

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 4, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. **Call to Order**

Chair Rummel called the meeting to order at 1:00 p.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

*Sandy Hart, County Board Member
Aaron Lawlor, County Board Chairman
Brett Barganz, Information Technology
Chris Blanding, Information Technology
Susan Brines, Purchasing
Anthony Cooling, Finance and Administrative Services
Danny Davis, Court Administration
Jennifer Everett, Workforce Development
Paul Fetherston, Assistant County Administrator
Eric Foote, Community Development
Ben Gilbertson, Finance and Administrative Services
Jodi Gingiss, Community Development
Gary Gordon, Finance and Administrative Services
Matt Guarnery, RGI
Gunnar Gunnarson, State's Attorney Office
RuthAnne Hall, Purchasing
Ryan Horne, Finance and Administrative Services
Jon Joy, Finance and Administrative Services
Chris Kopka, Human Resources
Donna Jo Maki, County Administrator's Office
Rodney Marion, Human Resources
Amy McEwan, Deputy County Administrator
Jason Patt (and Canine Bones), Coroner Office
Martin Paulson, Chief County Assessor's Office
Phil Perna, Public Works
Mike Schieve, Finance and Administrative Services
Kurt Schultz, Finance and Administrative Services
Jennifer Serino, Workforce Development
Brittany Sloan, Planning, Building and Development
Mary Stevens, Court Administration
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office
Mike Warner, Stormwater Management Commission
Dakisha Wesley, Assistant County Administrator
Mike Wheeler, Finance and Administrative Services*

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes for approval.

4. Addenda to the Agenda

Deputy County Administrator Amy McEwan requested that agenda item 8.26 be removed from the agenda, noting that it will be presented at the April 25, 2018 Financial and Administrative Committee meeting.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from the Chair.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 through 8.14)

LAW & JUDICIAL

8.1 [18-0372](#)

Joint resolution authorizing a contract with Construction Cleaning Company, Chicago, Illinois (Construction Cleaning) and further authorizing assignment of that contract to Clark Construction Group LLC, Chicago, Illinois, (Clark) as Construction Manager at Risk (CMAR) for the final cleaning work for the Lake County Courthouse Expansion Project (LCCEP) in the amount of \$109,400.

Attachments: [18012 Award Information-Final Cleaning](#)

[18012 LCCHE Final Cleaning Bid Tab](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

HEALTH & COMMUNITY SERVICES

8.2 [18-0368](#)

Joint resolution to approve a Memorandum of Understanding between Lake County Workforce Development Board, Lake County and the One-Stop Operator Consortium in the amount of \$116,213.

Attachments: [18048 One Stop Operator AGREEMENT](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [18-0364](#)

Joint resolution authorizing the Lake County Workforce Development Department, to enter into Summer Youth Employment Worksite Agreements with various organizations and businesses.

Attachments: [Worksite Agreement 2018](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS AND TRANSPORTATION

8.4 [18-0360](#)

Joint resolution authorizing a contract in the amount of \$35,000 with Hoerr Construction, Inc., Peoria, Illinois, using a shared services contract with the City of Lake Forest (Lake Forest), for 965 feet of sanitary sewer rehabilitation in the Highland Lake area.

Attachments: [18-0360 Sanitary Sewer Rehab Hoerr Construction Quote - Highland Lake](#)
[18-0360 Sanitary Sewer Rehab Map.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.5 [18-0381](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$69,585.83 for the construction of leveling binder and surface courses on an existing milled surface on East Oakwood Drive, from North Oak Ridge Road to West Timberlake Road in Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 0.58 miles and designated as Section 18-04106-00-GM.

Attachments: [Bid Tab, Cuba Road District 2018 Contract Award.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County

Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.6 [18-0383](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$237,164.54 for the Hot-Mix Asphalt (HMA) surface removal, Class D patching and constructing leveling binder and surface courses on various roads in Countryside Estates in the Fremont Township Road District, which will be improved under the Illinois Highway Code for a total of 1.60 miles, and designated as Section 18-07140-00-GM.

Attachments: [Bid Tab, Fremont Road District 2018 Contract Award.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.7 [18-0384](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$148,271.12 for the Hot-Mix Asphalt (HMA) surface removal, Class D patching and constructing leveling binder and surface courses on Bridle Trail Road, from Hunt Club Road north/northwest to Stearns School Road in the Warren Township Road District, which will be improved under the Illinois Highway Code for a total of 0.95 miles, and designated as Section 18-14102-00-GM.

