

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## Meeting Minutes - Draft

Wednesday, April 25, 2018

6:00 PM

3010 Grand Ave., Waukegan, IL

**Lake County Board of Health**

**1. Call to Order**

*President Sashko called the meeting to order at 6:05 p.m.*

**2. Pledge of Allegiance****3. Approval of Minutes****3.1**

March 28, 2018 Meeting Minutes

**Attachments:** [Draft BOH Meeting Minutes 3.28.18](#)

**A motion was made by Member DeVaux, seconded by Member Schultz, that these minutes be approved. Motion carried unanimously.**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones

**4. Public Comment to the Board**

*None*

**5. Awards, Recognitions, Appointments and Reappointments****5.1**

Recognition of Victor Plotkin, Epidemiologist, upon his retirement - Pfister and Sashko

*Upon the occasion of his retirement, Victor Plotkin, Epidemiologist, was presented with a resolution and recognized for his extensive contributions to the residents of Lake County through his dedication to the betterment of public health throughout his 27 years of service and commitment. President Sashko added a special touch by reading some of the resolution in Russian.*

**This matter was presented**

**6. Presentations****6.1**

Ticks and Lyme Disease in Lake County - Kritz

**Attachments:** [Ticks & Lyme Disease 4.25.18](#)

*Mike Adam, Senior Biologist, and Dr. Sana Ahmed, MD, Medical Epidemiologist, gave a presentation on ticks and associated diseases.*

**This matter was presented**

**7. President's Report**

*President Sashko reported on the following:*

*•April 25 is Administrative Professionals Day. He thanked all of the administrative professionals throughout the organization and gave a special thank you to Lisa Kroeger*

*for her hard work in keeping he and Mark, as well as other staff, focused, on task, on time and for the detail in everything she does.*

- The Employee Appreciation Breakfast is Friday, April 27, at Thunderhawk Country Club in Beach Park. Employees will be recognized for their milestones of 5, 10, 15, 20, 25, and 30-years and for their dedication to LCHD's success as they continue to focus on one-agency and asking the "Why?"*

- May 6 is National Nurses Day. He thanked all of the great staff throughout the medical facilities and the skillful care they provide to patients.*

- May is Mental Health Awareness month and May 10 is Children's Mental Health Awareness Day, which was mentioned by Amy Greskiw in her presentation to the Board last month.*

- Youth Mental Health First Aid training is May 3, June 21 and July 13, 8:00 a.m.–5:00 p.m.. The third goal of the SAMSHA grant was to provide Mental Health First Aid training to 20 agencies. Board members are welcome to attend.*

- Illinois was awarded a \$16 million grant to fight the opioid crisis and staff is working on what may be seen locally.*

- The Volkswagen settlement letter sent to the IEPA was shared with the Board today. County Board Chairman Aaron Lawlor and he co-signed.*

- Rx for Health Walk for the Board will be July and August. Lisa will send out calendar requests to the Board members.*

- Tobacco 21 passed the Senate at the state level. The vote in the Senate was a partisan line. It will now go to the House where it will likely pass. He hopes the Governor doesn't veto it.*

- Welcome to Kim Burke in her new role as the Director of Healthcare Operations.*

## **8. Action Items**

### **8.1**

Title X Family Planning Additional Funding - Dorn

**Attachments:** [18K FP](#)

*Loretta Dorn, Director of Clinical Operations, presented and reviewed this additional grant funding.*

**A motion was made by Member Hagstrom, seconded by Member DeVaux, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones

### **8.2**

FY2019 Budget Timetable - Riley

**Attachments:** [FY19 Proposed Budget Timetable](#)

*Pam Riley, Director of Finance, presented and reviewed the FY19 budget timetable.*

**A motion was made by Member Ehrlich, seconded by Member Carlson, that this item be approved. Motion carried unanimously.**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones

### 8.3

Environmental Health Advisory Committee Appointments - Kritz

**Attachments:** [Kolb, Mary Beth - EHAC Application 4.12.18](#)

[Metzler, Ben - EHAC Application 4.12.18](#)

[Allie, Jim - EHAC Application 4.12.18](#)

*Lisa Kritz, Director of Prevention, presented and reviewed the applications of three additional members for the Environmental Health Advisory Committee (EHAC).*

**A motion was made by Member DeVaux, seconded by Member Hagstrom, that this item be approved. Motion carried unanimously.**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones

### 8.4

Revised Board of Health Bylaws - Sashko

**Attachments:** [Board of Health Bylaws 4.25.18](#)

**A motion was made by Member Cesnovar, seconded by Member Schultz, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones

## 9. Discussion Items

### 9.1

Proposed Revisions to the Board of Health Bylaws - Sashko

**Attachments:** [Proposed Changes to BOH Bylaws 4.25.18](#)

*President Sashko presented additional changes to the Board of Health Bylaws pertaining to the number of members on the Credentialing Committee and the Nominating*

*Committee. These changes were made as a result of the 2018 committee assignments and member increases approved at the January 24, 2018 Board of Health meeting. These additional changes will be voted on at the May 23, 2018 meeting.*

**This matter was presented**

**10. Attachments for Board Review**

**10.1**

Media Placement Highlights - Nordstrom

**Attachments:** [Media Placement Highlights - March-April 2018](#)

**This matter was presented**

**11. Lake County Community Health Center Governing Council Update**

*Loretta Dorn, Director of Clinical Operations, reported that the Governing Council next meets on Thursday, April 26. Mark Pfister, Executive Director, will be addressing the Council members in regard to their responsibilities and attendance.*

**12. Lake County Tuberculosis Board Update**

*Lisa Kritz, Director of Prevention, informed the Board that a new TB Board member was appointed by Chairman Lawlor. Dr. Geetha Sivasubramanian, MD, filled the vacancy created by the resignation of Dr. Walid Khayr. Dr. Geetha is an internal medicine/infectious disease physician.*

**13. Added to Agenda Items**

*None*

**14. Old Business**

*None*

**15. New Business**

*None*

**16. Executive Session**

*None*

**17. Adjournment**

**A motion was made by Member Carlson, seconded by Member Hagstrom, that this meeting be adjourned at 7:12 p.m. Motion carried unanimously.**

**Aye:** 8 - Member Carlson, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar and Member Schultz

**Absent:** 4 - Member Maine, Member Manning D.D.S., Member Schuler and Member Johnson Jones