



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

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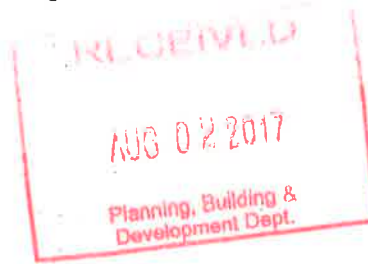
**JUL 28 2017**

Lake County Board

OFFICE OF  
COMMUNITY PLANNING & DEVELOPMENT

**JUL 20 2017**

Honorable Aaron Lawlor  
Chairman, Lake County Board  
18 N. County Street  
Waukegan, IL 60085-4351



Dear Chairman Lawlor:

SUBJECT: FY 2017 Monitoring Review – Lake County - Revised  
Community Development Block Grant (CDBG) Program  
2015 Program Year

FY 2017 Monitoring Review – Lake County  
Neighborhood Stabilization Program (NSP)  
NSP-1 Grant – B-08-UN-17-0004  
NSP-3 Grant – B-11-UN-17-0004

The HUD Office of Community Planning and Development (CPD) has identified Lake County for monitoring of its Community Development Block Grant (CDBG) Program, and Neighborhood Stabilization Programs (NSP). The review will address CDBG Program Year 2015 and NSP-1 and NSP-3 grant activities and administration.

The monitoring review will be conducted the week of August 21-25, 2017. HUD is making arrangements with your staff for an Entrance Conference on August 21<sup>st</sup> and for an Exit Conference on August 25<sup>th</sup>, to discuss the results of the monitoring review.

During the monitoring review, HUD CPD Representative, Jovita Donahue and Senior CPD Representative Jerry Deese will be meeting with Ms. Jodi Gingiss and staff. Monitoring will consist of interviews with Ms. Gingiss and other available staff as well as a review of program administration, projects and financial files.

The on-site monitoring review will address the following areas of the CDBG Program:

1. General and Financial Administration (to include Civil Rights Review)
2. Public Services

The on-site monitoring review will also address the following areas of the NSP Program:

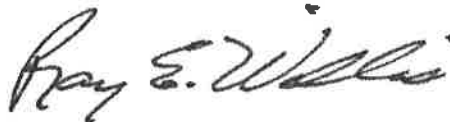
1. Overall Progress
2. Review of National Objective Compliance
3. Cooperative Agreements
4. Accuracy of Reporting – Disaster Recovery Grants Reporting (DRGR) System

HUD's review is designed to assist Lake County in the implementation of its CDBG and NSP programs. We look forward to this opportunity to assist program operations by providing constructive feedback regarding the effectiveness and level of compliance of the County's Program.

In order to assist HUD in preparing for our monitoring visit, we have enclosed a list of documents the County needs to provide to HUD by no later than July 21, 2017. We have also enclosed a list of documents that need to be available for our on-site review, as well as a list of the exhibits and regulations HUD will use for this review, and information on the Entrance and Exit Conferences.

Should you have any questions regarding the monitoring review, please contact Jovita Donahue, Community Planning and Development Representative, at (312) 913-8742 or Jovita.Donahue@hud.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ray E. Willis". The signature is fluid and cursive, with the first name "Ray" being more prominent.

Ray E. Willis  
Director

**Enclosures**

Enclosure One – Pre-Monitoring Documents for FY 2017 CDBG and NSP Monitoring Reviews

Enclosure Two – On-site Monitoring Documents for FY 2017 CDBG and NSP Monitoring Reviews

Enclosure Three – FY 2017 Lake County CDBG and NSP Monitoring Schedule