Attachments: [Bid Tab, Warren Road District 2018 Contract Award.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.8 [18-0349](#)

Joint resolution appropriating \$1,625,000 of Motor Fuel Tax funds for ice control salt needed for the 2018-2019 winter season, under the applicable Illinois Highway Code, and designated as Section 19-00000-05-GM.

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.9 [18-0379](#)

Joint resolution authorizing a contract with Denler, Inc., Joliet, Illinois, in the amount of \$179,855.68 to provide for crack sealing of bituminous and concrete pavement, where necessary, on various County highways under the Illinois Highway Code, appropriating \$216,000 of Motor Fuel Tax funds, and designated as Section 18-00000-04-GM.

Attachments: [Bid Tab, Crack Sealing 2018 Contract Award.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.10 [18-0380](#)

Joint resolution authorizing a contract with J. A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$497,107.69 for annual bituminous maintenance of various roads on the County highway system, appropriating \$600,000 of Matching Tax funds, and designated as Section 18-00000-13-GM.

Attachments: [Bid Tab, HMA Patching 2018 Contract Award.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.11 [18-0260](#)

Joint resolution authorizing emergency appropriations in fiscal year (FY) 2018 for the Division of Transportation (DOT) capital and bond funds, for projects previously approved and for additional revenue.

Attachments: [18-0260 ADI Spreadsheet April 2018 DOT Final.pdf](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.12 [18-0397](#)

Report from David B. Stolman, Treasurer, for the month of February 2018.

Attachments: [Cash & Investment Feb 2017](#)
[Cash & Investment Feb 2018](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.13 [18-0395](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2018 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [FY18 Carryovers - Apr 2018](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.14 [18-0350](#)

Resolution authorizing a two-year lease with Michael Henningfield, McHenry, Illinois, in the amount of \$4,500 for lease of County property for farming.

Attachments: [18053 Farm Lease](#)

A motion was made by Member Durkin, seconded by Member Taylor, that items 8.1 through 8.14 of the Consent Agenda be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.15 [18-0320](#)

Joint resolution approving 2018 Video Gaming revenue grant funding recommendations in the amount of \$554,230.

Attachments: [PY2018 VGR ONLY.pdf](#)

Eric Foote, Community Development, presented the recommended applicants for Video Gaming grant revenue. The County Board approved a policy on the use of video gaming revenue in October 2016. The Housing and Community Development Commission analyzed grant requests from 11 agencies totaling \$1,013,000 and is recommending approval of grants to seven agencies, for a total amount of \$554,230. It was clarified that the County is not using grant revenue to fund operational expenses, but is reinvesting the revenue back into the community to address behavioral health issues.

A motion was made by Member Carlson, seconded by Member Pedersen, that this

item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.16 [18-0321](#)

Joint resolution approving 2018 Lake County Affordable Housing Program (LCAHP) grant awards.

Attachments: [PY2018 LCAHP ONLY.pdf](#)

Eric Foote, Community Development, presented the recommended applicants for housing application funds. The Affordable Housing Advisory and Recommendation Committee analyzed 17 requests totaling \$4,198,606 for \$2,200,000 in available housing monies and recommend five agencies, totaling \$300,000 be funded.

A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS & TRANSPORTATION

8.17 [18-0403](#)

Joint resolution authorizing a contract with Boller Construction Company Inc. of Waukegan, Illinois, in the amount of \$384,088 for the Lincoln Well House Improvements Project.

Attachments: [18-0403 Lincoln Well House - Bid Tab PW#2014.097.pdf](#)
[18-0403 Lincoln Well House - Location Map PW#2014.097.pdf](#)

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.18 [18-0404](#)

Joint resolution authorizing a contract with Fab Tech Wastewater Solutions, LLC, O'Fallon, Missouri, in the amount of \$225,000 for the Mill Creek clarifier work.

Attachments: [18-0404 Mill Creek WRF Clarifier Work - Bid Tab.pdf](#)
[18-0404 Mill Creek WRF Clarifier Work - Location Map.pdf](#)

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

8.19 [18-0378](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$930,226.84 for the resurfacing of Almond Road, from Fairfield Lane to Washington Street, which will be improved under the Illinois Highway Code for a total of 1.49 miles, appropriating \$1,120,000 of Motor Fuel Tax funds, and designated as Section 17-00999-33-RS.

