

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 30, 2017

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. **Call to Order**

Chair Rummel called the meeting to order at 1:00 p.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

Michael Danforth, County Board Member

Sandy Hart, County Board Member

La Bacci, Health Department

Erica Berman, Human Resources

Robert Bentz, Human Resources/Risk

Barry Burton, County Administrator

Jim Chamernik, Sheriff's Office

Kevin Considine, Lake County Partners

Anthony Cooling, Finance and Administrative Services

Howard Cooper, Coroner

Chris Blanding, Information Technology

Danny Davis, Courts Administration

Andy DeBruler, The Debruler Company

Paul Fetherston, Assistant County Administrator

Karen Fox, State's Attorney Office

Matt Fronk, State's Attorney Office

Al Giertych, Division of Transportation

Ben Gilbertson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Rose Grey, Adult Probation

Gunnar Gunnarson, State's Attorney Office

RuthAnne Hall, Purchasing

David Hare, Sheriff's Office

Karla Hasty, Human Resources

Ryan Horne, Finance and Administrative Services

Doretha Johnson, Division of Transportation

Michael Juozaitis, MEJDC

Chris Kopka, Human Resources

Lisa Knutz, Health Department

Rodney Marion, Human Resources

Debra Nieto, County Clerk's Office

Jason Patt, Coroner's Office

Phil Perna, Public Works

Jon Petrillo, Sheriff's Office

Mark Pfister, Health Department

Danielle Ryan, Health Department

Shane Schneider, Division of Transportation

Mary Stevens, Courts Administration
Tom Struck, Sheriff's Office
Dena Traylor, Nineteenth Judicial Court
Jay Ukena, Nineteenth Judicial Circuit Judge
Andrea Usry, Sheriff's Office
Jennie Vana, Communications
Mary Ellen Vanderverter, Recorder of Deeds
Blanca Vela-Schneider, County Board Office
Dakisha Wesley, Assistant County Administrator
Michael Wheeler, Finance and Administrative Services
Dawn Wucki-Rossbach, Sheriff's Office
Carla Wyckoff, County Clerk

2. Pledge of Allegiance

Member Carlson led the Pledge of Allegiance.

Chair Rummel, noting that a quorum of the Committee is physically present, reported that Member Bartels will participate in the meeting electronically due to an illness.

3. Approval of Minutes

3.1 [17-0924](#)

Minutes from August 2, 2017.

A motion was made by Member Pedersen, seconded by Member Carlson, that the minutes be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

4. Addenda to the Agenda

Chair Rummel requested items 8.17 through 8.19 be moved directly after the Consent Agenda.

A motion was made by Member Carlson, seconded by Member Durkin, to amend the agenda and move items 8.17 through 8.19 directly after the Consent Agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from the Chairman.

7. Old Business

Chair Rummel requested an agenda item be placed on the next Financial and

Administrative (F&A) Committee regarding a statistical analysis of viewed F&A meetings. The general consensus was to have this as an agenda item for the next committee meeting.

8. New Business

CONSENT AGENDA (Items 8.1 through 8.7)

LAW & JUDICIAL

8.1 [17-0909](#)

Joint resolution accepting a grant award from the Illinois Department of Public Health (IDPH) - Coroner Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$9,191.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS AND TRANSPORTATION

8.2 [17-0914](#)

Joint resolution appropriating \$240,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the proposed reconstruction of 14th Street, from Illinois Route 131 to Jackson Street, and designated as Section 99-00260-01-WR.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [17-0913](#)

Joint resolution appropriating \$50,000 of County Bridge Tax funds for fiscal year (FY) 2017 miscellaneous engineering services, water quality monitoring services, and materials needed to meet the minimum requirements of the Illinois Environmental Protection Agency (IEPA) general National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County, and designated as Section 17-00000-18-GM.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.4 [17-0919](#)

Joint committee action approving Change Order Number Two for contracts for the purchase of an additional Field Asset Status Tracker (FAST) tool tablet for the sign inventory and management system for the Lake County Division of Transportation in the amount of \$3,700.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.5 [17-0883](#)

Report from Carla N. Wyckoff, County Clerk, for the month of July 2017.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.6 [17-0875](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of July 2017.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.7 [17-0928](#)

Report from David B. Stolman, Treasurer, for the months of February through July 2017.

A motion was made by Member Durkin, seconded by Member Hewitt, that items 8.1 through 8.3 and items 8.5 through 8.7 be recommended for adoption to the County Board agenda and that item 8.4 be approved. The motion carried unanimously..

