

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, March 27, 2018

9:00 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Cunningham called the meeting to order at 9:00 a.m.

Present 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

Others Present:

Donna Jo Maki, County Administrator's Office

Jennifer Rathunde, Circuit Court Clerk's Office

Dwight Arrowood, Sheriff's Office

Gary Gordon, Finance and Administrative Services

Ryan Horne, Finance and Administrative Services

Danny Davis, Court Administration

Teri White, State's Attorney's Office

Jeff Pavletic, State's Attorney's Office

David Hare, Sheriff's Office

Jim Chamernik, Sheriff's Office

Lisle Stalter, State's Attorney's Office

Erin Cartwright Weinstein, Circuit Court Clerk

Maria Peterson, Lake County Resident

Mary Stevens, Court Administration

Chief Judge Jay Ukena, Nineteenth Judicial Circuit

Barry Burton, County Administrator

Paul Fetherston, Assistant County Administrator

Dakisha Wesley, Assistant County Administrator

Ben Gilbertson, Finance and Administrative Services

Heidie Hernandez, County Board Office

Leah Dziekan, Circuit Court Clerk's Office

Tressa Woosley, Circuit Court Clerk's Office

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Approval of Minutes**3.1 [18-0301](#)**

Minutes from December 5, 2017.

A motion was made by Member Wyatt, seconded by Member Bartels, that the minutes be approved. Motion carried by voice vote.

Aye: 5 - Chair Cunningham, Member Bartels, Member Frank, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

Not Present: 1 - Member Weber

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

The public provided no comments.

6. Chairman's Remarks

No remarks were provided by the Chair.

7. Old Business

There was no old business to conduct.

8. New Business**PUBLIC DEFENDER****8.1 [18-0363](#)**

Report from Joy Gossman, Public Defender, for the month of February 2018.

A motion was made by Member Bartels, seconded by Member Frank, that the communications or reports 8.1 and 8.2 be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 5 - Chair Cunningham, Member Bartels, Member Frank, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

Not Present: 1 - Member Weber

8.2 [18-0268](#)

Report from Joy Gossman, Public Defender, for the month of January 2018.

A motion was made by Member Bartels, seconded by Member Frank, that the communications or reports 8.1 and 8.2 be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 5 - Chair Cunningham, Member Bartels, Member Frank, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

Not Present: 1 - Member Weber

CIRCUIT COURT CLERK**8.3 [18-0351](#)**

Live presentation of Civil e-Filing using the eFileIL and i2File Interfaces.

Circuit Court Clerk Erin Cartwright Weinstein, Jennifer Rathunde, Leah Dziekan, and Tressa Woosley of the Circuit Court Clerk's Office presented a live demonstration of Civil e-Filing process and the Circuit Court Clerk's employee portal.

(Member Weber arrived at 9:03 a.m.)

This item was presented.

STATE'S ATTORNEY**8.4 [18-0297](#)**

Joint resolution authorizing participation of the Lake County State's Attorney in the Major Crimes Task Force ("Task Force").

Teri White and Jeff Pavletic reported on the Task Force. Ms. White added that this partnership has been in place since 1992. Recently, it was determined that the Task Force be continued through approval of updated By-Laws and membership contract. This resolution will approve the participation of the State's Attorney's Office in the Task Force.

A motion was made by Member Weber, seconded by Member Wyatt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

8.5 [18-0325](#)

Joint resolution authorizing an emergency appropriation of a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2018 through June 30, 2019, for a maximum reimbursement amount of \$610,000 for staff wages and benefits.

Teri White and Lisle Stalter of the State's Attorney's Office presented. This is an IGA renewal with the IDHFS for the continuation of the Child Support Enforcement Program. In the last two years the budget has been reduced by \$90,000 and to make up for this reduction multiple vacant positions were left unfilled.

A motion was made by Member Weber, seconded by Member Bartels, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

COURT ADMINISTRATION**8.6 [18-0256](#)**

Joint resolution authorizing the renewal of an Intergovernmental Agreement (IGA) 2018-55-024-KD between the Illinois Department of Health Care and Family Services (IDHFS) and the Nineteenth Judicial Circuit Court (Court) for grant funding to operate the Court's Access and Visitation Program for state fiscal year (SFY) 2019 and authorizing an emergency appropriation in the amount of \$45,000.

Chief Judge Jay Ukena of the Nineteenth Judicial Circuit, Danny Davis and Mary Stevens of Court Administration reported on this IGA renewal for the Court's Access and Visitation Program that has been in place since 2009. This program assists never married parents

to mediate custody disputes and increase the child support payments from the non custodial parent.

A motion was made by Member Wyatt, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

SHERIFF

8.7 18-0352

Joint resolution accepting the Highway Safety Program Grant (State Award ID Number (SAIN) 343-5727), awarded by the Illinois Department of Transportation (IDOT) and authorizing an emergency appropriation in the amount of \$8,636.40 for fiscal year (FY) 2018.

Undersheriff Dave Hare and Dwight Arrowood of the Sheriff's Office reported on the request to approve the Highway Safety Program grant. Undersheriff Hare reported that the grant will be used to conduct enforcement campaigns focused on distracted driving. Discussion occurred regarding the policy for the use of electronic devices while law enforcement officers are on duty and the consequences that may occur if the policy is not followed.

A motion was made by Member Weber, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Assistant County Administrator Dakisha Wesley reported that a process is being developed to prioritize capital projects. Construction management will be providing a status update on this process during the April 4, 2018, Financial and Administrative Committee meeting. Additionally, any recommended revisions to the budget policies should be routed to the Finance Director Gary Gordon or the Assistant County Administrator Paul Fetherston. Ms. Wesley also reminded the committee that the State's Attorney's Office has two events coming up, the Girls Wise event on April 7 and the National Crime Victims' Rights Week from April 8 through April 14.

County Board Chairman Lawlor reported that the memorial honoring the late Audrey Nixon on the pedestrian bridge is being finalized. He also requested a presentation on the

Police, Treatment and Community Collaborative conference attended by staff be brought back to a future Law and Judicial Committee Meeting. Discussion ensued on the conference.

11. Members' Remarks

No remarks were provided by the members.

12. Adjournment

The meeting adjourned at 9:56 a.m.

A motion was made by Member Bartels, seconded by Member Wyatt, to adjourn.

The motion carried unanimously.

Aye: 6 - Chair Cunningham, Member Bartels, Member Frank, Member Weber, Member Wyatt and Lawlor

Absent: 4 - Vice Chair Calabresa, Member Danforth, Member Hart and Member Paxton

Next Meeting: April 3, 2018

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee