

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report - Draft

Wednesday, March 14, 2018

2:30 PM

10th floor Conference Room C  
18 N. County Street, Waukegan

**Housing and Community Development Commission**  
**- Executive Committee**

**1. ROLL CALL**

*Vice-Chairman Venturi called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:28 p.m. As a quorum was not present, the meeting was held for informational purposes only.*

*Guests: Mary Cunningham of the HCDC*

*Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Dominic Strezo, Eric Foote, Irene Marsh-Elmer and Laura Walley*

**Present** 3 - Dan Venturi, Janet Swartz and Steve Carlson

**Excused** 3 - Ray Rose, Carol Calabresa and Linda Pedersen

**2. APPROVAL OF MINUTES**

**2.1 18-0173**

Approval of the November 15, 2017 Minutes

**Attachments:** [11.15.17 Minutes.pdf](#)

*The minutes were held for the next meeting.*

**3. CHAIR'S REMARKS**

*The Vice-Chairman had no remarks.*

**4. PUBLIC COMMENTS (items not on the agenda)**

*There were no public comments.*

**5. OLD BUSINESS**

*There was no old business.*

**6. NEW BUSINESS**

**6.1 18-0198**

Resolution recommending the creation of a ServicePoint Coordinating Council which will serve as the governance structure to consider, establish and affect policies related to system use.

- ServicePoint, a web-based tool, is utilized by a range of interested parties for service coordination in Lake County. Within this context, four primary uses (Homeless Management Information System(HMIS)), Coordinated Entry, Referral Network, and Find Help Lake County) are integrated into one common technology platform that is managed by Lake County Community Development. In addition to the HCDC and Lake County Board, major stakeholders in ServicePoint projects include the Lake County Coalition for the Homeless and the United Way of Lake County. The HCDC and other stakeholders will be discussing the attached proposal to establish a coordinating council between ServicePoint users.
- The Healthcare Foundation of Northern Lake County (HFNLC) provided grant funding for Community Development to work with the State's Attorney to hire a third-party lawyer specializing in healthcare privacy laws for assistance implementing the ServicePoint Referral Network (SPRN). The attorney with expertise in healthcare privacy laws, Gerald DeLoss of the Greensfelder law firm, recommended the creation of a coordinating council and indicated an organizing body, representative of the network, would be necessary to coordinate the various details that may arise as ServicePoint's uses continue to grow and to provide a venue for dispute resolution should it be necessary. It is proposed that

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aggregate level anonymous data can be shared outside of ServicePoint only with the permission of the proposed ServicePoint Coordinating Council.

**Attachments:** [Proposed ServicePoint Coordinating Council Executive Summary.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator, and Brenda O'Connell, Continuum of Care Program Coordinator*

**6.2 18-0315**

Presentation: 2018 Proposed Funding Recommendations - U.S. Department of Housing & Urban Development, Lake County Affordable Housing Program & Video Gaming Revenue

*Presented by Jodi Gingiss, Community Development Administrator, and Eric Foote, Grant Administration Specialist*

**7. STAFF REPORTS**

*There were no staff reports.*

**8. ADJOURNMENT**

*The meeting was adjourned at 3:14 p.m.*