

AGREEMENT FOR PROFESSIONAL SERVICES
For Consulting and Facilitation Services
for the Lake County Commission on Government Reform and Accountability

Amend this AGREEMENT entered into by and between Lake County (hereinafter "County") and Management Partners, Inc., 1730 Madison Road, Cincinnati, OH 45206 (hereinafter "Contractor"), effective upon execution of agreement.

NOW, THEREFORE, Lake County and the Contractor AGREE AS FOLLOWS:

SECTION 1. AGREEMENT DOCUMENTS

The Agreement Documents listed below constitutes a modification in the agreement between the County and the Contractor are:

- A. Contractor Elected Representation Phase 3 Project Plan dated August 17, 2017, identified as Exhibit A

SECTION 2. SCOPE OF WORK

As identified in Contractors proposal and scope of work dated August 17, 2017 and shall perform the services described in Exhibit A:

- Conduct research to provide background material in support of the Commission's exploration of the issues
- Develop agendas for meetings and Commission communications to invited experts
- Assist in facilitating a discussion of the issues and ideas to be included in the Commission report
- Prepare for the Commission's next two meetings, meet with the Chair and Vice Chair and County staff in advance of each meeting and provide staff support in the meetings
- Provide draft minutes after each meeting, provide draft report, provide final report and summary presentation

SECTION 3. DURATION

The contract will commence upon execution and conclude on or before December 31, 2018.

SECTION 4. AGREEMENT PRICE

The County will pay the Contractor a fee not to exceed amount of \$40,00 for remaining months of project implementation. Billing will be monthly, based on actual hours expended. A quarterly report will be produced, comparing the actual versus planned consumption of hours.

Except for the provisions outlined above, the remainder of the contract shall remain in full force and effect.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.

Lake County:

Management Partners, Inc.:

Purchasing Agent
Lake County

Title



Exhibit A

Lake County, Illinois
Elected Representation Phase 3
Project Plan

August 17, 2017

Project: Prepare for and provide staff support to the Chair and Vice Chair, and to the Commission for meetings in October and November, write the draft Commission report, review with the Commission, and write the final report for adoption by the Commission.

Activities:

- Conduct research to provide background material in support of the Commission's exploration of the issues
- Develop agendas for meetings and Commission communications to invited experts
- Assist in facilitating a discussion of the issues and ideas to be included in the Commission report
- Prepare for the Commission's next two meetings, meet with the Chair and Vice Chair and County staff in advance of each meeting and provide staff support in the meetings
- Provide draft minutes after each meeting, provide draft report, provide final report and summary presentation

Scheduled Completion: December 31, 2017

Project Manager: Kevin Knutson
Consultants: Susan Hoyt, Sam Lieberman,
Suzanne Martin

Units to Complete: 16

Approved:

Submitted By:

A handwritten signature in black ink, appearing to read "Jerry Ferguson".

Barry Burton, County Administrator

Date