



### **BID EXEMPTION RECOMMENDATION**

**Date: February 1, 2017**

**Agreement # 17042**

**Buyer: Michael Schieve**

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Company Address: Nicasa  
31979 N. Fish Lake Road  
Round Lake, IL 60073  
Contact: Elizabeth Thielen  
Department: Sheriff  
Department Contact: Dawn WuckiRossbach

Total Recommendation: \$50,000

Contract Start Date: February 14, 2017  
Initial Term: February 14, 2017 – March 2018

Renewals: TBD  
PO #: TBD  
Contract Type: Professional Services

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### **DESCRIPTION OF PURCHASE: Jail Diversion Case Management**

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<b>BOARD APPROVAL</b>	<b>Yes, 2/14/2017</b>			
<b>ISSUE AWARD WITH A ONE-TIME PURCHASE ORDER</b>	<b>YES</b>	<b>X</b>	<b>NO</b>	
<b>SEND AN AWARD LETTER</b>	<b>YES</b>		<b>NO</b>	<b>X</b>
<b>INSURANCE CERTIFICATE RECEIVED</b>	<b>YES</b>		<b>NO</b>	<b>X</b>

### **REQUEST FROM DEPARTMENT:**

The Sheriff Department submitted a request for a bid exemption to the Purchasing Agent in pursuant to Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group. Sheriff requested a bid exemption to enter into an agreement with Nicasa to deliver Jail Diversion Case Management. The reason for the bid exemption request was based on the long standing relationship with Nicasa. The agreement would be grant funded through the Urban Institute Innovation Fund Competition hosted by the John D. and Catherine T. MacArthur Foundation funds not to exceed \$50,000 for a 15-month period. An ad hoc meeting of county staff was scheduled to determine if this particular procurement would be suitable for a bid exemption.

### **SCOPE OF WORK:**

Lake County Sheriff will administer the Urban Institute Innovation Fund grant which funds programs to reduce the incarceration of low-income people and communities of color, women, individuals with serious mental illness and individuals who identify as LGBTQ. The Jail Diversion Case Management Program will provide extensive case management services to the communities listed above and use that case management to divert these individuals from the criminal justice system. The Lake County Sheriff will identify high jail utilizers until they are self-sufficient, leverage our existing resources throughout the County, foster health literacy and eliminate or reduce the re-arrest of high jail utilizers. The creation of this program will require that the Sheriff's office contract with Nicasa to provide intensive case management services that meet the performance and reporting requirements of the grant.

**BID EXEMPTION RECOMMENDATION:**

A meeting was held on January 26, 2017 with attendees from the County Clerk, SAO, CAO, FAS, departments to review the bid exemption along with the Purchasing Agent and the requesting department. The attendees of this meeting determined that this particular procurement was suitable for the bid exemption based on the existence of a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.