Attachments: [Bid Tab, Almond Road Resurfacing Contract Award.pdf](#)

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.20 [18-0387](#)

Joint resolution appropriating \$1,950,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Gilmer Road, at Midlothian Road, intersection improvement, and designated as Section 10-00079-16-CH.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.21 [18-0386](#)

Joint resolution authorizing an agreement for professional engineering services with Alfred Benesch and Company, Chicago, Illinois, for Phase II design engineering services for the intersection improvement at Fairfield Road and Monaville Road in Lake Villa and unincorporated Lake County, Illinois, in an amount of \$518,882.36 appropriating \$625,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 15-00120-06-CH.

Attachments: [18-0386 Fairfield Road at Monaville Road Consultant Agreement Draft.pdf](#)

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.22 [18-0405](#)

Joint resolution appropriating a supplemental amount of \$85,000 of 1/4% Sales Tax for Transportation funds, approving Change Order Number Three in the amount of \$69,624.07, for Phase II design engineering services for the roadway reconstruction of Cedar Lake

Road, from Illinois Route 120 to Nippersink Road, and designated as Section 08-00065-02-RS.

Attachments: [18-0405 Cedar Lake Road Phase II Consultant Change Order Number Tl](#)

A motion was made by Member Hewitt, seconded by Member Taylor, that items 8.17 through 8.22 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PLANNING, BUILDING & ZONING

8.23 [18-0370](#)

Joint resolution approving a renewal Intergovernmental Agreement with the Village of Hainesville (Village) for the Lake County Planning, Building and Development Department (Department) to provide plan review and inspection services in building, fire, and safety codes for the Village.

Attachments: [Hainesville IGA 032318.pdf](#)

Planning, Building and Development Director Eric Waggoner, presented a two-year renewal agreement with the Village of Hainesville for plan review and inspection services. The renewal agreement includes a rate increase, from \$61 per hour to \$67 per hour, and a two-year automatic extension.

A motion was made by Member Bartels, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.24 [18-0400](#)

Joint resolution authorizing the vacation of an unimproved portion of Belden Avenue located north of 27573 W. Lake Shore Drive, Spring Grove, Illinois, in the J.L. Shaw's Second Subdivision on Fox Lake and south of 38257 N. Dawn Circle, Spring Grove, Illinois, in the Lotus Woods Subdivision. Vacation request by Timothy and Michelle Koertgen and Connie Fulton, record owners.

Attachments: [000294 Koertgen PBZ report.pdf](#)
[Plat of Vacation of ROW.pdf](#)
[Street Vacation Location Map.pdf](#)
[000294-2017 Vacation Minutes 02-28-18 \(FINAL\).pdf](#)

Planning, Building and Development Director Eric Waggoner and Brittany Sloan, Planning, Building and Development, reported the County owns a number of unimproved right-of-way areas that were platted, but never constructed. Two property owners bordering this right-of-way area have jointly requested that the County vacate the land. Vacation will

allow the property to be privately owned, maintained, and placed on the property tax roll. The cost of the real estate fee will be paid by the applicants.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.25 18-0392

Joint resolution authorizing an agreement with the North Branch Chicago River Watershed Workgroup (NBWW) and administrative fund creation.

Attachments: [SMC memo/NBWW agreement.pdf](#)

Mike Warner, Stormwater Management Commission, reported the North Branch Chicago River Watershed Workgroup agreement would allow several agencies to work together to monitor water quality, reducing the cost to each agency. Stormwater Management Commission is asking to be the administrative agent for the group. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.26 18-0409

Lake County Clerk 2017 Year in Review, 2018 Highlights.

Attachments: [County Clerk Presentation](#)

This item was removed from the agenda.

8.27 18-0390

Resolution authorizing the County Board Chairman to provide authority for the County Administrator or his/her designee to act in the capacity of Director of Finance and Administrative Services, including as Purchasing Agent for Lake County (County).

Finance and Administrative Services Director Gary Gordon reported this resolution gives the County Administrator or his designee authorization to act in the capacity of the Director Finance and Administrative Services, and includes purchasing authority. The action is requested based on Mr. Gordon's resignation as Director of Finance and Administrative Services effective in April 2018.

A motion was made by Member Taylor, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.28 [18-0371](#)

Resolution authorizing a contract with Globetrotters Engineering Corporation, Chicago, Illinois, (Globetrotters Engineering) for professional architectural and engineering (A/E) demolition design and construction administration services for Winchester House in Libertyville, Illinois, in the amount of \$254,212.

