

Experienced on all sides of the assessment review process. Certified Illinois Assessing Officer C.I.A.O designation, completed 225 Hours of Continuing Education Courses through the Illinois Department of Revenue, Passed Statewide Supervisor of Assessments Examination in April of 2011, re-certified February 2013. Excellent communicator, a good listener with a constant focus on uncovering details.

# SELF EMPLOYED REAL ESTATE MANAGING BROKER

2003 - CURRENT

Sales and Property Management of Commercial and Residential Real Estate. Independent Contractor, top producer, currently with Century 21 Kreuser & Seiler, Libertyville, IL prior affiliation with ReMax Showcase, Gurnee, IL.

# AVON TOWNSHIP - ROUND LAKE BEACH, ILLINOIS

2011

Assessor - At the request of the township supervisor and with the support of Lake County's Supervisor of Assessments , accepted Assessor position by contract, replacing elected assessor after an unexpected resignation mid term, accepting total assessment responsibility for the county's second largest township with over 25,000 parcel's. Troubleshot and resolved problems. Revalued all parcels, negotiated with property owners where value disputes existed and Completed Quadrennial Assessment Cycle carrying the township through 2011 Board of Review Season.

# LAKE COUNTY BOARD OF REVIEW WAUKEGAN, ILLINOIS

2009 - 201

Appointed Lake County Board of Review member, held both residential and commercial property value evaluation hearings. Strong listing and negotiating skills was a key to my success here. 25,000 property tax appeals resolved during the 2010 Board of Review Season.

### **GMR INVESTMENTS**

### LAKE VILLA, ILLINOIS 1990 - 2009

Commercial and Residential Property management/investment. Responsible for review of construction plans, Site Selection, Financial Evaluation, Strategic Planning, Financing, Rehab, Leasing as well as ongoing Property Management. Maintained construction files, plans and specifications. Coordinated with Architects, Engineers and consultants to maintain project schedules and budgets. Troubleshot real estate-related problems and oversaw implementation of solutions.

## WIN-TC INC. WAUKEGAN, ILLINOIS

1982 - 1990

General Manager of this Commercial Building Products Multi Site Manufacturing Operation - Family Owned, 100 employee's, Sales Representative Force of 15. Expanded product line, increasing sales by over 300 percent in a 8 year period. Total Balance Sheet/Profit and Loss Responsibility, Strategic Planner, Merger Analysis and Negotiation, Labor Relations Union & Non Union Experience. Familiar with Environmental Analysis related to Industrial Sites. Negotiated contracts and agreements with general contractors, consultants, subcontractors and municipalities. Scheduling coordinator between all parties involved.

#### Education

North Central College, Naperville, Illinois

- BA Business Emphasis in Business Marketing and Business Management
- BA Psychology Emphasis on Industrial Organizational Psychology

# **Affiliations & Designations**

National Association of Realtors

Illinois Association of Realtors

Member-Mainstreet Organization of Realtors - Professional Standards Hearing Officer

Certified Illinois Assessment Officer

Former: National Association of Roofers, Midwest Association of Roofers, Society of Plastic's Member, National Association of Credit Managers