

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 18, 2016

9:00 AM

Joint Budget Meeting

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Financial and Administrative Committee Chair Rummel called the Financial and Administrative Committee meeting to order at 9:00 a.m.

Present 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Planning, Building and Zoning Committee Chair Weber called the Planning, Building and Zoning Committee to order at 9:00 a.m.

Present - 7- Chair Tom Weber, Vice Chair Terry Wilke, Member Chuck Bartels, Member Steve Carlson, Member Sandy Hart, Member Linda Pedersen, Member Nick Sauer

Others present:

*Keith Brin, Circuit Court Clerk
Barry Burton, County Administrator
John Byrne, Sheriff's Department
Bonnie Carter, County Board Member
Jim Chamernick, Sheriff's Department
Anthony Cooling, Finance and Administrative Services
Angela Cooper, Workforce Development
Chris Covelli, Sheriff's Department
Mark Curran, Sheriff
Cam Davis, County Administrator's Office
Patrice Evans, Courts Administration
Francis Fox, Sheriff's Department
Paul Frank, City of Highland Park
Ben Gilbertson, County Administrator's Office
Jodi Gingiss, Community Development
Gary Gordon, Finance and Administrative Services
Joy Gossman, Public Defender
Mike Gregory, Sheriff's Department
Heidie Hernandez, County Board Office
Ryan Horne, Finance and Administrative Services
John Idleburg, Lake County Resident
Keith Keiser, Sheriff's Department
Mike Keller Sheriff's Department
Aaron Lawlor, County Board Chairman
Donna Jo Maki, County Administrator's Office
Judy Martini, Lake County Resident
Amy McEwan, Deputy County Administrator
Wendy Morey, Stormwater Management Commission
Michael Nerheim, State's Attorney
Audrey Nixon, County Board Member
Jerry Nordstrom, Health Department
Anita Patel, Planning, Building and Zoning
Mike Peck, Veterans Assistance Commission*

Mark Pfister, Health Department
Gary Pickens, Regional Office of Education
Orlando Portillo, Coroner
Jennifer Rathunde, Circuit Clerk's Office
Robert Richards, Sheriff's Department
Jessica Rios, Merit Commission
Ray Rose, Undersheriff
Sandra Ruckbeil, Public Defender
Jennifer Serino, Workforce Development
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office
Eric Waggoner, Planning, Building and Zoning
Mike Warner, Stormwater Management Commission
David Wathen, Sheriff's Department
Farrah Watson, Finance and Administrative Services
Michael Wheeler, Finance and Administrative Services
Teri White, State's Attorney Office
Roycealee Wood, Regional Office of Education
Dawn Wucki-Rosbach, Sheriff's Department

Financial and Administrative Committee Chair Rummel reported that there is a physical quorum of the Financial and Administrative Committee, and Member Bartels is participating electronically due to a medical illness.

Financial and Administrative Committee Chair Rummel provided a brief statement regarding the budget consideration process.

(Member Sauer entered the meeting at 9:04 a.m.)

2. Pledge of Allegiance

Member Hart led the Pledge of Allegiance.

3. Public Comment

There were no comments from the public.

4. New Business

4.1 [16-0958](#)

Presentation and consideration of proposed FY 2017 Budget (see complete recommended budget attached).

Finance and Administrative Services Director Gary Gordon introduced Deputy Finance Director Ryan Horne. Mr. Horne provided a brief budget presentation to the Committees. He thanked the various staff involved in the budget process, including finance analysts, communications, and print shop services.

This matter was presented.

PLANNING, BUILDING & ZONING

4.2 [16-0959](#)

Joint committee action approving the recommended FY 2017 budget for Planning, Building and Development.

Eric Waggoner, Matthew Meyer and Anita Patel of the Planning, Building and Development Department (PBD) and Ben Gilbertson of the County Administrator's Office presented on the PBD's budget.

Mr. Gilbertson reported that the revenue for fiscal year (FY) 2017 is projected to be similar to FY 2016 revenues. There are reductions in licensing and permits. These are negated by increases in fines and forfeitures, intergovernmental revenue, charges for services, and transfer revenue. In terms of expenses, the PBD budget is down one percent, a result of reductions in personnel and benefits due to vacancy savings, reductions in commodities and fewer capital replacements for FY 2017. Contractuals have increased due to the shifting of funds from temporary part time salaries and wages to temporary employment services. In addition, salary and benefit funds have been shifted from vacant positions to consultants to help evaluate the functions of those positions. The requested two percent cut was achieved by the reduction in drainage improvement projects and vacancy savings.

Mr. Waggoner reported that the PBD department strategically evaluates operations on an ongoing basis to reduce unit costs in their planning, permitting, and code enforcement services, through process streamlining, efficient route planning in the field, and cross training staff. Through these efficiencies, the department has kept head count flat and has simultaneously built capacity in order to continue expanding shared services work with municipalities, and the Administrative Adjudication (AA) program for quickly resolving nuisance and other violations.