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

REGULAR AGENDA

8.17 [17-0911](#)

Ordinance amending Ordinance Number 17-0806, designating the voting sites assigned for seven of the 415 precincts in Lake County Townships.

Items 8.17 through 8.19 were moved directly after the Consent Agenda.

County Clerk Carla Wyckoff and Deborah Nieto of the County Clerk's Office presented a request to relocate two polling sites. Changes to the implementation of its food pantry

have restricted space at the Vernon Township Office. Vernon Township has offered the Petersen Park building, which can better accommodate voters. The new location, which sits across from Vernon Township Office, is in another precinct, but the County Board has the discretion to authorize the use of the facility. Wildwood Presbyterian Church hosts Providing Advocacy, Dignity and Shelter (PADS) meetings on Tuesday evenings, leaving the facility insecure after the polling site closes. The Diocese of new Graciana and Midwestern America has offered the use of its facility. Affected voters will be notified via two mailings and signage will be posted at the old sites. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.18 [17-0800](#)

Resolution adopting a revised Fee for the Geographic Information System (GIS) Fund.

Items 8.17 through 8.19 were moved directly after the Consent Agenda.

Recorder of Deeds Mary Ellen Vanderverter, Cynthia Pruim-Harran of the Recorder of Deeds Office, and Ryan Horne of Finance and Administrative Services presented items 8.18 and 8.19. Lake County last raised the Recorder of Deeds Fee schedule in 2004. A fee analysis concluded the Recorder of Deeds' fees are insufficient to cover the costs associated with the services provided. Lake County's total recordation fee is \$39 while many comparable counties average \$51.75, with a standard deviation of \$11.50. Staff is recommending the GIS fee be increased from \$7 to \$23 and that the automation fee (item 8.19) be increased from \$10 to \$15 for an overall total recordation fee of \$60. The State's Attorney Office has reviewed these fees and has determined that the fee increases warrant the need. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Taylor, that items 8.18 and 8.19 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.19 [17-0801](#)

Resolution adopting a revised fee for the Recorder Automation Fund.

Items 8.17 through 8.19 were moved directly after the Consent Agenda.

A motion was made by Member Pedersen, seconded by Member Taylor, that items 8.18 and 8.19 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Taylor

Not Present: 1 - Member Pedersen

LAW & JUDICIAL

8.8 [17-0904](#)

Joint committee action approving Change Order Number One for the Behavioral Health Treatment Court Collaborative (BHTCC) grant awarded by the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), for the Nicasa Behavioral Health Services in the amount not to exceed \$70,000.

Rose Grey and Mary Stevens of Court Administration reported the change order will modify the contract with Nicasa to include recovery coach services for the Supervised Treatment Opiate Program. Ms. Grey indicated the program was developed to address specialized, adult case loads. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.9 [17-0877](#)

Joint resolution accepting the Highway Safety Program Grant (State Award Identification Number (SAIN) 343-2773), awarded by the Illinois Department of Transportation (IDOT) and authorizing an emergency appropriation in the amount of \$113,013.20 for fiscal year (FY)2017 through FY2018.

Sergeant Tom Struck of the Sheriff's Office reported the Sheriff's Office has received the Highway Safety Program grant over the past several years. The funding is utilized to conduct driving under the influence (DUI) and seatbelt traffic safety enforcement campaigns over major holidays and special events.

A motion was made by Member Taylor, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.10 [17-0898](#)

Joint resolution approving the Reciprocal Reporting System Agreement between the Lake County Sheriff's Office (LCSO) and the Board of Education of Woodland School District 50.

Chief David Hare of the Sheriff's Office indicated the agreement will provide the opportunity to share student records regarding criminal offenses between the school district and local law enforcement agencies. Information would be shared only on an incident by incident basis with pertinent school staff and the Sheriff's Office. Discussion occurred regarding instances when sharing of information would be warranted and unwarranted.

A motion was made by Member Carlson, seconded by Member Durkin, that this item

be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.11 [17-0899](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Beach Park School District for the deployment of the Part-Time School Resource Officer (SRO) Program for the Beach Park School District for the 2017 through 2018 school year in the amount of \$46,273.

Dawn Wucki-Rosbach of the Sheriff's Office reported this will be the second year of the pilot program. The school district will continue to evaluate the need of the position to determine whether to convert this position from part-time to full-time.

A motion was made by Member Hewitt, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

HEALTH & COMMUNITY SERVICES

8.12 [17-0891](#)

Ordinance amending Chapter 177 of the Lake County Code of Ordinances - Tobacco Regulations.

