

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 27, 2016

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:00 p.m.

Present 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Jim Chamernik, Sheriff's Office

Janelle Christensen, State's Attorney Office

Anthony Cooling, Finance and Administrative Services

Cameron Davis, Assistant County Administrator

KC Doyle, County Administrator's Office

Mary Ellis, Information Technology

Karen Fox, State's Attorney Office

Frances Foy, Sheriff's Office

Heather Galan, Public Works

Ben Gilbertson, County Administrator's Office

Jodi Gingiss, Community Development

Gray Gordon, Finance and Administrative Services

Matt Guarnery, RGI

RuthAnne Hall, Purchasing

Sandy Hart, County Board Member

Efren Heredia, Purchasing

Adlil Issakoo, County Administrator's Office

Chris Kopke, Human Resources

Aaron Lawlor, County Board Chairman

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Audrey Nixon, County Board Member

Jerry Nordstrom, Health Department

Linda Pedersen, County Board Member

Steven Rice, State's Attorney Office

Ray Rose, Undersheriff

Mike Schieve, Finance and Administrative Services

Kurt Schultz, Finance and Administrative Services

Lisle Stalter, State's Attorney Office

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Development

Farrah Watson, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Teri White, State's Attorney Office

Dawn Wucki-Rosbach, Sheriff's Office

2. **Pledge of Allegiance**

Chair Paxton led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **16-0401**

Minutes from April 6, 2016.

A motion was made by Member Sauer, seconded by Member Hewitt, that the minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

3.2 **16-0408**

Executive Session minutes from April 6, 2016.

A motion was made by Member Sauer, seconded by Member Hewitt, that the minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments from the public.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

LAW & JUDICIAL

7.1 **16-0392**

Joint resolution accepting the Tobacco Enforcement Program grant from the State of Illinois Liquor Control Commission and authorizing an emergency appropriation in the amount of \$7,040.

Deputy County Administrator Amy McEwan reported the emergency appropriation is for the acceptance of a grant in the amount of \$7,040. The funds will be used to cover overtime expenses for officers conducting the tobacco enforcement and for payment to individuals posing as minors for the purchase of tobacco.

A motion was made by Member Sauer, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.2 [16-0379](#)

Joint resolution authorizing the execution of a Title IV-D intergovernmental agreement between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for a maximum reimbursement amount of \$700,000 for staff wages and benefits.

Teri White of the State's Attorney Office presented the resolution, noting the grant is the same amount as last year. County Administrator Barry Burton reported that while the County was approved for the funding, the State has not paid on this grant since July 2015. State's Attorney Karen Fox indicated the County is pursuing avenues on how to bypass the State to access the federal funding. Discussion ensued.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.3 [16-0389](#)

Joint resolution authorizing a contract with Menconi Terrazzo, LLC of Bensenville, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the terrazzo flooring work for the Lake County courthouse expansion project in the amount of \$551,000.

Matt Guarnery of Robison Guarnery Inc. provided an update on the Court Expansion Project. The underground tunnel is now open for authorized staff. A portion of the bridge will be demolished and rebuilt to align with the remaining portion of the bridge which will be reskinned. Washington Street will be opened soon for pedestrian and vehicular traffic.

He indicated items 7.3 through 7.6 are related. The scope of work includes terrazzo flooring, doors, frames and hardware, drywall, and mill work. The millwork and drywall were of concern due to the significant work involved, but the County is currently under budget by \$182,000. Discussion ensued.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.3 through 7.6 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.4 [16-0390](#)

Joint resolution authorizing a contract with Marling Lumber Company of Janesville, Wisconsin, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the doors, frames and hardware for the Lake County courthouse expansion project in the amount of \$440,900.

A motion was made by Member Rummel, seconded by Member Hewitt, that items

7.3 through 7.6 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.5 [16-0391](#)

Joint resolution authorizing a contract with Bernhard Woodworking, LTD of Northbrook, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the millwork work for the Lake County courthouse expansion project in the amount of \$5,358,000.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.3 through 7.6 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.6 [16-0394](#)

Joint resolution authorizing a contract with RG Construction Services, Inc. of Elmhurst, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the drywall and acoustical ceiling tile work for the Lake County courthouse expansion project in the amount of \$6,352,852.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.3 through 7.6 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

HEALTH & COMMUNITY SERVICES

7.7 [16-0326](#)

Joint resolution accepting the Illinois Department of Human Services grants and authorizing an emergency appropriation in the amount of \$142,880 for fiscal year (FY) 2016.