Planning, Building and Zoning Committee

A motion was made by Member Hart, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

A motion was made by Member Hewitt, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.3 [16-0960](#)

Joint committee action approving the recommended FY 2017 budget for Stormwater Management.

Farrah Watson of Finance and Administrative Services and Mike Warner, Director of Stormwater Management Commission, presented on the Stormwater Management

Commission's (SMC) budget. Ms. Watson noted that the budget being presented is reduced. The intergovernmental grant revenue is down due to a decrease in State grants. Permit revenue is increasing based on a spike seen in fiscal year (FY) 2016. In order to keep expenses down, the department has removed one vehical from their fleet and increased milage reibursment rates to make up for employees utilizing their own vehicals. Three desktop computers and three laptops will be replaced as part of their capital expenditures. In addition, two projects are being recommended for Corporate Capital Improvement Program (CCIP) funding.

Ms. Watson noted that this budget has been amended. An additional \$53,438 has been added to the regular salaries and wages account and \$15,085 has been added to benefits due to a postion inadvertantly being removed from the system twice. Mr. Warner added that there is a land team comprised of the Planning, Building and Development Departement, SMC, Division of Transportation, Public Works, and the Health Department working towards finding efficiancies and shared services among departments to make necessary budget reductions. As a result, it has been recommended to merge communication related tasks and responsibilities. In addition, over the last year, SMC has leveraged with over 30 local units of government, park districts, municipalities, townships, drainage districts, several home owner associations and nonprofit organizations on various county projects. Discussion occured regarding Mr. Warner gaining the trust of several Lake County communities.

Planning, Building and Zoning Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved as amended. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action item be approved as amended. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Planning, Building and Zoning Committee

A motion was made by Member Hart, seconded by Vice Chair Wilke, to adjourn the Planning, Building and Zoning Committee. The motion was unanimously approved.

Aye - 7 Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen, Member Sauer

The Planning, Building and Zoning meeting was adjourned at 9:37 a.m. The Financial and Administrative Committee remained in session.

LAW & JUDICIAL

Financial and Administrative Committee Chair Rummel reconvened the Financial and Administrative Committee meeting at 10:00 a.m., after a brief recess.

Chair Nixon called the Law and Judicial Committee meeting to order at 10:00 a.m.

Present - 6 - Chair Nixon, Vice Chair Ross Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Weber

Absent - 1 - Member Paxton

Financial and Administrative Committee Chair Rummel reminded the public that there is a physical quorum of the Financial and Administrative Committee and Law and Judicial Committee, and Member Bartels is participating electronically due to a medical illness.

Financial and Administrative Committee Chair provided a brief statement regarding the budget consideration process.

4.4 [16-0961](#)

Joint committee action approving the recommended FY 2017 budget for the Sheriff's Merit Commission.

Farrah Watson of Finance and Administrative Services introduced Jessica Rios of the Sheriff's Merit Commission. Ms. Watson indicated that no changes are proposed to this budget.

Member Sauer noted an increase of \$20,000 since fiscal year (FY) 2015. Ms. Watson explained that the \$20,000 in the consultant line is for written exams that are done with a vendor. The Sheriff's Department previously had it in their budget but it has since been moved to the Sheriff's Merit Commission to appropriately reflect where the funds are being expended.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.5 [16-0962](#)

Joint committee action approving the recommended FY 2017 budget for the Coroner.

Farrah Watson of Finance and Administrative Services presented the proposed budget for the Coroner's Office. The budget has remained flat but there are a few changes. The full time executive assistant position has been changed to two part time positions. In addition, the Coroner's Office has requested Corporate Capital Improvement Program (CCIP) funding for the replacement of a management services system. The County Administrator's Office recommends the new management services system and it was noted that the Coroner's Office is budgeting \$40,000 for the new services.

Discussion ensued regarding the reason for changing the executive assistant position from one full time position to two part time positions.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Mandel, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.6 [16-0963](#)

Joint committee action approving the recommended FY 2017 budget for the Coroner Fees Fund.

Farrah Watson of Finance and Administrative Services presented the proposed budget for Coroner's Fees. The budget is down due to a reduction in contractals and commodities items. Additionally, the funding for firearms and bullet proof vests has been removed from the budget. Fee revenue has remained consistent for the upcoming fiscal year (FY). Two desktop computers and five laptops will be replaced from the capital expenditure fund.

Discussion occurred regarding the replacement scheduled for computer equipment.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Hewitt, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.7 [16-0964](#)

Joint committee action approving the recommended FY 2017 budget for the Public Defender.

Farrah Watson of Finance and Administrative Services and Public Defender Joy Gossman presented the Public Defender's proposed budget. Ms. Watson reported that regular salaries and wages are slightly down from fiscal year (FY) 2016 due to long-term individuals leaving and hiring for those positions at a starting salary. Capital expenditures consist of the replacement of 28 desktop computers, three laptops, two hybrid bundles, one mobile workstation and an additional monitor.