Health Department Director Mark Pfister reported the ordinance increases the age of individuals who can purchase tobacco items from 18 to 21. This ordinance also changes the definition of tobacco product to include any product that is made from tobacco or contains nicotine, such as electronic vaping devices. This requires the licensing of an additional six establishments who sell electronic vaping devices. Mr. Pfister clarified these regulations govern unincorporated establishments, preventing them from selling tobacco products to individuals under 21. If approved, the ordinance will go into effect on January 1, 2018. Discussion ensued regarding increasing the age limit on the sale of tobacco products in incorporated areas of Lake County.

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS & TRANSPORTATION

Member Hewitt reviewed items 8.13 through 8.16. County Administrator Barry Burton noted significant discussion occurred regarding Lake County's utilization the Illinois Department of Transportation's (IDOT's) eminent domain authority to acquire right-of-way for the Illinois Route 83/Rollins Road/Hainesville Road project. Eminent domain allowed

Lake County to complete the work and settle the fair value of the property at a later date. A jury judgement was reached for this parcel in the amount of \$6,000,000. Funding was included in the Division of Transportation's budget and no funding will come from the Lake County's risk funds. Mr. Burton noted Lake County rarely uses IDOT's eminent domain authority, noting there is only one other current project in which it is being used.

8.13 [17-0916](#)

Joint resolution authorizing a contract with Synagro Central, LLC, Baltimore, Maryland, for the biosolids management program for Lake County Public Works (PW) in an estimated amount of \$442,170.

A motion was made by Member Hewitt, seconded by Member Taylor, items 8.13 through 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.14 [17-0917](#)

Joint resolution authorizing a sewage disposal agreement by and between County of Lake, Village of Round Lake, Lakes Region Sanitary District, and Baxter International Inc. (Baxter) regarding the provision of wastewater services to the Baxter property.

A motion was made by Member Hewitt, seconded by Member Taylor, items 8.13 through 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.15 [17-0908](#)

Joint resolution authorizing a contract with H & H Electric Company, Franklin Park, Illinois, in the amount of \$808,908.13 for the purpose of maintaining streets and highways under the applicable Illinois Highway Code, from December 1, 2017 to November 30, 2018, including traffic control signals, street lights, Lake County PASSAGE field elements and electrical service, and designated as Section 18-00000-01-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, items 8.13 through 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.16 [17-0936](#)

Joint resolution appropriating a supplemental amount of \$6,000,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

A motion was made by Member Hewitt, seconded by Member Taylor, items 8.13 through 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

FINANCIAL & ADMINISTRATIVE

8.20 [17-0889](#)

Resolution amending Resolution Number 17-0042, "Resolution authorizing the issuance and delivery of an amount not to exceed \$22,000,000 multifamily housing revenue notes, 2017 series A and B (Lilac Ledge Apartments), for the purpose of making a loan to Lilac Ledge Apartments, LP, an Illinois limited partnership, in order to finance a portion of the costs of acquiring, constructing, rebuilding, improving and extending a multifamily housing facility to be located in the City of Waukegan, Illinois; authorizing the execution and delivery of a borrower loan agreement, a funding loan agreement, a tax regulatory agreement, and various other documents and instruments in connection with the foregoing; authorizing the terms and issuance of the notes; repealing all resolutions or portions of resolutions in conflict with the provisions of this resolution; providing for an effective date; and concerning related matters" to extend the authorization until December 31, 2017.

Finance and Administrative Services Director Gary Gordon reported the County Board approved a resolution in January 2017 for the issuance of \$22,000,000 in multifamily housing revenue notes. Additional time is being requested to complete the work required on the project due to the delay in securing the necessary authorizations from the United States Housing and Urban Development (HUD).

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.21 [17-0907](#)

Resolution approving the County's 2018 Health Insurance Plan.

Human Resources Director Rodney Marion reported the gross cost of Lake County's health care is projected to finish three percent under budget.

In May, the Financial and Administrative Committee offered direction on the 2018 health insurance plan. Mr. Marion reviewed various scenarios for funding the 2018 health insurance plan. Staff is recommending an employee cost share increase of 2.3 percent to all plans, a decrease in Lake County Health Savings Account contributions of \$50 for individual and \$100 for single plus one and family coverage. Staff is further recommending a one percent to the employee cost share of premiums to the traditional PPO plan. Deductibles will increase for the CDHP by \$50 for single coverage and \$100 for single plus one and family coverage due to federal regulations. Discussion ensued.

