

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Final

Tuesday, February 7, 2017

9:00 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chairman Nixon called the meeting to order at 9:00 a.m.

Present 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent 1 - Member Mathias

Cameron Davis, Assistant County Administrator

Amy McEwan, Deputy County Administrator

Gary Gordon, Finance and Administrative Services

Heidie Hernandez, County Board Office

Barry Burton, County Administrator

Donna Jo Maki, Executive Justice Council

Kurt Schultz, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Ryan Horne, Finance and Administrative Services

Ben Gilbertson, County Administrator's Office

Chris Kopka, Human Resources

RuthAnne Hall, Finance and Administrative Services

Mary Stevens, Court Administration

Dawn Wucki-Rosbach, Sheriff's Office

Raymond Rose, Sheriff's Office

Phil Ziskowich, Sheriff's Office

David Hare, Sheriff's Office

Jim Chamernik, Sheriff's Office

David Wathen, Sheriff's Office

Andrea Usry, Sheriff's Office

Harry Nickel, Sheriff's Office

Chairman Nixon noted there is a quorum present and reported that Member Bartels will be participating electronically due to a health illness.

2. Pledge of Allegiance

Chairman Nixon led the group in the Pledge of Allegiance.

3. Approval of Minutes**3.1 17-0127**

Minutes from November 1, 2016.

A motion was made by Member Cunningham, seconded by Member Weber, that the minutes be approved. Motion carried by voice vote.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

Chairman's Remarks

There were no Chairman's remarks.

7. Old Business

Member Hart reported on an article she read regarding a national task force on jail fees. It provided information regarding how people are sent to jail for not paying fees. She indicated that she will send the article to committee members. Member Hart also would like to understand how this impacts the County's jail.

Chairman Nixon noted she serves on the Drivers License Reinstatement Committee and provided an update. Discussion occurred regarding the reinstatement of drivers licenses due to traffic violations.

8. New Business**SHERIFF****8.1 17-0157**

Joint resolution authorizing the purchase of a Lake County Sheriff's Office marine patrol boat from Brunswick Commercial and Government Products, Inc. of Edgewater, Florida, in an estimated total amount of \$134,149.

- On September 3, 2016, there was a boat crash involving a Lake County Sheriff's Office marine patrol boat and a vessel operated by a private citizen.
- The Risk Division evaluated the situation and determined the boat was beyond repair and needed to be replaced.
- Funding for the replacement of the marine patrol boat will be provided by the Risk Division.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- Lake County Sheriff's Office identified a cooperative purchasing contract with Brunswick Commercial and Government Products, Inc. of Edgewater, Florida, through General Services Administration (GSA) to procure the marine patrol boat that was competitively solicited and awarded.

Undersheriff Raymond Rose and Sergeant Phil Zinkowich of the Sheriff's Office reported on the purchase of a marine patrol boat. Undersheriff Rose reported that this boat is replacing a boat that was involved in an accident with another vessel, operated by a private citizen. Chris Kopka of the Human Resource's, Risk Department added that there was an insurance claim made, but the boat's value was only \$5,000.

Sergeant Zinkowich noted that this is a complete marine patrol boat replacement and it will take approximately three months for the boat to be built. He further explained that the cost includes all equipment added to a marine patrol boat and the engine.

Member Paxton, asked what happens to the old equipment from the damaged boat. Sergeant Zinkowich responded that most items are recycled.

A motion was made by Member Hart, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

8.2 17-0156

Joint resolution accepting the MacArthur Foundation Grant Innovation Fund, a contract with NICASA Behavioral Health Services, Round Lake, Illinois, for jail diversion case management, and authorizing an emergency appropriation in the amount of \$50,000.

- The Lake County Sheriff's Office applied to participate in the Urban Institute Innovation Fund Competition hosted by the John D. and Catherine T. MacArthur Foundation.
- The Sheriff's Office has been awarded an Innovation Fund Jail Diversion Case Management Grant in the amount of \$50,000.
- The Sheriff's Office serves as the lead agency on this grant, which will work to reduce the incarceration of persons who are from low-income or minority communities; as well as protected class individuals.
- The Jail Diversion Case Management Program will provide extensive case management services to the community listed above to divert these individuals from the criminal justice system.
- Grant funds will be used to provide intensive case management services to 30 individuals identified as high jail utilizers.
- The services that will be provided will foster health and literacy among high jail utilizers, with the goal of eliminating or reducing the re-arrest of these individuals, and providing them with what they need to become self-sufficient.
- The Sheriff's Office identified NICASA Behavioral Health Services, Round Lake, Illinois, as the organization that is more qualified to provide the intensive case management services that meet grant requirements and will be required to provide and meet performance measurement and reporting standards.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved a bid exemption on the basis that there exists a long standing, successful relationship with NICASA Behavioral Health Services for professional services.
- This resolution authorizes professional services contract with NICASA Behavioral Health Services to provide Jail Diversion Case Management in a not to exceed amount of \$50,000.