Ms. Gossman introduced Sandra Ruckbeil of the Public Defenders Office. She noted that there have been some personnel challenges due to vacations, paternity and or maternity leaves, and extended medical leaves but the office has still run smoothly. She reported that the Public Defender's Office social worker has seen an increase in requests for services including housing and treatment placement as well as assisting attorneys with clients who may be suffering from mental illness. The social worker is also working with jail personnel to coordinate the transportation of in custody clients with substance abuse to residential placement for substance abuse treatment.

In the FY 2016 budget, the Public Defender's Office took on the conflict unit which was previously handled by the Courts. Private attorneys were hired to handle cases in ten courtrooms and an existing staff member was used to manage the conflict unit.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Carlson, seconded by Member Taylor, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.8 [16-0971](#)

Joint committee action approving the recommended FY 2017 budget for the State's Attorney.

Farrah Watson of Finance and Administrative Services, State's Attorney Michael Nerheim and Deputy State's Attorney Teri White, presented on the proposed budget. Ms. Watson reported that capital expenditures include the replacements of 42 desktop computers, three laptop computers and two vehicles.

Mr. Nerheim provided updates on many programs including the Children's Advocacy Center, the success of the opioid initiative and the community outreach program. Mr. Nerheim also added that the State's Attorney's Office has had an increase in workload due to body cameras now being used by the Sheriff's Office deputies.

Mr. Nerheim requested that the department's budget be cut using alternative manners instead of eliminating two full time positions, as recommended in the fiscal year (FY) 2017 budget. He stated that eliminating two full time positions will increase the workload for other staff members and could potentially result in mistakes. County Administrator Barry Burton added that the elimination of two full time position was recommended based on the reduction of case management. In addition, the budget reduction must be sustained throughout the year and eliminating the two positions will ensure that the budget reduction will be sustained in the long run.

Further discussion ensued regarding how the State's Attorney's Office will maintain the two percent budget reductions without eliminating the positions and what the workload may look like if the two positions are eliminated.

Law and Judicial Committee

A motion was made by Member Bartels, seconded by Member Hart, that this item be amended to eliminate the reduction of two full time positions from the budget and to allow the State's Attorney to reduce the budget by two percent via alternate methods. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Bartels, to approve the committee action item, as amended and approved by the Law and Judicial Committee. Motion failed by the following roll call vote:

Aye: 3 - Member Bartels, Member Mandel, and Member Carlson

Nay: 4 - Member Sauer, Member Hewitt, Vice Chair Taylor, Chair Rummel

A motion was made by Member Mandel, seconded by Member Sauer, to approve the State's Attorney's budget as originally recommended by staff. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Sauer

Nay: 1 - Member Bartels

4.9 [16-0972](#)

Joint committee action approving the recommended FY 2017 budget for the State's Attorney Automation Fund.

Farrah Watson of Finance and Administrative Services reported that a fee for the automation fund has been collected since fiscal year (FY) 2012, but a separate fund was created during FY 2015. Based on the current year's budget, the fund balance is estimated to be \$206,161 at the end of FY 2016.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.10 [16-0969](#)

Joint committee action approving the recommended FY 2017 budget for the Sheriff.

Mike Wheeler of Finance and Administrative Services, Sheriff Mark Curran, and Undersheriff Raymond Rose presented the Sheriff's Office proposed budget. Mr. Wheeler reported that the budget is relatively flat with revenues and expenses changing only by one percent. Decreasing revenues are due to fluctuation in various revenue streams including foreclosure fees, marine unit fees, eviction service fees, and others. Increases are found in accounts such as municipalities, and telephone commissions.

Sheriff Curran and Undersheriff Rose provided several updates on their strategic plan, crisis intervention training, body cameras and mental health issues.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa,

Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Carlson, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.11 [16-0970](#)

Joint committee action approving the recommended FY 2017 budget for the Transportation Safety Hire-back Fund.

Michael Wheeler of Finance and Administrative Services reported that this fund is used to rehire off-duty public safety officers to patrol in areas where interstate roads are being repaired or constructed. Capital expenditures include purchasing radar detectors and other equipment to be used by officers patrolling constructions zones. The fiscal year (FY) 2017 budget will result in a fund balance of \$179,545.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.12 [16-0965](#)

Joint committee action approving the recommended FY 2017 budget for the Circuit Court Clerk.

Michael Wheeler of Finance and Administrative Services and Circuit Court Clerk Keith Brin, presented the proposed budget. Mr. Wheeler reported that five full time and three part time positions were eliminated, decreasing expenses by \$350,000. Revenues have increased by one percent.

Mr. Brin, provided an update on budget decreases since 2013 and a reduction of head count since 2013, noting that although head count has decreased, services, such as passport services, have increased.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.13 [16-0966](#)

Joint committee action approving the recommended FY 2017 budget for the Document Storage Fee.