Attachments: [18003 SOI Globetrotters Proposal](#)
[18003 Purchasing Award Information WinHouse Demo](#)

Kurt Schultz, Finance and Administrative Services, reported this authorization is for architectural and engineer demolition design associated with the eventual removal of the Winchester House structure in a safe and orderly manner. The cost to remove the structure is still being analyzed.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.29 [18-0389](#)

Resolution authorizing the Collective Bargaining Agreement, (CBA) between the American Federation of State County and Municipal Employees (AFSCME) and Lake County Coroner's Office/Lake County Board.

Attachments: [MASTER Labor Agreement-County Coroners Office](#)

Human Resources Director Rodney Marion and Jason Patt, Coroner's Office, reviewed the proposed Collective Bargaining Agreement for the term December 1, 2016 to November 30, 2019. Proposed salary increases are consistent with non union employees, and the merit program now includes the forensic toxicologist.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9. Executive Session

Executive Session was entered into at 1:20 p.m.

A motion was made by Member Carlson, seconded by Member Taylor, that this item be to go into Executive Session. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.1 [18-0382](#)

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

This item was discussed in Executive Session.

Executive Session was adjourned at 1:28 p.m.

A motion was made by Member Carlson, seconded by Member Pedersen, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.1A [18-0406](#)

Committee action authorizing additional benefit time for a new hire in the Nineteenth Judicial Circuit Court.

A motion was made by Member Hewitt, seconded by Member Pedersen, to approve additional benefit time in the Nineteenth Judicial Circuit Court. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.1B [18-0408](#)

Committee action authorizing salary modifications to the members of the Board of Review.

County Board Chairman Aaron Lawlor reported that the Financial and Administrative Committee sets salaries for the Board of Review, independent of elected officials. Chief County Assessor Marty Paulson reported that the Board of Review salary was last considered in 2016. A comparative salary analysis of other counties has been completed. Chairman Lawlor recommended a 2.5 percent increase for the Chair of the Board of Review and a one percent increase for the other two Board of Review members, noting the Chair of the Board of Review does a disproportionate amount of work. An increase of \$10 in the per diem is also requested for alternate Board of Review members. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Bartels, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

10. County Administrator's Report

Deputy County Administrator Amy McEwan requested any budget requests or concerns be directed to Finance and Administrative Services and/or the County Administrator's Office so that they may be included during the budget policy discussion.

Finance and Administrative Services Director Gary Gordon reported the General Obligation Refunding Bond Sale occurred earlier this morning and will provide additional savings than originally anticipated. An update will be provided at a later date.

10.1 [18-0407](#)

Discussion regarding potential ordinance changes pertaining to public access to government facilities for expressive activities.

Attachments: [Public Use Memo](#)

Lake County Board Chairman Aaron Lawlor, Assistant County Administrator Paul Fetherston and Gunnar Gunnarson, State's Attorney's Office, sought direction regarding potential ordinance changes regarding public access to Lake County owned property for expressive activities to ensure compliance with case law.

Mr. Gunnarson reviewed the three types of forums designated by federal courts: traditional, designated public forum, and non-public forum. Staff is proposing to continue the designated public forum policy. Amendments to the County's ordinance and policy would be based upon case law and would eliminate language that is no longer applicable.

Discussion ensued regarding the allowance of animals on premises and the general consensus is that only documented service animals would be permitted in County buildings. The consensus of the Committee was to bring forward the amendments associated with a designated public forum.

10.2 [18-0357](#)

Overview and update on the County Corporate Capital Improvement Plan (CCIP) Prioritization process.

Kurt Schultz, Finance and Administrative Services, presented an overview of the County Corporate Capital Improvement Plan (CCIP) prioritization process in which County-wide departments and agency stakeholders have been involved. He provided an overview of accomplishments over the last 15 years. The project goals include a comprehensive assessment of all projects and their needs, a prioritization for such projects, planning tools for future projects, and providing a final report.

There have been three meetings with key stakeholders with additional meetings planned in the future. Discussion ensued.

11. Members Remarks

There were no members remarks.

12. Adjournment

The meeting was adjourned at 2:27 p.m.

A motion was made by Member Pedersen, seconded by Member Durkin, that this item be adjourn. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: April 25, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Financial and Administrative Committee