Undersheriff Raymond Rose reported on the MacArthur Foundation Grant Innovation Fund and the proposed contract with Nicasa for jail diversion case management. He indicated that funds from the grant will be used to provide case management services including health and literacy to 30 individuals that will be selected from a list of high jail utilizers. This program will help identify how individuals can be put back on track. The goal is to eliminate or reduce the re-arrests of these individuals, and help them become self-sufficient. Nicasa's role in this program will be to provide intensive case management services that meets grant requirements.

Deputy County Administrator Amy McEwan clarified that the probation department will assist in determining which individuals qualify for the jail diversion case management program and Nicasa will look at the case management. She added that this is a pilot program and if successful other funding resources would need to be found going forward. Discussion ensued.

Undersheriff Rose thanked Donna Jo Maki the Executive Justice Council Coordinator, for her assistance in obtaining this grant.

A motion was made by Member Hart, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

CONSTRUCTION MANAGEMENT

8.3 17-0145

Joint resolution authorizing a contract with Stuckey Construction Company, Inc. of Waukegan, Illinois, for general contracting services required for construction of the Lake County Multi-Departmental Storage Facility in the amount of \$3,139,000.

- There is a need to construct a storage building on Lake County's Libertyville Campus that can be utilized by a variety of different County departments.
- This new 20,000 square feet (SF) facility has been designed for the Sheriff's Office, Clerk of the Circuit Court, Environmental Health Services, Emergency Management, and Facility Operations.
- Funding for the project was previously approved by the County Board through the Capital Improvement Program (CCIP) process, and the cost is within the 2017 budgeted amount.
- An invitation to bid was issued and extended to 327 vendors and sealed bids were received from 11 general contractors ranging from \$3,139,000 to \$4,558,820.
- Stuckey Construction Company, Inc. of Waukegan, Illinois, was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the amount of \$3,139,000

Finance Director Gary Gordon, reported that items 8.3 and 8.4 are related to each other. He noted that last year in January a presentation was made regarding a new storage facility and provided reasons for why it is needed.

Kurt Schultz of Finance and Administrative Services provided visual examples to the committee of the building's floor plan and exterior elevations.

Member Weber inquired on if a storage area will be added to the Lake County Courthouse Expansion Project and Mr. Gordon confirmed a storage area will be added to the new courthouse. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Paxton, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

8.4 17-0144

Joint resolution authorizing a contract with Bradford Systems of Bensenville, Illinois, for the purchase of a high-density mobile storage system for the new Lake County Multi-Departmental Storage Facility project in the amount of \$473,555.

- There is a need to provide and install a high-density mobile storage system for the new Lake County Multi-Departmental Storage Facility project.
- The solution includes pass-thru lockers, shelving sections, powered mobile carriages, and space saving rail systems which will efficiently secure various evidence and property items being stored by the Sheriff's Office and Clerk of the Circuit Court.
- Funding for the project was previously approved by the County Board through the Corporate Capital Improvement Program (CCIP) process, this specific expense was expected and is included within the project's overall budget.
- Bradford Systems of Bensenville, Illinois, is identified as a national cooperative purchasing contractor through the National Intergovernmental Purchasing Alliance (IPA) to procure the high-density mobile storage solutions at a contract price that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

A motion was made by Member Paxton, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy County Administrator Amy McEwan mentioned that Donna Jo Maki, Executive Justice Council Coordinator has been working with the justice partners regarding available grants that can be collaboratively applied for and will provide updates as grants are awarded. Ms. McEwan also noted that a report regarding the jail's 365 attendance report will be brought back once it has been analyzed.

A brief summary was provided regarding the 911 consolidation study. Over the next several months meetings are expected to take place with elected officials, village administrators/managers, and fire/police chiefs to understand the data in the report. The next step in the project will include identifying in moving forward and understanding their data.

Members' Remarks

There were no member's remarks.

12. Adjournment

Meeting adjourned at 9:58 a.m.

A motion was made by Member Weber, seconded by Member Cunningham, to adjourn. The motion carried unanimously.

Aye: 8 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Frank, Member Hart, Member Paxton and Member Weber

Absent: 1 - Member Mathias

Next Meeting: February 28, 2017

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee