

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Thursday, December 4, 2014

10:30 AM

Central Permit Facility, 2nd Floor

Rules Committee

1. Call to Order

Chair Calabresa called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

Chair Calabresa led the Pledge of Allegiance.

Present 7 - Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson-Carter and Member Bartels

3. Approval of Minutes**3.1 [14-1241](#)**

Minutes from February 27, 2013.

A motion was made by Member Thomson Carter, seconded by Member Sauer, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Weber, Member Thomson-Carter and Member Bartels

Not Present: 1 - Member Hart

4. Public Comment

There was no public comment.

5. Old Business

There was no old business to conduct.

6. New Business**6.1 [14-1229](#)**

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

County Administrator Barry Burton presented the draft Rules of Order and the proposed standing committee calendar for 2015 and 2016. Member Carter suggested including other committees on this calendar. Discussion occurred regarding the potential of reducing the schedule of meetings for the Planning, Building and Zoning Committee and the Rules, Revenue, and Legislation Committee to one meeting per months.

Member Hart arrived at 10:50 a.m.

A motion was made by Member Thomson-Carter, seconded by Member Cunningham, to reduce the number of Planning, Building and Zoning and the Revenue, Records and Legislation Committee meetings to once per month and to maintain the existing schedule for the remaining standing committees. Motion carried by voice vote:

Aye: 7 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson Carter and Member Bartels

Discussion occurred regarding the cancelation of other proposed meeting dates in 2015 and 2016 that would conflict with holiday schedules. The consensus is to cancel the May 26 and May 27 meetings in 2015 and the May 31, June 1, September 6, and September

7 meetings in 2016.

A motion was made by Member Cunningham, seconded by Member Thomson-Carter, to amend the proposed meeting schedule to cancel the May 26 and May 27 meetings in 2015 and the May 31, June 1, September 6, and September 7 meetings in 2016. Motion carried by voice vote:

Aye: 7 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson Carter and Member Bartels

County Administrator presented the proposed changes to the Rules and Operations Lake County Board Rules of Order and Operational Procedures. The County Board salary will be adjusted to 27 pay periods for 2015. Language regarding County Board Member seating locations will be amended to include special accommodations. Assistant County Administrator Ryan Waller reported the agenda now includes Chairman's Remarks after Public Comment to reflect current practice. A recommendation was made to make Appointments a separate header under the agenda rather than leave them under the header Petitions, Correspondence and Miscellaneous Business. Mr. Waller reviewed other minor modifications regarding electronic devices.

Discussion occurred regarding the regulations pertaining to state and federal representatives' comment.

A motion was made by Member Bartels, seconded by Member Hart, to amend the language to allow the County Board Chairman the authority to allow state and federal representatives to speak under extenuating circumstances. Member Thomson Carter indicated there is a stipulation already in the manual that gives the County Board Chairman discretion to allow discussion by state and federal representatives. Member Bartels withdrew his motion.

A motion was made by Member Hart, seconded by Member Weber, to remove the language in XII.F.b. (page 6) regarding the notification timing of requests from state and federal representatives wishing to speak at the County Board meeting. Motion carried by voice vote:

Aye: 7 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson Carter and Member Bartels

A motion was made by Member Weber, seconded by Member Bartels, to amend the language in XII.F.g. to clarify state and federal representatives will not be scheduled as speakers within three months preceding the election of which their names are on the ballot. Motion carried by voice vote:

Aye: 7 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson Carter and Member Bartels

Discussion ensued regarding the timing of providing meeting materials. Member Hart moved, seconded by to amend the language of XVII.N (page 10) to clarify that materials will be provide to the Committee members no later than said meeting. Motion carried by voice vote:

Aye: 5 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart,
Member Weber, Member Thomson Carter and Member Bartels
Nay: 2 Member Sauer, Member Weber

A motion was made by Member Hart, seconded by Vice Chair Cunningham, to amend XVII.V. (pages 11 and 12) to move tourism from the Health and Community Services Committee list to the Finance and Administrative Services Committee. Motion carried by voice vote:

Aye: 7 Chair Calabresa, Vice Chair Cunningham, Member Sauer, Member Hart,
Member Weber, Member Thomson Carter and Member Bartels

Mr. Waller indicated with the regulations regarding standards of conduct and code of ethics of committee and commission appointments, there appears to be a need to have an Ethics Committee as a standing committee to review and enforce matters pertaining to conduct and ethics. Meetings will not be regularly scheduled. Mr. Waller reviewed additional proposed changes to the book including the updated constituent allowance, the return of electronic devices and accessories, and reimbursement of mileage beyond travel to the City of Chicago and within the County.

Discussion occurred regarding XXII.K. (page 19) regarding taking positions on matters not germane to the direct impact of the core functions of Lake County Government. Lake County Board Chairman Lawlor indicated the intent is to deter organizations from requesting the County Board to draft resolutions taking a stance on matters that the County cannot regulate. He indicated this would not prevent Board Members from advocating as individuals on such matters. The language will be reworked to clearly convey this.

A motion was made by Member Weber, seconded by Member Hart, that this resolution be recommended for adoption to the County Board agenda as amended. Motion carried by voice vote:

Aye: 6 - Vice Chair Cunningham, Member Sauer, Member Hart, Member Weber, Member Thomson-Carter and Member Bartels

Nay: 1 - Chair Calabresa

7. Adjournment

The meeting was adjourned at 12:25 p.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Rules Committee