

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, February 28, 2018

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:01 p.m.

Present 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent 2 - Member Manning D.D.S. and Member Schuler

2. Pledge of Allegiance**3. Approval of Minutes****3.1**

January 24, 2018 Meeting Minutes

Attachments: [Draft BOH Meeting Minutes 1.24.18](#)

A motion was made by Member Maine, seconded by Member Johnson-Jones, that these minutes be approved. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

4. Public Comment to the Board

None

5. Awards, Recognitions, Appointments and Reappointments

None

6. Presentations**6.1**

Supplemental Irrigation Well Program Update - Mackey

Attachments: [SIW Program Presentation 2.28.18](#)

Larry Mackey, Deputy Director, gave a presentation on the supplemental irrigation well program and the status of abandoned wells in Lake County.

7. President's Report

President Sashko reported on the following:

-A Mental Health Coalition meeting was held on Monday, February 26, 2017.

-A press conference was held at the health department on Tuesday, February 27, for the kaléo donation of 1750 Naloxone kits. Mark Herzog, kaléo VP, and Omar Khalil, kaléo General Manager of Neurology and Addiction, County Board Chairman Aaron Lawlor, Sheriff Curran, State's Attorney Mike Nerheim, and Executive Director Mark Pfister were the speakers. The new kits contain a 2 mg dose. Previously donated kits contained only a .4 mg dose.

-On February 20, 2018, the Village of Riverwoods passed an ordinance amending their Village code concerning the sale and possession of tobacco products making them the 7th Lake County municipality to join Tobacco 21.

-Top four legislative updates: T-21 HB-4297 has had its second reading, short debate, House floor amendment #1, language modifications 2/26; TB-21 SB-2332 has had its third reading, Senate floor amendment passed 2/20; Medicaid Telepsychiatry SB-2446 passed 9-0-0 on its third reading; Medicaid Dental Hygienist SB-2491 was postponed in the Senate Human Service Committee.

-Part 2 of the new Board of Health member orientation will take place on Friday, March 9. It will start at CPF, then move on to complete a restaurant inspection in Libertyville and then go to Animal Care and Control, Outpatient Behavioral Health and Women's Residential Services.

-Liza Kritz, Director of Prevention, is offering Board members the chance to participate in a Family Case Management and/or STI site visit. Interested members are to contact Lisa directly.

-Live Well Lake County will be meeting on Friday, March 16, at noon at the Health Department.

-Lake County Veteran's and Family Services "Pathfinder" Newsletter was sent to Board members today. There is an opportunity for Board members to assist by being Service Platoon leaders for the Veteran's Earth Day program in April.

-Sodium Reduction week is 3/12-3/18 and Board members should have received an e-mail about it.

8. Action Items

8.1

Proposed Revisions to the Lake County Code of Ordinances Chapter 172: Animals - Kritz

Attachments: [Proposed changes to Chapter 172](#)

President Sashko asked that this item be postponed until the March meeting as technical pieces still need to be addressed.

A motion was made by Member Carlson, seconded by Member Cesnovar, that this agenda item be postponed. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.2

Proposed Revisions to the Lake County Health Department Animal Care and Control Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Kritz

Attachments: [Proposed changes to ACC fees schedule](#)

President Sashko asked that this item be postponed until the March meeting as technical pieces still need to be addressed.

A motion was made by Member Carlson, seconded by Member Cesnovar, that this agenda item be postponed. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.3

Prevention Grant Awards - Kritz

Attachments: [Emergency Appropriations CRI](#)
[Emergency Appropriations PHEP](#)
[Emergency Appropriations LHPG](#)

A motion was made by Member Carlson, seconded by Member Hagstrom, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.4

Approval of \$4,998 in funding from the Peoria Memorial Affiliate of the Susan G. Komen Foundation, Inc. - Dorn

Attachments: [4K Komen](#)

A motion was made by Member Johnson-Jones, seconded by Member DeVaux, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.5

Lake County Health Department & Community Health Center Awards - Pfister

Attachments: [EA Feb-18 \(CHNA\)](#)

A motion was made by Member DeVaux, seconded by Member Hagstrom, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.6

Revised Board of Health Bylaws - Sashko

Attachments: [Board of Health Bylaws as of 2.28.18](#)

A motion was made by Member Maine, seconded by Member DeVaux, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.7

Proposed Revisions to Health Department Employee Policies and Procedures - Hagstrom

Attachments: [Definition of Employment Status.pdf](#)
[Establishing New or Revised Policy.pdf](#)
[Standards of Conduct.pdf](#)

A motion was made by Member Hagstrom, seconded by Member Schultz, that this item be approved. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

8.8

Annual Compliance Work Plan Review and Approval - Nordstrom

Attachments: Compliance Work Plan 2017 _ Annual Summary
[Compliance Work Plan 2018 Final for BOH](#)

A motion was made by Member Hagstrom, seconded by Member DeVaux, that this item be approved. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

9. Discussion Items

9.1

2017 Annual Report - Pfister

Mark Pfister, Executive Director, presented and reviewed a draft of the 2017 Annual Report. The finalized report will be available on-line in March.

10. Attachments for Board Review

10.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights](#)

This item was presented.

11. Lake County Community Health Center Governing Council Update

Loretta Dorn, Director of Clinical Operations, informed the Board that the Governing Council last met on Thursday, February 22nd. They approved their bylaws, the 2018 cooperative agreement, 2018 committee appointments, and the 2018 Environment of Care Plan. Also approved was another consumer for membership who was in attendance at that meeting. This brings the Governing Council membership to 10. The recent joint commission survey and findings were discussed.

12. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board that there was not a quorum at the last meeting. Dr. Walid Khayr just resigned his membership. TB Board President Dr. Srinivasan recommended a colleague, an infectious disease physician, who might be interested in serving and Lisa has reached out to that person.

13. Added to Agenda Items

None

14. Old Business

None

15. New Business

None

16. Executive Session

Discussion was held in Executive Session.

A motion was made by Member Cesnovar, seconded by Member Johnson-Jones, to enter in to executive session at 7:11 p.m. for the purpose of discussing security procedures and a personnel matter. The motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

Executive Session

A motion was made by Member Carlson, seconded by Member Cesnovar, to come out of executive session at 7:49 p.m. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

16.1

Security Procedures - Pfister

In accordance with 5 ILCS 120/2(c)(8) discussion was held in executive session. No vote was taken on this agenda item.

16.2

Personnel Matters - Sashko

In accordance with 5 ILCS 120/2(c)(1) discussion was held in executive session.

A motion was made by Member Welch, seconded by Member Johnson-Jones, that this item be approved. Motion carried by the following roll call vote:

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler

17. Adjournment

A motion was made by Member Carlson, seconded by Member DeVaux, that this meeting be adjourned at 7:58 p.m. Motion carried unanimously.

Aye: 10 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 2 - Member Manning D.D.S. and Member Schuler