Michael Wheeler of Finance and Administrative Services and Circuit Court Clerk Keith Brin, presented the proposed budget for the Document Storage Fee budget. Mr. Wheeler reported that revenues are expected to increase due to income from photograph for passport services. Expenses are projected to be less.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.14 [16-0967](#)

Joint committee action approving the recommended FY 2017 budget for the Electronic Citation Fee.

Michael Wheeler of Finance and Administrative Services presented the proposed budget for the Electronic Citation Fee. He reported that revenues are expected to increase based on recent activity and there are no expenses budgeted.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.15 [16-0968](#)

Joint committee action approving the recommended FY 2017 budget for the Court Automation Fee.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Hewitt, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.16 [16-0973](#)

Joint committee action approving the recommended FY 2017 budget for the Circuit Courts.

Michael Wheeler of Finance and Administrative Services, Chief Judge Jorge Ortiz and Mary Stevens of the Nineteenth Judicial Circuit presented on the Circuit Court's budget. Mr. Wheeler reported that revenues have increased due to State probation reimbursements but expenses have also increased by two percent. The position count for fiscal year (FY) 2017 is proposed to remain the same as FY 2016.

Chief Judge Ortiz provided several survey results from different departments within the Nineteenth Judicial Circuit and reported on different programs and provided their goals.

Discussion occurred regarding the transition from paper filing to electronic filing and court system fees.

County Board Chairman Lawlor and Chief Judge Ortiz discussed opportunities to benchmark where the County is on fees collected, and how to better understand best practices when using the collected fees.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 5 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Hart and Member Weber

Nay: 1 - Member Calabresa

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Mandel, Member Sauer and Member Bartels

Nay: 1 - Member Hewitt

4.17 [16-0974](#)

Joint committee action approving the recommended FY 2017 budget for the Hulse Detention Center.

Michael Wheeler of Finance and Administrative Services reported that due to the addition of a full time position added during fiscal year (FY) 2016, expenses have increased and revenues have gone down due to a decrease in property taxes.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.18 [16-0975](#)

Joint committee action approving the recommended FY 2017 budget for the Children's Waiting Room Fund.

Michael Wheeler of Finance and Administrative Services presented the proposed budget for the Children's Waiting Room Fund. He reported that revenue has risen due to a fee increase that became effective in January 2016.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Sauer, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.19 16-0976

Joint committee action approving the recommended FY 2017 budget for the Law Library.

Michael Wheeler of Finance and Administrative Services presented on the Law Library budget. Mr. Wheeler indicated that the Law Library Fees account increased due to a fee increase that became effective in January 2016 and expenses are expected to remain flat.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.20 16-0977

Joint committee action approving the recommended FY 2017 budget for the Probation Services Fee.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.21 [16-0978](#)

Joint committee action approving the recommended FY 2017 budget for the Neutral Site Custody Exchange Fee.

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Law and Judicial Committee

A motion was made by Member Cunningham, seconded by Member Weber, to adjourn the Law and Judicial Committee. The motion was unanimously approved.

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

The Law and Judicial Committee meeting was adjourned at 1:15 p.m. The Financial and Administrative Committee remained in session.

HEALTH & COMMUNITY SERVICES

Financial and Administrative Committee Chair Rummel reconvened the Financial and Administrative Committee meeting at 1:35 p.m., after a brief recess.

Financial and Administrative Committee Chair Rummel, reminded the public that there is a physical quorum of the Financial and Administrative Committee, and Member Bartels is participating electronically due to a medical illness.

Health and Community Services Committee Chair Carlson called the Health and Community Services Committee meeting to order at 1:35 p.m.

Present 7 - Member Steve Carlson, Vice Chair Sandy Hart, Member Carol Calabresa, Mary Ross Cunningham, Member Steven Mandel, Member Linda Pedersen, Member Tom Weber

Financial and Administrative Committee Chair Rummel provided a brief statement regarding the budget consideration process.

4.22 [16-0979](#)

Joint committee action approving the recommended FY 2017 budget for the Veteran's Assistance Commission.

Farrah Watson of Finance and Administrative Services and Mike Peck of the Veterans Assistance Commission presented the proposed budget. Ms. Watson indicated that fiscal year (FY) 2017 reflects increases in personnel services, as a result of a reclassification of one position, office supplies for the additional outreach location, and legal services, worker's compensation, and liability insurance, as a result of the VAC Intergovernmental Agreement with Lake County. She noted trips and training have increased due to the location for its annual training.

Mr. Peck reported that the staff increase is due to the training of six volunteers. He noted only half of the staff will receive training out of state by the National Association of Veterans. He highlighted items of note at VAC including the opening of four offsite locations this year and improved service to veterans.

