

# **Lake County Illinois**



## **Minutes Report - Draft**

**Thursday, February 1, 2018**

**9:00 AM**

**10th floor Assembly Room  
18 N. County Street, Waukegan**

**HCDC Advisory and Recommendation Committee –  
Infrastructure**

**1. ROLL CALL**

*The meeting of the Housing and Community Development Commission (HCDC) Public Improvements Advisory and Recommendation Committee (ARC) was called to order at 9:20 a.m.*

*Guests: Ken Barber of Greater Waukegan Development Coalition; Chris Bouchard of RHMG Engineers representing the Village of Beach Park; Caitlin Burke and Tom Rychlik of Gewalt Hamilton Associates representing Grant Township; and Amanda Levinson of Arden Shore*

*Staff: Jodi Gingiss, Amy McEwen, Dominic Strezo, Eric Foote and Laura Walley*

**Present** 3 - Commissioner Hewitt, Commissioner Meehan and Commissioner Williams

**2. APPROVAL OF MINUTES**

**2.1 17-1270**

Approval of the January 23, 2017 Minutes

**Attachments:** [1.23.17 Minutes.pdf](#)

**A motion was made by Commissioner Williams, seconded by Commissioner Meehan, to approve approve the January 23, 2017 minutes. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Hewitt, Commissioner Meehan and Commissioner Williams

**3. PUBLIC COMMENT (items not on the agenda)**

*There were no public comments.*

**4. OLD BUSINESS**

*There was no old business.*

**5. NEW BUSINESS**

**5.1 17-1366**

PY2018 Public Improvements Application Round Presentation, Deliberations and Allocations - Discussion and Recommendation

- The Public Improvements Advisory and Recommendation Committee (ARC) is responsible for making funding allocation recommendations for the 2018 Community Development Block Grant (CDBG).
- Recommendations are forwarded for consideration and approval to the Housing & Community Development Commission (HCDC).

*Presented by Jodi Gingiss, Community Development Administrator, and Dominic Strezo, Environmental Project Coordinator*

*The projects recommended for Goal 5, Provide Adequate Low/Mod Income Area Infrastructure, were presented as follows:*

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|                                               |                 |
|-----------------------------------------------|-----------------|
| <i>Beach Park - Water main extension</i>      | <i>\$85,000</i> |
| <i>Grant Township – Drainage improvements</i> | <i>\$85,000</i> |

*Motion: To approve the Goal 5 projects recommended for funding as presented above and forward them to the Housing and Community Development Commission (HCDC) for approval.*

*Motion Made By: Diane Hewitt*

*Motion 2nd By: Bethany Williams*

*Motion approved*

*The projects recommended for Goal 7, Assist People with Disabilities, were discussed at length, adjusted and presented as follows:*

|                                                      |                 |
|------------------------------------------------------|-----------------|
| <i>Arden Shore – Elevator engineering plan</i>       | <i>\$15,000</i> |
| <i>Island Lake – Village Hall accessibility work</i> | <i>\$40,000</i> |
| <i>Little City – HVAC/Lighting upgrades</i>          | <i>\$45,753</i> |
| <i>Waukegan Township – HVAC/Windows</i>              | <i>\$80,000</i> |
| <i>Zion - Sidewalk reconstruction</i>                | <i>\$78,615</i> |

*Motion: To approve the Goal 7 projects recommended for funding as presented above and forward them to the HCDC for approval.*

*Motion Made By: Bethany Williams*

*Motion 2nd By: Michael Meehan*

*Motion approved, with Diane Hewitt abstaining*

*The project recommended for Goal 9, Create Jobs for Low/Mod Income Workers, was presented as follows:*

|                                                      |                  |
|------------------------------------------------------|------------------|
| <i>Greater Waukegan Development Coalition – CDFI</i> | <i>\$118,000</i> |
|------------------------------------------------------|------------------|

*Motion: To approve the Goal 9 project recommended for funding as presented above and forward this to the HCDC for approval, with consideration of future information concerning appropriate Key Performance Indicators and project structure.*

*Motion Made By: Michael Meehan*

*Motion 2nd By: Bethany Williams*

*Motion approved*

**6. STAFF REPORTS**

*There were no staff reports.*

**7. ADJOURNMENT**

**A motion was made by Commissioner Hewitt, seconded by Commissioner Williams, to adjourn the meeting at 10:49 a.m. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Hewitt, Commissioner Meehan and Commissioner Williams