

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 8, 2017

10:00 AM

**** PLEASE NOTE SPECIAL MEETING TIME**

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1. Call to Order

Chair Weber called the meeting to order at 10:03 a.m.

Present 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

Others present:

*Matt Meyers, Planning, Building and Development
Brittany Sloan, Planning, Building and Development
Ben Gilbertson, Finance and Administrative Services
Eric Waggoner, Planning, Building and Development
Paul Fetherson, Assistant County Administrator
Dakisha Wesley, Assistant County Administrator
Amy McEwan, Deputy County Administrator
Barry Burton, County Administrator
Craig Taylor, County Board Member
Heidie Hernandez, County Board Office
Sandy Hart, County Board Member
Mike Warner, Stormwater Management
Mark Eiden, Wanish LLC*

2. Pledge of Allegiance

Vice Chair Martini led the Pledge of Allegiance.

Chair Weber noting there is a quorum present, indicated that Member Bartels will be participating electronically due to illness.

3. Approval of Minutes

There were not minutes to approve.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments made by the public.

6. Chairman's Remarks

There were no remarks made by the Chairman.

7. Old Business

There was no old business to conduct.

8. New Business

PLANNING, BUILDING AND DEVELOPMENT

8.1 [17-1228](#)

Committee action to approve a variance from Section 151.191 of the Lake County, Illinois

Code of Ordinances to amend an agreement extending the completion date for Final Plat approval for the Wanish Park Planned Unit Development (PUD).

Brittany Sloan and Matt Meyers of the Planning, Building and Development Department presented on the variance from section 151.191 of the Unified Development Ordinance (UDO) to allow the extension of the Final Plat approval completion date for the 21-acre Wanish Park PUD.

The proposed amendment will provide an extension to Wanish, LLC to find a developer, and will require the developer comply with all stormwater management regulations in effect at the the time of development.

Discussion ensued over the previous extension requests approved by the Committee for the project. Upon an inquiry from Member Werfel, Deputy County Administrator Amy McEwan noted that a Committee decision not to grant the extension would necessitate the filing of a new plan/proposal, review and approval by the County.

A motion was made by Member Pedersen, seconded by member Wilke that this committee action item be approved and that the original contract be signed no later then close of business day Friday. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

8.2 [17-1175](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for unincorporated Lake County, and directing the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet Community Rating System (CRS) recertification requirements.

Mea Blauer of the Planning, Building and Development Department reported on the Annual Evaluation Report of the All Natural Hazards Mitigation Plan for unincorporated Lake County. Approval of this report is requested annually as a requirement to meet the CRS recertification requirements. The Federal Emergency Management Agency implements a national insurance program to protect residents from flooding, and to reduce future flood damage. The program offers reduced flood insurance rates in exchange for the community implementing good management practices to reduce flood damage. Ms. Blauer explained that the CRS is a point system tool used to rate the community and to determine the reduction in flood insurance rates. Deputy Director Matt Meyers added that community outreach is a mandatory component of the program including, at minimum, a press release. Discussion ensued.

A motion was made by Member Mathias, seconded by Member Werfel, that this resolution be approved. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

STORMWATER MANAGEMENT COMMISSION

8.3 [17-1198](#)

Joint resolution authorizing an emergency appropriation in the amount of \$156,543.50 in Stormwater Management Commission's (SMC's) Miscellaneous Contractual Services account for the purchase of 1.27-acres of Certified Wetland Mitigation Credits at the Neal Marsh Wetland Mitigation Bank Four within the Des Plaines River Watershed.

Stormwater Management Commission Director Mike Warner provided a background on how funds are added to the Miscellaneous Contractual Services Account. These funds will purchase 1.27 acres of certified wetland mitigation credits at the Neal Marsh Wetland Mitigation Bank Four within the Des Plaines River Watershed to replace 1.27 acres lost due to development impacts. Discussion ensued.

A motion was made by Member Werfel, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

9. Executive Session

There was no executive session.

10. Director's Report

Planning, Building and Development Director Eric Waggoner reported that staff will present in upcoming meetings on Unified Development Ordinance (UDO) amendments and a policy presentation on bird-friendly design.

Vice Chair Martini asked when a presentation on the increase in the department's rates is expected. Mr. Waggoner replied it can be expected either at the next or the following meeting.

11. County Administrator's Report

Deputy County Administrator Amy McEwan reported the land team continues its analysis of shared service opportunities and will report out on status of its work plan in January. Ms. McEwan asked the Committee to notify the County Administrator's Office if there are any specific topics they would like to hear about and an update can be provided in 2018.

12. Members' Remarks

There were no remarks made by the members'.

13. Adjournment

The meeting adjourned at 10:47 a.m.

A motion was made by Member Wilke, seconded by Member Mathias, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

Next Meeting: December 6, 2017

Minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chair

Vice-Chair

Planning, Building & Zoning Committee