Finance and Administrative Services Director Gary Gordon identified indirect costs by the VAC including the number of purchase orders and paychecks issued.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.23 [16-0980](#)

Joint committee action approving the recommended FY 2017 budget for the Regional Office of Education.

Farrah Watson of Finance and Administrative Services and Roycealee Woods of the Regional Office of Education (ROE) presented the proposed budget for the ROE. Ms. Watson indicated the ROE is increasing salary reimbursement revenue by \$15,177 to reduce the amount of property tax dollars needed to fund expenditures.

Ms. Woods noted the financial struggles of the department due to the uncertainty of the State budget.

Health and Community Services Committee

A motion was made by Vice Chair Hart, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.24 16-0981

Joint committee action approving the recommended FY 2017 budget for Community Development (HUD Grants).

Ben Gilbertson of the County Administrator's Office and Jodi Gingiss of Community Development presented the Community Development/Housing and Urban Development Grant proposed budget. Mr. Gilbertson noted that video gaming revenue will be transferred to cover administrative costs associated with the review of applications and awarding grants, in accordance with the Video Gaming Policy. He indicated personnel expenses will increase due to the reclassification of a salary grade of an employee.

Ms. Gingiss provided highlights of Community Development, noting that the County was able to add 40 new homes to its affordable housing program. She indicated that the department will continue to move forward in accordance with its five year plan.

Member Calabresa noted the uptick in providers using ServicePoint. Ms. Gingiss indicated that Community Development is now fully staffed. Recipients of video gaming grants are required to use ServicePoint as set forth in the criteria identified in the Video Gaming Policy. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Pedersen, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Bartels, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.25 16-0982

Joint committee action approving the recommended FY 2017 budget for the Workforce Development Department.

Farrah Watson of Finance and Administrative Services and Workforce Development Director Jennifer Serino presented Workforce Development's proposed budget. Ms. Watson indicated grant revenue is decreasing due to a lesser allocation, as determined by the federal formula grant. Accordingly, expenses, mainly in client tuition, are also decreasing. Additionally, the Research Analyst Position will be held vacant to offset the

reduction in revenue.

Ms. Serino indicated that Workforce Development continues to look at leveraging partners and providers in the community to offer new programs in Lake County. Staff continues its business outreach efforts with Lake County Partners. Workforce Development also continues to work with the community and state partners to provide work to the long-term unemployed. Ms. Serino indicated that the summer youth program continues to be a success, with a 90 percent retention rate, and 100 percent of the students returning back to school.

County Board Member Audrey Nixon thanked Workforce Development staff for its continued outreach efforts to the community and providing opportunities that would otherwise not be available to some residents of Lake County.

Health and Community Services

A motion was made by Member Weber, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.26 16-0983

Joint committee action approving the recommended FY 2017 budget for Winchester House.

Finance and Administrative Services Director Gary Gordon reported the management of Winchester House is through the vendor, Transitional Care Management (TCM) and that the only expenses that will be incurred in fiscal year (FY) 2017 are management fees and indirect costs.

Health and Community Services Committee

A motion was made by Member Pedersen, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.27 [16-0984](#)

Joint committee action approving the recommended FY 2017 budget for the Health Department.

Farrah Watson of Finance and Administrative Services and Health Department Interim Director Mark Pfister presented the proposed budget for the Health Department. The department was able to reduce its budget by two percent by cutting expenses and modifying charges for services. Ms. Watson indicated that revenue is down by one percent, primarily in the use of property tax funds. There has been a decrease in commodities due primarily to a reduction in office supplies. She indicated contractals have increased because of the rising costs for physicians, primarily psychiatrists.

Mr. Pfister identified challenges to the department's budget. Staff is working on reorganizing and restructuring its programs to minimize the impact caused by the reduction and/or elimination of funds due to the State's budget impasse. A shortage of psychiatrists has led to an increase in the costs to secure them. Staff is looking at managed care organizations, but noted this is a brand new field. The County has contracts with 12 organizations, but noted that there are no standards set forth by the State. Mr. Pfister elaborated on the challenges of data driven management system. Discussion ensued regarding single payer providers.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Taylor, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.28 [16-0985](#)

Joint committee action approving the recommended FY 2017 budget for the Tuberculosis (TB) Clinic.

Farrah Watson of Finance and Administrative Services and Health Department Interim Director Mark Pfister presented the proposed budget for its Tuberculosis Clinic. Vice Chair Hart inquired whether there is a need for a vehicle. Mr. Pfister reported that there is a need for direct observation therapy to ensure that the patients are completing the drug regiment. He noted that one patient who is drug resistant to tuberculosis or fails to take the medication, can cost the County \$500,000. He indicated there are 10 to 20 active cases of tuberculosis in Lake County, annually.

Health and Community Services Committee

A motion was made by Member Pedersen, seconded by Vice Chair Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

A motion was made by Member Hewitt, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.29 [16-0986](#)

Joint committee action approving the recommended FY 2017 budget for Special Service Area #8 - Loon Lake.