Jerry Nordstrom of the Health Department reported the Integrated Health grant will be used to pay the salary of the integrated healthcare worker who assists with Williams Consent class members.

A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

PUBLIC WORKS & TRANSPORTATION

Member Sauer reported the Division of Transportation presented its 5-Year Plan at the Public Works and Transportation Committee meeting.

7.8 [16-0380](#)

Joint resolution authorizing a contract with Payne and Dolan, Inc., Antioch, Illinois, in the amount of \$218,752.67, for the pulverization of existing pavement and the addition of hot-mix asphalt binder and surface courses in the Silver Lake Subdivision in the Antioch Township Road District, and designated as Section 16-01154-01-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.9 [16-0381](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$298,761.72, for hot-mix surface removal, Class D patching and constructing hot-mix asphalt leveling binder and surface course lifts on Chevy Chase Road, from Gilmer Road to the Mundelein village limit, in the Fremont Township Road District, and designated as Section 16-07114-01-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.10 [16-0382](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$91,000.29, for the hot-mix surface removal, Class D patching, constructing polymerized leveling binder course, surface course lifts, and concrete curb and gutter removal/replacement on Braewick Road and Salisbury Drive in the Bridlewood Subdivision in Warren Township Road District, and designated as Section 16-14149-01-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.11 [16-0383](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$60,312.28, for Class D patching and constructing hot-mix asphalt surface course lift on Neville Road, from Darrell Road to the Island Lake village limit, in the Wauconda Township Road District, and designated as Section 16-15126-01-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.12 [16-0384](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, for the base bid amount of \$97,931, for concrete pavement patching on various County highways, where necessary, and designated as Section 16-00000-10-GM.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.13 [16-0385](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa, Illinois, in the amount of \$99,994, for the 2016 Intelligent Transportation System (ITS) PASSAGE Network improvements along various routes in Lake County, and designated as Section 16-00999-22-TL.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.14 [16-0388](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,070,420.33 for the resurfacing of Miller Road, from Kelsey Road to U.S. Route 12, and designated as Section 14-00118-11-RS.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.15 [16-0386](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$2,593,016.56 for the resurfacing of Hunt Club Road, from Stearns School Road to Millburn Road and from Wadsworth Road to Illinois Route 173, as well as the resurfacing of Wadsworth Road, from Hunt Club Road to the I-94 Bridge, and designated as Section 15-00999-16-RS.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.16 [16-0395](#)

Joint resolution authorizing a contract with Ciosek Tree Service, Lombard, Illinois, for tree removal and tree trimming service for Lake County Division of Transportation (DOT) in the estimated annual amount of \$30,000.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 7.8 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

FINANCIAL & ADMINISTRATIVE

7.17 [16-0406](#)

Resolution authorizing a contract with Advanced Disposal, Waukegan, Illinois, for refuse collection service for Lake County and water treatment plant waste residue collection for the various County departments, in the estimated annual amount of \$96,678.

RuthAnne Hall of Purchasing reported the contract with Advanced Disposal is for the collection of refuse and treatment plant waste residue for Lake County and its water treatment facilities. There is a total of 30 pick up locations.

A motion was made by Member Taylor, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.18 [16-0359](#)

Resolution setting the compensation for the Chair of the County Board.

County Administrator Barry Burton reported staff has prepared a resolution based on Committee's direction. The resolution reflects a proposed salary increase of 2.5 times a County Board Member's salary. Lake County Board Chairman Aaron Lawlor indicated that while he believes the position is under-compensated, he is not in favor of the proposed 18 percent salary increase. Member Mandel agreed that the increase is too large. He suggested that the job expectations of the position be defined. Discussion ensued. Member Carlson suggested a salary increase of 2.5 percent of the Chairman's current salary for years 2017 and 2018.

Member Taylor moved, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda as submitted.

Member Carlson moved, seconded by Member Hewitt, to amend the language motion to modify the resolution for an increase of 2.5 percent of the Chairman's salary in years 2017 and 2018. Motion carried by voice vote.

