

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, June 28, 2017**

**11:00 AM**

**Assembly Room, 10th Floor**

**Planning, Building and Zoning Committee**

**1. Call to Order**

*Chairman Weber called the meeting to order at 11:00 am.*

**Present** 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

*Others present:*

*Aaron Lawlor, Chairman, Lake County Board  
Barry Burton, County Administrator  
Amy McEwan, Deputy County Administrator  
Dakisha Wesley, Assistant County Administrator  
Paul Fetherston, Assistant County Administrator  
Ben Gilbertson, County Administrator's Office  
Anthony Cooling, Finance and Administrative Services  
Joy Rice, Finance and Administrative Services  
Eric Waggoner, Planning, Building, and Development  
Matt Meyers, Planning, Building, and Development  
Brad Denz, Planning, Building, and Development*

*Chairman Weber, noting that a quorum of the Committee is physically present, reported that Member Bartels will participate in the meeting electronically due to an illness.*

**2. Pledge of Allegiance**

*Member Pedersen led committee in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes for approval.*

**4. Addenda to the Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Chairman's Remarks**

*Chairman Weber reminded committee that discussion about local foods is approaching. Anyone with constituent or personal issues should contact County Board Chairman Lawlor, County Administrator Burton, Planning, Building, and Development Director Waggoner or him.*

**7. Old Business**

*There was no old business conducted.*

**8. New Business**

*Chair Weber requested that item number 8.2 be taken ahead of 8.1.*

**A motion was made by Member Wilke, seconded by Member Mathias, to amend the**

**agenda to hear item 8.2 prior to item 8.1. Motion carried by voice vote.**

**Aye:** 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

**8.2 [17-0724](#)**

Committee action for minor subdivision modification for the Connor Subdivision, Vernon Township - District 18.

*Brad Denz from Planning, Building, and Development presented on the specifics of the minor modification for the Connor Subdivision in Vernon Township. He noted that the proposed modification, reducing an existing 33-foot roadway easement down to 23-feet will allow for more flexibility of the lot. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Werfel, that the committee action item 8.2 be approved. Motion carried by unanimous voice vote.**

**Aye:** 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

**8.1 [17-0723](#)**

Committee action for final plat approval for the Connor Subdivision, Vernon Township - District 18.

*Brad Denz from Planning, Building, and Development explained the private drive will be utilized for the proposed two-lot conventional single-family residential subdivision on these 2.25 acres. The property is already zoned residential-1 (R-1).*

*Discussion ensued.*

**Member Martini , seconded by Member Wilke, that the committee action item 8.1 be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

**9. Executive Session**

*There was no Executive Session.*

**10. Director's Report**

*Planning, Building, and Development Director Eric Waggoner advised committee of the list of topics will be introduced at the next meeting. Discussion ensued.*

**11. County Administrator's Report**

*Deputy County Administrator Amy McEwan announced the ribbon cutting ceremony at Depke on June 29, 2017. She also reminded the board of the retirement celebrations for employees at Public Works and Division of Transportation as well as the official ribbon cutting for Depke at 12:30 pm on July 17, 2017. Discussion ensued.*

**12. Members' Remarks**

*County Board Member Paul Frank came before the committee to request authorization of staff time to research a proposed model ordinance regarding "bird-friendly" building*

*design. He provided a high-level overview of what "bird-friendly" building design could entail and his experience with such projects in the past. Discussion ensued. Deputy McEwan advised that the item would be placed for discussion on the agenda for the next committee meeting on August 2, 2017. Further discussion ensued.*

**13. Adjournment**

*Chair Weber adjourned the meeting at 11:21 am.*

**A motion was made by Member Wilke, seconded by Member Werfel to adjourn.**

**Motion carried by voice vote.**

**Aye:** 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

**Next Meeting: August 2, 2017**

*Meeting minutes prepared by Joy Rice.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Planning, Building and Zoning  
Committee*