(This item was considered by the Financial and Administrative Committee on Tuesday, October 18, 2016 prior to the Health and Community Services Committee meeting.)

The Health and Community Services Committee deferred this item to Financial and Administrative Committee, as the Financial and Administrative Committee approved the item earlier in the day.

A motion was made by Member Sauer, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

A motion was made by Member Pedersen, seconded by Member Calabresa, to adjourn the meeting of the Health and Community Services Committee. On a voice vote, the motion was approved.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen, Member Weber

The Health and Community Services Committee meeting was adjourned at 2:41 p.m. The Financial and Administrative Services Committee meeting remained in session.

FINANCIAL & ADMINISTRATIVE

4.30 [16-1002](#)

Committee action approving the recommended FY 2017 budget for Information Technology.

(Agenda item was considered Wednesday, October 19, 2016.)

Information Technology Director Lora Nordstrom and Lore Powell of Information Technology identified highlights in the Information Technology department including updating hardware to ensure applications are working properly and the successful roll out of Office 365. Fiscal year 2016 is the second year that replacement computers have been completed within its budget cycle. Ms. Nordstrom indicated that Information Technology continues to replace hardware to keep up with growing demand, noting that the County Board members have their own dedicated broadband width. The Service Desk's goal was

to resolve 80 percent of issues on the first call, but has reached a success level of 90 percent.

Ms. Nordstrom presented the proposed budget, indicating that personnel costs are down three percent and commodities are down \$27,000. Contractual expenses will increase in 2017 but the increases are not within Information Technology's control.

Discussion occurred regarding cyber security. Ms. Nordstrom indicated that an initial assessment was completed this year. Staff has worked to prioritize these items and remediate. Upon completing these items, which includes educating consumers, the vendor will return to see if the items have been resolved.

Ms. Nordstrom indicated that the department is requesting an amendment to transfer certain funds for two positions in the Radio Division from the County Administrator's Office to the Information Technology department.

A motion was made by Member Sauer, seconded by Member Hewitt, that this committee action item be approved as submitted.

A motion was made by Member Taylor, seconded by Member Mandel, to amend the Information Technology Department's proposed budget to increase full time staff from 59 to 61, with the two positions being transferred to Information Technology from the Radio Division in the County Administrator's Office.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Bartels, Member Carlson, Member Hewitt, Member Mandel, Member Sauer

A motion was made by Member Sauer, seconded by Member Hewitt, that this item be approved as amended. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.31 [16-1003](#)

Committee action approving the recommended FY 2017 budget for Human Resources.

(Agenda item was considered Wednesday, October 19, 2016.)

Anthony Cooling of Finance and Administrative Services presented Human Resources proposed budget. He indicated that the Human Resources budget reflects the conversion of a vacant coordinator position into consulting services for staff augmentation. The removal of this position, as well as the removal of a temporary employee position, and the downgrading of a vacant project manager position will result in \$133,000 in savings for personnel costs and \$50,000 in benefits.

Human Resources Director Rodney Marion reported that Human Resources will continue its health and wellness programs. A survey conducted earlier this year to solicit input from staff, indicated that employees would like to see better recognition programs in 2017. A Human Resources/Payroll assessment will be conducted in 2017 to determine how the

department can increase efficiency. Another issue that Human Resources is looking to address is the turnover of county staff. The department will review hiring strategies and focus in enhancing diversification. He noted that Risk Management has continued to reduce long-term claims.

Discussion occurred regarding cost containment diversification.

A motion was made by Member Hewitt, seconded by Member Sauer, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.32 16-1004

Committee action approving the recommended FY 2017 budget for the Liability Fund.

(Agenda item was considered Wednesday, October 19, 2016.)

Anthony Cooling of Finance and Administrative Services presented the proposed budget for liability insurance. Total expenses have decreased \$192,558. Risk premiums and broker fees have decreased \$247,675. The Risk Fund was reduced by \$247,675 and unemployment compensation has decreased \$50,000 based on actual activity. Personnel costs have increased \$82,638 due to pay reclassification of the Risk Manager and the addition of two part time redaction clerk positions for the body worn camera initiative. Discussion ensued regarding the body worn camera initiative.

A motion was made by Member Hewitt, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.33 16-1005

Committee action approving the recommended FY 2017 budget for Health-Life-Dental (HLD).

(Agenda item was considered Wednesday, October 19, 2016.)

Anthony Cooling of Finance and Administrative Services presented the proposed budget for health, life and dental insurance. Dental and health premiums are expected to decrease over \$420,000 based upon prior year actuals and projections. The health savings account funding is expected to decrease based on current enrollees and expected new hires.

A motion was made by Member Mandel, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.34 [16-1006](#)

Committee action approving the recommended FY 2017 budget for FICA.

(Agenda item was considered Wednesday, October 19, 2016.)

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.35 [16-1007](#)

Committee action approving the recommended FY 2017 budget for IMRF.