Chair Rummel suggested the employee cost share of traditional PPO be increased by two

percent, noting that employees with other health plans should not subsidize this plan. Discussion continued. The consensus of the committee is that the traditional PPO's cost share be increased an additional two percent.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda, with an additional two percent cost share increase to the PPO plan. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.22 [17-0912](#)

Resolution authorizing a one-year contract, with four optional one-year renewals, with Optum, RX, Schaumburg, Illinois, for fees associated with providing prescription benefits management services for the plan year of January 1, 2018 through December 31, 2018 in the amount of \$8,329,000.

Chris Kopka of Human Resources reported Lake County solicited a request for proposal for a pharmacy benefits manager for prescription benefits. Six vendors submitted responses and the preferred vendor is Optum, RX. This contract is for a one year period, with four, one year optional renewals. Most prescriptions will be covered under the new provider. Employees whose medication is not covered will be notified of comparable medication substitutes and, alternatively, the option to seek a prescription waiver.

A motion was made by Member Durkin, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.23 [17-0929](#)

Resolution accepting the annual Emergency Management Assistance Grant funding from the Illinois Emergency Management Agency (IEMA) for federal fiscal year (FY) 2016 Emergency Management Performance Grant in an amount not to exceed \$185,934.18.

Deputy County Administrator Amy McEwan reported Lake County was awarded an annual allocation by the IEMA. This grant will cover 50 percent of Lake County's cost to provide an effective integrated Emergency Management Agency and program.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.24 [17-0926](#)

Committee action authorizing monies from the General Operating Fund for the County Board Chairman, or his designee, and the County Board appointed National Association of Counties (NACo) Representative for travel related expenses to NACo.

County Administrator Barry Burton reported a County Board Chairman account was created several years ago for the chairman to carry out duties related specifically to his duties as chairman. The County also authorized certain funds related to legislative activity be permitted for the County Board Chairman and charged to the general operating fund.

In March 2017, the County Board designated County Board Member Mary Ross Cunningham as Lake County's National Association of Counties (NACo) representative. County Board Chairman Aaron Lawlor indicated Lake County discontinued its federal lobbying contract and decided to use NACo exclusively for lobbying purposes. He stressed the need that he, or his designee, and the appointed Lake County NACo representative attend NACo's legislative and annual conferences to push forward federal Lake County's agenda. He requested the costs associated with sending a designee in his stead and the Lake County NACo representative to the legislative and annual conferences be covered by the general operating fund, and not applied against their constituent funds.

A motion was made by Member Taylor, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9. **Executive Session**

The Committee did not enter in Executive Session.

9.1 [17-0923](#)

Executive Session to discuss litigation pursuant to 5 ILCS 120/2(c)11.

This item was removed from the agenda.

10. **County Administrator's Report**

County Administrator Barry Burton reported Lake County just finished its damage assessment report on the substantial flooding in Lake County that occurred in July 2017. Lake County's Emergency Management Agency (LCEMA) Coordinator quit the position amidst the flooding and several staff members stepped in to fill the void. One key staff member, Kent McKenzie, who has had significant experience with LCEMA, spent countless hours providing invaluable assistance to the county and surrounding municipalities. Mr. Burton reported that as part of his authority, he has granted Mr. McKenzie additional pay to help compensate for the numerous hours Mr. McKenzie worked. Member Durkin inquired whether additional vacation time could be granted. Mr. Burton reported Mr. McKenzie works with the Sheriff's Office and it under Sheriff Curran's discretion to authorize additional paid, vacation time.

Mr. Burton reported he is reviewing department budget submittals. A budget overview will be provided at the Committee of the Whole meeting on Friday, October 6, 2017 and budget hearings are scheduled for Tuesday, October 24 and Wednesday, October 25.

10.1 [17-0922](#)

Summary of open litigation and related costs.

Human Resources Director Rodney Marion, Karen Fox of the State's Attorney Office, and Chris Kopka and Bob Bentz of Human Resources presented. Ms. Kopka gave a general overview of open claims, including workers compensation, civil litigation, and property claims. There are 87 cases currently being litigated of which eight are being handled by excess carriers. There are 59 workers' compensation claims that are open but are not in litigation, and there are three cases that have been settled but remain open due to medical treatment. Discussion ensued.

This matter was presented.

11. Members Remarks

There were no remarks from the members.

12. Adjournment

The meeting was adjourned at 3:05 p.m.

A motion was made by Member Taylor, seconded by Member Hewitt, to adjourn the meeting. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: September 27, 2017

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Financial and Administrative Committee