memo to Innovation Fund Sites 2 9 18.pdf](#)  
[2018 Readiness assessment.pdf](#)  
[JFA Data Request List.pdf](#)

*Dawn Wucki-Rossbach of the Sheriff's Office reported that the Sheriff's Office received a \$50,000 grant in February of 2017 towards it's efforts to reduce recidivism. Due to their program and efforts the Sheriff's Office was invited to submit a letter of interest to apply for this grant. The Sheriff's Office is in the third stage before the application process.*

*Discussion occurred on how many individuals have been served in this program and the methods used.*

*It was reported that only 11 counties were invited to apply and only 6 will receive the grant. Member Calabresa requested a report be sent via email to the members on the individuals that have been released.*

**A motion was made by Member Weber, seconded by Member Wyatt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

**8.7 [18-0442](#)**

Joint resolution to approve a Memorandum of Understanding (MOU) between Lake County and the Lake County's Sheriff's Office (LCSO) concerning the operation and administration of the Lake County Sheriff's Firearms Training Facility.

**Attachments:** [MOU - LC Sheriff's Firearms Training Facility - Final](#)  
[Lake County Sheriff Firearms Training User Agmt - Final.pdf](#)  
[Exhibit A Lake County Sheriff's Office Firearms Training Facility SOP - Final](#)

*Karen Fox of the State's Attorney's Office and Dawn Wucki-Rossbach and Chief Jon Petrillo of the Sheriff's Office reported on the MOU for the Lake County Sheriff's Firearms Training Facility. Ms. Fox reported that the County owns the property but the LCSO will*

*operate the facility. In the past, intergovernmental agreements were made with the County, the LCSO, and law enforcement agencies looking to utilize the facility. To be more efficient and to increase the use of the facility the proposed MOU is being recommended. This MOU is between the County and the LCSO with the County tasking the LCSO to operate the facility and comply with certain requirements identified in the MOU. The LCSO will have a user agreement with the interested law enforcement agencies, and will require all the same items as requested in an intergovernmental agreement.*

*Member Danforth requested the cost of running this facility and asked if opening this facility to private organizations was being considered. Staff will provide information on the cost. Much discussion ensued on the private use of the facility. It was determined that the facility is only to be used by law enforcement agencies and by former law enforcement agents to certify for the Illinois Retired Officer Concealed Carry (IROCC) program.*

**A motion was made by Member Weber, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

**9. Executive Session**

*There was no executive session.*

**10. County Administrator's Report**

*Assistant County Administrator Dakisha Wesley reported on the issues with the Coroner's Office pathologist contract. The Coroner is looking into potentially hiring a full-time pathologist instead of outsourcing the work. There are also conversations with DuPage County on sharing pathologist services. An item on this will be coming forward in the near future. Discussion ensued.*

**11. Members' Remarks**

*Member Hart reported that she attended a conference in Charleston, South Carolina, and a topic that was discussed was pre-trial bond investigations. She informed the Committee that their methods for pre-trial bond investigations allows them to complete their investigations within 24 to 48 hours. They do their investigations via video conference so that the information is entered directly into their system, for the judges review, immediately after submission. She suggested that the County consider their methods, to decrease the amount of time it takes the County to complete a pre-trial bond investigation.*

**12. Adjournment**

*Meeting adjourned at 10:53 a.m.*

**A motion was made by Member Frank, seconded by Member Weber, to adjourn. The motion carried unanimously.**

**Aye:** 9 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

**Next Meeting: June 5, 2018**

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*