

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, May 3, 2016**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

*Others Present:*

*Jennifer Serino, Workforce Development*

*Jodi Gingiss, Community Development*

*Ben Gilbertson, County Administrator's Office*

*Eric Waggoner, Planning Building and Development*

*Cameron Davis, Assistant County Administrator*

*Barry Burton, County Administrator*

*Farrah Watson, Finance and Administrative Services*

*Eric Foote, Community Development*

*Steve Rice, State's Attorney's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Audrey Nixon, County Board Member*

*Adlil Issakoo, County Administrator's Office*

*Karen Fox, State's Attorney's Office*

*Gary Gordon, Finance and Administrative Services*

*Kimberly Mannette, Information Technology*

*Michael Wheeler, Finance and Administrative Services*

*Aaron Lawlor, County Board Chairman*

*Heidie Hernandez, Lake County Board Office*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 [16-0437](#)**

Minutes from April 5, 2016.

**A motion was made by Member Cunningham, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

*Request to amend the agenda to move item 7.1 to the end of the agenda.*

*A motion was made by Member Weber, seconded by Member Hart to move item 7.1 to the end of the agenda. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

#### **WORKFOCE DEVELOPMENT**

##### **7.2 [16-0244](#)**

Joint resolution approving a Memorandum of Understanding (MOU) between Lake County and the Lake County Coalition for the Homeless (LCCH) to provide services under Lake County's Continuum of Care and for the purposes of serving as Collaborative Applicant.

*Jodi Gingiss, Community Development, reported on the Memorandum of Understanding (MOU) between Lake County and the Lake County Coalition for the Homeless (LCCH) and noted that Community Development has filled the staffing capacity needs for the LCCH to administer continuum of care funded by U.S. Department of Housing and Urban Development (HUD). This MOU will be renewed annually if the funds by HUD are available.*

**A motion was made by Member Mandel, seconded by Member Carlson, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

#### **COMMUNITY DEVELOPMENT**

##### **7.3 [16-0340](#)**

Resolution authorizing the Lake County Department of Planning, Building and Development (PBD), to apply for ServicePoint grant funding.

*Jodi Gingiss, Community Development, provided a presentation on ServicePoint and [www.FindHelpLakeCounty.org](http://www.FindHelpLakeCounty.org) was provided including strategies on how to encourage case managers to use the referral tools available.*

*Eric Foote, Community Development, reported on a pilot program with the Behavior Health Treatment Court that has been awarded a grant from Substance Abuse and Mental Health Services Administration (SAMHSA). The grant will fund the payment of the license and compensation for staff time during training.*

*Member Hart inquired on how sensitive information can be shared without violation. Mr. Foote noted that a consent form, to release information, will signed by the individual. Ms. Gingiss also noted that a HIPAA consultant will be hired to help identify the type of release form needed.*

*Discussion continued regarding the use of the system, incentives to encourage users and the costs.*

**A motion was made by Member Calabresa, seconded by Member Carlson, that this**

item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

7.4 [16-0425](#)

Joint resolution approving the Summer Youth Employment Worksite Agreement.

*Jennifer Serino, Workforce Development, requested approval of the Summer Youth Employment Worksite Agreement that is entered into with 30 to 35 organizations. This agreement lists the terms and conditions of being a worksite for the employment training program and defines the roles and responsibilities of the worksite supervisors.*

*Member Calabresa inquired on the involvement of Six Flags. Ms. Serino, noted that Six Flags is still involved with job fairs and recruiting events.*

*Board Chair Lawlor added that Linda Soto, PACE Director, has reconfigured the PACE bus schedule and the drop off sites for Six Flags' employees.*

**A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**WINCHESTER HOUSE**

7.1 [16-0427](#)

Joint resolution authorizing an emergency appropriation in the amount of \$5,037,061 and a line item transfer for Winchester House, in the amount of \$6,584,184.84.

*County Administrator, Barry Burton, reported that a line item transfer is necessary due to uncollectable revenue, the structure of the new management contract, and budgetary performance the Winchester House fund to avoid ending the year in a negative fund balance.*

**A motion was made that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Not Present:** 1 - Vice Chair Hart

8. **Executive Session**

*Executive Session was entered into at 2:21 p.m.*

**A motion was made by Member Weber, seconded by Member Hart, to go into executive session. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

8.1 [16-0510](#)

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Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2(c)11.

*Executive Session was adjourned at 3:02 p.m.*

**This item was discussed.**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Mandel,  
Member Pedersen and Member Weber

**Not Present:** 1 - Vice Chair Hart

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Adjournment**

*Meeting adjourned at 3:03 p.m.*

**A motion was made by Member Pedersen, seconded by Member Cunningham, to adjourn. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Mandel,  
Member Pedersen and Member Weber

**Not Present:** 1 - Vice Chair Hart

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*