(Agenda item was considered Wednesday, October 19, 2016.)

Chair Rummel noted that state law requires that pensions for the various governmental agencies be included on property tax bills.

A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.36 [16-1008](#)

Committee action approving the recommended FY 2017 budget for Finance and Administrative Services.

(Agenda item was considered Wednesday, October 19, 2016.)

Finance and Administrative Director Gary Gordon reported that his department is responsible for 1,000,00 square feet of real estate, print services, and mail. Finance and Administrative Services is now acting as the fiduciary agent for the Veterans Assistance Commission. He also indicated that his department's purchasing agent is now providing in-depth training to other departments' purchasing managers so that they better understand their roles. He reported that one position is proposed to be eliminated but that there are three positions that will be held vacant for fiscal year 2017. Mr. Gordon noted that there has been a slight decline in parking revenue.

A motion was made by Member Hewitt, seconded by Member Sauer, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.37 [16-1009](#)

Committee action approving the recommended FY 2017 budget for County Board.

(Agenda item was considered Wednesday, October 19, 2016.)

Farrah Watson of Finance and Administrative Services presented the County Board proposed budget. She reported that state income tax revenue has decreased due to a projected downward trend and personal property replacement tax revenue has

decreased due to an adjusted allocation formula from the State of Illinois. Legistar's software maintenance has shifted over to the County Board, increasing the budget's expenses by \$24,105. Constituent services is being decreased by \$50,000 based upon previous years' expenditures.

A motion was made by Member Hewitt, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.38 [16-1010](#)

Committee action approving the recommended FY 2017 budget for Video Gaming.

(Agenda item was considered Wednesday, October 19, 2016.)

Farrah Watson of Finance and Administrative Services presented the proposed budget for video gaming. She reported that fiscal year 2017 revenue is expected to increase to \$500,000. Contractuals for 2017 is expected to be \$317,000 and will be transferred over to Community Development to cover grants and the administrative costs associated with the awarding of grants, as established in the County's video gaming policy. Funds that remain from fiscal year 2016 will be carried over to fiscal year 2017. County Administrator Burton indicated that the County receives five percent of video gaming revenue for unincorporated establishments. County Board Member Hart noted the negative impact of video gaming has on individuals, families, and communities. Member Sauer noted that video gaming funds will not be used to fund day to day operations. Ben Gilbertson of the County Administrator's Office and County Administrator Burton reviewed key points of the video gaming policy.

A motion was made by Member Sauer, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.39 [16-1011](#)

Committee action approving the recommended FY 2017 budget for the County Administrator.

(Agenda item was considered Wednesday, October 19, 2016.)

Deputy County Administrator Amy McEwan presented the County Administrator's proposed budget. The department was able to reduce its budget by two percent. Contractuals have increased due to the implementation of the new website, video streaming, new electronic newsletter tool for board members, and an enterprise system for emergency management software.

In the fiscal year 2016 budget, the County Administrator's Office maintained a Communications person in its budget but moved the person to the Division of Transportation. The department is proposing to do the same thing this year by maintaining a Communications person in its budget but moving the individual to assist

Stormwater Management and the land team.

Ms. McEwan reported the County has been able to significantly reduce expenditures with its radio contract. There are 15 other agencies on the radio system. With the retirement of the radio systems division manager, the oversight of the individual installing radio systems in vehicles will be transferred over to the Division of Transportation and the individual will be cross-trained within the Division of Transportation's department. Two full time positions in the radio department are also slated to be transferred over to Information Technology. Discussion ensued.

Ms. McEwan requested that an amendment be made to the County Administrator's Office budget to reduce personnel from 21 to 18 staff, which reflects the transfers of three staff members to the Division of Transportation and Information Technology.

A motion was made by Member Taylor, seconded by Member Carlson, to approve the County Administrator's Office budget as submitted.

A motion was made by Member Mandel, seconded by Member Hewitt, to amend the motion to reduce the County Administrator's budget by \$439,780 with a reduction in full time staff from 21 employees to 18.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Bartels, Member Carlson, Member Hewitt, Member Mandel, Member Sauer

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved as amended. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.40 [16-1012](#)

Committee action approving the recommended FY 2017 budget for the General Operating Expense.

(Agenda item was considered Wednesday, October 19, 2016.)

Member Mandel suggested not raising the property tax levy on existing homeowners, noting that residents continue to express that Lake County's taxes are too high. Discussion ensued. Chair Rummel noted that the State of Illinois is in a budget crisis because it has not been responsible in levying property tax increases over the years. The Lake County property tax levy has been frozen in the past, but he feels that the proposed property tax levy is fiscally prudent for the upcoming year. Discussion continued.

County Board Chairman Lawlor indicated that with the state of the State of Illinois' budget, the County cannot afford not to levy the property tax.

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved as submitted.

A motion was made by Member Mandel to amend the motion to only levy a property tax increase on new property. Motion failed due to a lack of a second.

A motion was made by Member Carlson, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.41 16-1013

Committee action approving the recommended FY 2017 budget for the Solid Waste Management Tax.

Member Mandel inquired how the the Solid Waste Management Tax funding is utilized. County Administrator Barry Burton reported that the fund balance for this item is on the decline. Funds are utilized to test landfill inspections and water testing for old capped landfills. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.42 16-1014

Committee action approving the recommended FY 2017 budget for the Corporate Capital Improvement Program.

Finance and Administrative Services Director Gary Gordon presented the proposed budget for corporate capital projects. Staff is recommending that funds primarily be utilized to fund facility assessment projects for the care and maintenance of existing buildings. Projects include surveillance camera replacements at the jail, voice over IP replacements at the County, and two system replacements at the Coroner's Office and the Division of Transportation. It also includes gap funding for the proposed new Zion Clinic for the Health Department and the two projects at the Stormwater Management Commission.

A motion was made by Member Carlson, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

4.43 16-1015

Committee action approving the recommended FY 2017 budget for Capital Projects - 2010A Bond, Road Construction Projects Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1015, 16-1016, 16-1018, and 16-1019. These are for ongoing construction projects.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action for items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.44 [16-1016](#)

Committee action approving the recommended FY 2017 budget for Capital Projects - 2011A Tax Exempt General Operating Bonds, Road Construction.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020. These are for ongoing construction projects.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action for items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.45 [16-1018](#)

Committee action approving the recommended FY 2017 budget for Capital Projects - 2013 Bond, Road Construction Projects.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020. These are for ongoing construction projects.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action for items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.46 [16-1019](#)

Committee action approving the recommended FY 2017 budget for Capital Projects - 2015A Capital Projects Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020. These are for ongoing construction projects.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action for items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.47 [16-1020](#)

Committee action approving the recommended FY 2017 budget for Capital Projects - Special Service Area #16 Capital Projects Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020. These are for ongoing construction projects.

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action for items 16-1015, 16-1016, 16-1018, 16-1019, and 16-1020 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.48 [16-1021](#)

Committee action approving the recommended FY 2017 budget for the (2008) General Obligation Bonds Debt Service Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025.

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action for items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.49 [16-1022](#)

Committee action approving the recommended FY 2017 for the (2010A) Taxable General Obligation Bonds Debt Service Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025.

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action for items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.50 [16-1023](#)

Committee action approving the recommended FY 2017 budget for the (2011A) General Obligation Bonds Debt Service Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025.

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action for items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.51 16-1024

Committee action approving the recommended FY 2017 budget for the 2013 General Obligation Road Bonds Debt Service Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025.

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action for items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.52 16-1025

Committee action approving the recommended FY 2017 budget for the 2015A Debt Service Fund.

(Agenda item was considered Tuesday, October 18, 2016.)

Finance and Administrative Services Director Gary Gordon presented items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025.

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action for items 16-1021, 16-1022, 16-1023, 16-1024, and 16-1025 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.53 16-1026

Committee action approving the recommended FY 2017 budget for Special Service Area Number 10 (SSA # 10) - North Hills.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator

Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.54 16-1027

Committee action approving the recommended FY 2017 budget for Special Service Area Number 12 (SSA # 12) - Woods of Ivanhoe.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.55 16-1041

Committee action approving the recommended FY 2017 budget for Special Service Area Number 13 (SSA # 13) - Tax Exempt 2007A.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and

16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.56 16-1042

Committee action approving the recommended FY 2017 budget for Special Service Area Number 13 (SSA # 13) - Taxable 2007B.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.57 16-1043

Committee action approving the recommended FY 2017 budget for Special Service Area Number 16 (SSA # 16) - Lake Michigan Water.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.58 [16-1044](#)

Committee action approving the recommended FY 2017 budget for Special Service Area Number 17 (SSA # 17) - Ivanhoe Estates.

(Agenda item was considered Tuesday, October 18, 2016.)

Deputy Finance and Administrative Services Director Ryan Horne indicated items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 are special service areas (SSAs) that were established to repay bonds for construction projects or to fund maintenance of private streets.

Discussion ensued regarding identifying fund balances for SSAs. County Administrator Barry Burton indicated that a couple of the SSAs were created at the homeowners' request, but that staff could look at the possibility of including fund balances for debt repayment SSAs.

A motion was made by Member Mandel, seconded by Member Taylor, that this committee action for items 16-1026, 16-1027, 16-1041, 16-1042, 16-1043, and 16-1044 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

5. **Adjournment**

The Financial and Administrative Committee meeting was adjourned at 1:59 p.m. on Wednesday, October 19, 2016.

A motion was made by Member Hewitt, seconded by Member Sauer, to adjourn the Financial and Administrative Committee meeting. The motioned carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Minutes prepared by Blanca Vela-Schneider and Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee

