



**Purchasing Division**  
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**Award Information – 11/22/2017**

**Contract Information**

Purchase Description: **Contract Modification 1 – Lake County Executive Recruitment and Employee Leasing**  
 Contract Start Date: **March 10, 2016**  
 Initial Term: **2-year term, three additional 1-year renewals**  
 Change Modification One: **January 1, 2018 – December 31, 2018 not to exceed \$109,200**  
 Renewals: **60-day extension of contract if necessary**

**Vendor Information**

Company Name: **GovHR USA**

Address: **650 Dundee Road, Suite 270**  
*Street Address* *Suite/Unit #*

**Northbrook** **IL** **60062**  
*City* *State* *ZIP Code*

Contact Name: **Heidi Voorhees**

Funding Account Description: **Funding will be provided through the various projects accounts**

Budget Information: **Each project assigned was included in the Fiscal Year 2018 Budget**

Department: **County Administrator's Office**

Department Contact: **Dakisha Wesley** Award Amount: **\$109,200**

**Contract Modification Information**

Lake County entered into the original contract for Executive Recruitment and Employee Leasing on March 10, 2016. Since initial execution Lake County has used the services in the contract to complete seven executive recruitments: Assistant County Administrator, Deputy Finance Director, Emergency Management Coordinator, Director of Public Works, Director of Transportation, Deputy Director of Information Technology and a second recruitment for Assistant County Administrator. Each recruitment was completed at the approved contract rate of \$18,700.

This contract modification marks the first time the County will use the contract for employee leasing. As such, each specific leasing engagement shall be added to the contract as a separate modification. This leasing agreement is for Ray Rose to provide staff assistance to the County Administrator's Office to complete the following objectives: Lake County security governance and prioritization, public safety liaison for countywide construction and facility projects to include the Corporate Capital Improvement Plan (CCIP) development, Sheriff's Office Facility Master Plan, and any additional project related support.