

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, November 9, 2016

2:30 PM

**10th floor Conference Room C
18 N. County Street, Waukegan, IL**

Housing and Community Development Commission - Executive Committee

1. Roll Call

Chairman Pedersen call the meeting of the Housing and Community Development Commission (HCDC) Executive Committee to order at 2:32 p.m.

Staff: Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley

Present 5 - Carol Calabresa, Steve Carlson, Linda Pedersen, Dan Venturi and Janet Swartz

Absent 1 - Ray Rose

2. Approval of Minutes

2.1 16-0815

Approval of the May 11, 2016 Minutes

Attachments: [5.11.16 Exec Minutes.pdf](#)

A motion was made by Commissioner Calabresa, seconded by Vice-Chairman Venturi, to approve the May 11, 2016 minutes. The motion carried by the following vote:

Aye 4 - Commissioner Calabresa, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

Absent 1 - Commissioner Rose

Not Present 1 - Ex-Officio Member Carlson

3. Chair's Remarks

The Chairman had no remarks.

4. Public Comments (items not on the agenda)

There were no public comments.

5. Old Business

There was no old business.

6. New Business

6.1 16-1162

Change of Advisory & Recommendation Committee (ARC) Membership

- Transfer Glenn Swanson from Public Services ARC to Affordable Housing ARC
- Transfer Linda Pedersen from Public Improvements ARC to Public Services ARC

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to approve the changes in the ARC membership. The motion carried by the following vote:

Aye 3 - Commissioner Calabresa, Vice Chair Venturi and Commissioner Swartz

Abstain 1 - Chairman Pedersen

Absent 1 - Commissioner Rose

Not Present 1 - Ex-Officio Member Carlson

6.2 16-1047

Video Gaming Fund (VGF) Application Process - Update

- There will be approximately \$570K in Video Gaming Funds (VGF) available as grants. Upon announcement of Notice of Funding Availability, over \$2.1 million in letters of intent (LOI) have been received.
- To reinforce the Board's policy on scope of fund eligibility, staff have notified potential applicants of these eligibility parameters in advance of the application deadline.

Attachments: [VGF Application Process - Update 10.19.16.pdf](#)

[16-0800 Lake County Video Gaming Revenue Policy.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator, and Eric Foote, Planner

6.3 16-1049

Proposed 2016 Action Plan First Amendment

- The First Amendment to the 2016 Action Plan for Housing & Community Development includes the results of the recent application round for over \$400K in available pre-2015 Community Development Block Grant Funds and several housekeeping changes.
- The projects approved in this First Amendment for prior year funding are: 1) Community Partners for Affordable Housing (CPAH) \$141,238.78 CDBG for acquisition, rehab and resale of an affordable home in Highwood, IL; 2) Glenkirk \$100,000 CDBG for acquisition of a group home for people with intellectual disabilities in Buffalo Grove or Mundelein; 3) Lake County Residential Development Corporation \$82,825 CDBG for rehab of 9 units in an existing affordable rental building; 4) City of North Chicago \$45,300 CDBG for demolition of 4 blighted homes; 5) One Hope United \$25,000 for residential facility rehab; 6) City of Waukegan/DCI \$20,000 CDBG for environmental soil testing; and 7) Youth Conservation Corps \$25,000 CDBG for deconstruction of a blighted house in Zion.
- Prior to the Public Hearing, staff will highlight changes in the 2016 Action Plan amendment.

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Calabresa, to forward the proposed 2016 Action Plan First Amendment to the HCDC for approval. The motion carried by the following vote:

Aye	5 -	Commissioner Calabresa, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz
Absent	1 -	Commissioner Rose

7. Staff Reports

Jodi Gingiss informed the Executive Committee that the Court reversed the Lake County Zoning Board of Appeals (ZBA) decision to deny PADS's Midlothian Manor occupancy permit request; therefore, the permit was reinstated. The County was awaiting the Lake County Housing Authority's formal decision on its next course of action. The respondents may appeal the decision within 30 days.

8. Adjournment

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Calabresa, to adjourn the meeting at 3:15 p.m. The motion carried by the following vote:

Aye 5 - Commissioner Calabresa, Ex-Officio Member Carlson, Chairman
Pedersen, Vice Chair Venturi and Commissioner Swartz

Absent 1 - Commissioner Rose