Aye: 5 - Chair Paxton, Vice Chair Sauer, Member Carlson, Member Hewitt, and Member Rummel

Nay: 2 - Member Mandel and Member Sauer

A motion was made by Member Taylor, seconded by Member Hewitt, that this resolution be recommended for adoption, as amended, to the County Board agenda. Motion carried by voice vote.

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Rummel

Nay: 2 - Member Mandel and Member Sauer

7.19 [16-0361](#)

Resolution setting the compensation for County Board Members.

County Administrator Barry Burton reported staff has prepared a resolution based on Committee's direction. The proposed compensation is consistent with what was approved for County Board Members in group three in 2014.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Nay: 1 - Member Sauer

7.20 [16-0360](#)

Resolution setting the compensation for certain County-wide Elected Office holders.

County Board Chairman Aaron Lawlor noted elected officials were notified that their compensation would be discussed at Committee but none have attended. Upon County Board Member Hart's inquiry, County Administrator Barry Burton indicated elected officials oversee their departments.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Nay: 1 - Member Sauer

8. Executive Session

Executive session was entered into at 1:37 p.m.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.1 16-0409

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2(c)11.

The Committee discussed this matter in Executive Session.

Executive Session was adjourned at 2:00 p.m.

A motion was made by Member Rummel, seconded by Member Carlson, to come out of Executive Session.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

9. County Administrator's Report

9.1 [16-0398](#)

Update on Winchester House financial performance.

County Administrator Barry Burton reported that there is a negative fund balance in the Winchester House Fund. Finance and Administrative Services Director indicated that to close out fiscal year (FY) 2015, a resolution moving \$6,500,000 from the General Fund to the Winchester House Fund is needed. Three pieces contributed to the negative fund balance: 1) uncollectible revenue from 2014; 2) Health Dimensions Group (HDG) did not perform as well as anticipated; and 3) up-front costs associated with the replacement of HDG with Transitional Care Management (TCM) in the middle of FY 2015. Mr. Burton provided a brief history of the issues. Discussion ensued.

This matter was discussed.

Executive Session

Executive Session was entered into at 2:20 p.m.

A motion was made by Member Rummel, seconded by Member Carlson, to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.2 16-0470

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2(c)11.

The Committee discussed this matter in Executive Session.

Executive Session was adjourned at 2:39 p.m.

A motion was made by Member Rummel, seconded by Member Sauer, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

9.2 [16-0370](#)

Discussion regarding a proposed policy for the Video Gaming Fund.

Ben Gilbertson of the County Administrator's Office and Heather Galan of Public Works presented. Lake County adopted an ordinance in 2013, permitting video gaming in

unincorporated Lake County. The Committee requested a standardized process for the utilization of video gaming funds. Staff met with several departments and is proposing a policy that: 1) establishes a framework for capturing video gaming administrative, legal and enforcement costs; and 2) evaluates and possibly funds social programs, projects, and/or services that benefit Lake County residents. It was determined that, due to their experience with grants, the Housing and Community Development Commission is best suited to review applications and administer the funding. Community Development will receive up to 10 percent of the Video Gaming Fund each fiscal year to cover the costs for the administration.

Ms. Galan reviewed proposed eligibility requirements. Discussion ensued regarding enforcement of video gaming, the types of programs and services that could be eligible for funding, and whether to cap the amount of funding a program/service is given. There was a general consensus that the policy needs to be stringent, that addiction related programs/services be given a higher point value, that applicants submit on an annual basis, and that funding not be capped. Discussion continued. Staff will look into Chairman Lawlor's idea on whether preferential treatment can be given to individuals living in unincorporated Lake County. It was suggested by a Committee Member that municipalities be encouraged to earmark a portion of their video gaming revenue and partner with Lake County.

Staff will revise the policy accordingly and will bring it back for approval at a future date.

This item was discussed.

9.3 [16-0407](#)

Discussion of 2017 budget policies.

Finance and Administrative Services Director Gary Gordon provided draft language regarding the 2017 budget policies which incorporates the Committee's input and modifications. He indicated he will return next week for final approval of the budget policy.

This item was discussed.

10. Adjournment

The meeting was adjourned at 4:03 p.m.

A motion was made by Member Sauer, seconded by Member Carlson, that this item be adjourn. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee