



### AWARD RECOMMENDATION

**Date: August 9, 2016**

**RFP #16167– DB2/VM Database Administration and Z/VM System Programming Support**

**Buyer: Yvette Albarran**

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Company Address: The Filmore Group, Inc.  
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Townson, Maryland 21286  
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Account #: 101-1103160-000-000-000-000000  
Department: IT  
Department Contact: Forest Pennington

Total Award: \$486,500

Contract Start Date: Upon Contract Execution  
Initial Term: One Year – 3,000 hours  
Term Dates: N/A  
Renewals: N/A  
PO #: TBD  
Contract Type: Professional Services

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### **DESCRIPTION OF PURCHASE: DB2/VM Database Administration and Z/VM System Programming Support**

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BOARD APPROVAL	Yes, August 9, 2016			
ISSUE AWARD WITH A ONE-TIME PURCHASE ORDER	YES	X	NO	
SEND AN AWARD LETTER	YES	X	NO	
INSURANCE CERTIFICATE RECEIVED	YES	X	NO	

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### **RFPs RECEIVED:**

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**36** Registered Vendors (0 local; 36 non local)  
**3** Responses Received (0 local; 7 non local)  
**0** submitted a 'no response'  
**20** did not respond

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### **INTENT:**

Lake County is seeking staff augmentation to provide daily DB2/VM database administration support and systems programming support. In addition consulting services are needed to perform the annual DB2/ VM archive process and implement DB2/LUW for z/Linux from DB2 Server for VM version 7.5.

## **SCOPE OF WORK:**

Lake County sought proposals from qualified vendors who can provide the following resources:

Provide direct support as the primary DB2/VM systems DBA. This will include maintenance and performance tuning of existing databases; along with design, installation, migrations, archive process and roll-outs of new DB2 databases both under z/VM and z/Linux environments.

Provide z/VM Systems Programming support for the operating system and third party products; including general maintenance and performance tuning, HMC hardware configuration, OSA Configuration and Management, SAN DASD Storage Management, and IOCP generations.

Other responsibilities include VM Directory maintenance, TCPIP and RSCS configurations, SFS configuration and support; configuration of TCPIP for native TELNET connections, DB2/VM database connectivity, and network attached printers which interface through Microsoft Host Integration Server for SNA connectivity to CICS regions in z/VSE systems. Support for z/Linux instances running in an IFL is also required.

Provide off hours support for production issues pertaining to daily and weekly production issues as they relate to DB2/VM databases, flashcopy processing, and DR backups.

### Lake County Responsibilities:

- Lake County relies on the selected Proposer to use its best judgment in providing qualified personnel. Lake County reserves the right to reject any person considered by the selected Proposer to be qualified without first allowing that individual to attend the site and demonstrate his/her capabilities. However, Lake County, at its sole discretion, retains the right to reject any person who in its judgment has failed to perform to the level defined by the general job description. Lake County may exercise that right at any time after the initial attendance and will not be liable for any other costs associated with that person's presence on site. Lake County shall be the final judge of the quality of services provided by the selected Proposer and the assigned staff placed by the vendor.
- All assignment employees shall be subject to the work rules, regulations and employment policies of Lake County.
- Lake County shall provide all necessary supplies, equipment and worksites.
- Normal working hours are 8:30 a.m. to 5:00 p.m. Monday through Friday. The working hours for each temporary assigned employee may vary depending upon specific job requirements. The Selected Proposer will be compensated for actual hours worked, excluding lunch. Services will generally not be required when closed for inclement weather. May be required to work weekends, nights, and/or holidays. The 2016 County Observed Holiday schedule is included as Exhibit A; however the holiday schedule changes annually.
- Lake County reserves the right to consider an assigned employee for permanent hire. This is typically done after a reasonable probation period. In the event that the County selects to permanently hire an assigned employee who has worked on a temporary basis, payments to the Selected Proposer shall cease on the effective day of the permanent appointment. The County shall not be responsible for any additional charges beyond the hourly rate due for the time worked.

### Selected Proposer Responsibilities:

- The Selected Proposer is solely responsible for the recruitment, hiring and employment of the selected personnel. They will at all times remain the employees of the Selected Proposer.
- The Selected Proposer shall guarantee that said services shall be performed in an acceptable, professional manner, by employees who are fully qualified to serve in the capacity specified herein. Upon notice by the County, the Selected Proposer will furnish replacements for any persons deemed unacceptable by the County.

- The Selected Proposer must screen, test, and interview all potential applicants to make placements successful. The Selected Proposer shall confirm that applicants possess the degrees, skills, experience, proficiency, licenses, and certifications necessary to perform the functions required.
- The Selected Proposer shall perform drug screening and background checks on all potential employees. The Selected Proposer is required to re-check background and drug tests annually on employees working for or proposed to work for Lake County.
- The Selected Proposer shall provide resumes for consideration and applicants for interview upon request by Lake County. Lake County reserves the right to interview and check the qualifications and backgrounds of all potential employees.
- Candidates and/or employees shall be required to abide by the Lake County Policies and Procedures and any department policies, procedures and dress codes that are in effect at each location. Candidates and/or employees may be required to sign their acknowledgement and acceptance of these procedures.
- Candidates and/or employees will be expected to report to the Lake County supervising manager at the requested date and time. All personnel are afforded a 60 minute period for lunch and reasonable breaks to be scheduled with the approval of the supervising manager. Only actual time worked (less any breaks for lunch, etc.) is to be recorded on their timesheet, which will be approved by the supervising manager. The work must be performed to the supervising manager's satisfaction.
- The Selected Proposer shall be responsible for making all payments for wages to the assigned employees. This includes but is not limited to: appropriate payroll deductions for FICA, federal state and local income taxes.
- All intellectual property, work products, deliverables, drafts created and/or used in relation to the job for the purpose of the County, shall remain property of the County.

The Fillmore Group's proposes to complete the DB2 migration. The overall effort is comprised of the following components, of which The Fillmore Group will complete items 2, 3 and 5. Summary descriptions of items 1 and 4 are included below to explain these exclusions.

1. Identification of a qualified Lake County database administration resource to support the effort.
2. DB2 for z/Linux training for DBA's and developers.
3. DB2 migration: z/Linux environment buildout and data movement into the database.
4. Lake County application code testing and tuning if necessary.
5. Assist with the annual database archive process.

The Fillmore Group is proposing to complete components #2 and #3, training and the database migration. The plan assumes Lake County has identified and assigned a database administrator to the team and the Lake County application development team will perform application testing and if necessary modify application code to improve performance.

#### **EVALUATION OF PROPOSALS:**

Lake County evaluated the Proposers responses and the extent to which it met the requirements delineated in the RFP. All proposals submitted in response to this RFP were scored based on the ability to meet or exceed the following evaluation factors:

- Experience, background, financial capability and years in business performing similar services.
- Understanding and ability to meet the scope of services.
- Understanding and ability to meet the RFP requirements.
- Cost Proposal

**DEPARTMENT RECOMMENDATION:**

Due to the specific technology needs for the Department, the evaluation committee identified the Filmore Group as the only qualified firm to complete the work.